

**LAKE WALES LIBRARY BOARD
MINUTES FROM MEETING HELD ON
WEDNESDAY, OCTOBER 7, 2020 AT 4:00 PM
LAKE WALES PUBLIC LIBRARY SCHOENOFF MEETING ROOM**

Members in attendance: Allison Kapphan,

Staff in attendance: Tina Peak and Jennifer D'hollander

Public in attendance: Imelda Tice

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The meeting was opened by Allison Kapphan.

**Review of the August Meeting Minutes**

The August and September Meeting minutes could not be approved as there wasn't a quorum present.

**Library Board Applicant**

Lake Wales resident, Imelda Tice applied for one of the three openings on the Lake Wales Library/Museum Board. Ms. Tice introduced herself to those in attendance, explaining her civic involvement in other communities. She is happy to have an opportunity to volunteer in Lake Wales. The duties and responsibilities were described to her. Ms. Tice will attend the October 13, 2020 Lake Wales City Commission Meeting with Tina. Her appointment will be reviewed at this meeting, and she'll have an opportunity to introduce herself to the commissioners.

**Library Updates**

Tina reported the Library Board Chairman, Paula Alford has resigned due to illness. Tina asked Allison Kapphan if she would be willing to serve as the Library Board Chairman. Allie agreed.

Tina reported that she is discussing reopening of the library and museum with Chief Joe Jenkins and Interim City Manager, James Slaton. She anticipates reopening by the end of October. Reopening plans will be updated and presented to Chief Jenkins and Mr. Slaton. Library staff who've been on Administrative Leave during the closure has returned to work in a limited schedule. Tina will bring everyone back to work at their full schedule one week prior to reopening.

The Lake Wales Library Association Board will meet on October 22, 2020 to prepare the End of the Year Giving Letter campaign.

**Museum Updates**

Jennifer D'hollander reported that renovations and repairs have begun on the Mimi Hardman Collections Center. The contract was awarded to Paul Weaver Construction. They will repair the exterior walls, install installation and paint. The anticipated completion date will be the first week of November.

Jennifer reported on upcoming events at the Lake Wales History Museum.

The Friends of the Lake Wales Museum are planning two upcoming fundraisers and the development of a newsletter.

The next meeting of the Lake Wales Library Board is scheduled for Wednesday, November 4th at 4 pm. If you are unable to attend this meeting, please email [library@lakewalesfl.gov](mailto:library@lakewalesfl.gov).

There was no further business. The meeting was adjourned by Allie Kapphan.

Submitted by

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Tina Peak, Director of Library & Historical Resources

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Allison Kapphan, Chairman