

**General Employees' Pension Board Regular, Quarterly Meeting**  
**July 25, 2019 – 8:30am**

The regular, quarterly meeting of the City of Lake Wales General Employees' Pension Board was held July 25, 2019 in the City Administration Building, City Manager's conference room beginning at 8:30a.m. Violeta Salud, Chairperson, conducted the meeting.

**Agenda Item 2: BOARD MEMBERS PRESENT:**

Commissioner Robin Gibson,  
Sarah Kirkland,  
Violeta Salud,  
James Slaton

**BOARD MEMBERS ABSENT:**

Linda Kimbrough

**CITY REP PRESENT:**

Carmen Ortiz, Recording Secretary

**OTHER ATTENDEES:**

Sandra Davis, City of Lake Wales;  
Ryan Higgins, Raymond James;  
Chris Rafool, Raymond James;  
Todd Wishnia, Highland Capital Management, LLC  
Debbie Kocsis, Salem Trust  
Mindy Johnson, Salem Trust

**Agenda Item 3: COMMUNICATIONS AND PETITIONS:**

No comments from the public.

**Agenda Item 4: APPROVAL OF MINUTES:**

**June 26, 2019 Regular Meeting Minutes**

James Slaton made a motion to approve the minutes of the April 25, 2019 regular meeting. Sarah Kirkland seconded the Motion.

**VOTE: All "AYE", None "NAY"**

Motion passed, 4/0 vote

**Agenda Item 5: KLAUSNER, KAUFMAN, JENSEN & LEVINSON:**

**Contract Discussion**

Adam Levinson attended by phone, gave an overview of the contract for Salem Trust. Debbie Kocsis and Mindy Johnson provided copies and an overview of the content on each page. They also provided an overview of the transition process from Raymond James to Salem Trust. Retiree benefits payments would start on October 1<sup>st</sup>. A copy of a letter that would be mailed to the Pension Members was provided. Required paperwork for the transition to Salem Trust was also provided with the Contract for signatures.

Commissioner Robin Gibson made a motion to approve the Contract with Salem Trust. James Slaton and Sarah Kirkland seconded the motion.

**VOTE: All "AYE", None "NAY"**

Motion passed, 4/0 vote

There were some corrections made on the Contract with correct email addresses and names, and the Contract was signed. Copies were provided to the Board Secretary.

Commissioner Gibson made a motion to authorize Adam to rewrite the Contract with Raymond James. James Slaton and Sarah Kirkland seconded the motion.

**VOTE: All "AYE", None "NAY"**

Motion passed, 4/0 vote

A special Board Meeting was scheduled for September 19, 2019 so that Adam can present the new revised contract to Raymond James.

**Agenda Item 6: RAYMOND JAMES:**

Todd Wishnia from Highland Capital spoke about the results of the fourth quarter for the fiscal year to date 06/30/19. April was very strong; trade tensions brought market down about 7% in May but went back up in June. Consumer is about 68% of economic output. They did hold 2 triple B bonds that they sold, which were Lowes and Starbucks, and are caught up and back in the portfolio as a gain.

Mr. Rafool presented the Portfolio Performance Report for the second quarter of 2019, period ending June 30, 2019 as shown below:

<b><u>Summary of Cash Flows - 2nd Quarter 2019</u></b>	
<b>Beginning Market Value</b>	<b>\$10,793,533</b>
<b>Contributions</b>	<b>\$140,246</b>
<b>Withdrawals</b>	<b>\$219,530</b>
<b>Net Cash Flow</b>	<b>- \$79,284</b>
<b>Net Investment Change</b>	<b>\$375,657</b>
<b>Ending Market Value</b>	<b>\$11,089,907</b>

City of Lake Wales General Employee Pension Plan account trailed its Primary benchmark for the 2nd quarter of 2019, and is trailing the primary benchmark for the year-to-date period, however the account is out performing its primary Benchmark for the trailing 1-year period. Additionally, the account is out performing its fixed target rate of return of 7.5% annually for the 2nd Quarter of 2019, year to date and the trailing 1-year period.

A copy of our IPS will be provided at the next meeting.

**Agenda Item 7: NEW BUSINESS:**

**Invoices:**

Klausner, Kaufman, Jensen & Levinson – Professional Fees                      \$2512.50

Violeta Salud made a motion to approve payment of invoice. James Slaton and Sarah Kirkland seconded the motion

**VOTE: All "AYE", None "NAY"**

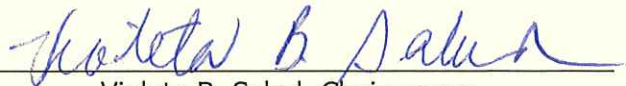
Motion passed, 4/0 vote

**Agenda Item 8: OTHER NEW BUSINESS:**

Sarah Kirkland requested information on Sandra Davis's previous announcement regarding the City Manager wanting to let the Board know that there are a couple of benefits that have been discussed that would probably come before the Board at some point:

1. There is currently a \$75,000 CAP of benefits on General Employees, Police and Fire, and there is a request to at some point remove that CAP.
2. There are requests from employees to be able to buy Municipal Service from different cities in Florida to count towards their vesting period with the City.

Sandra Davis stated that there would be additional costs and it is under their agenda on one of their up-coming meetings.

  
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Violeta B. Salud, Chairperson

ATTEST:



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Prepared by: Carmen Ortiz for the Board of Trustees