

**LAKE WALES LIBRARY BOARD  
MINUTES FROM MEETING HELD ON  
WEDNESDAY, MARCH 4, 2020 AT 4:00 PM**

Members in attendance: Paula Alford, Allison Kapphan, Brystal Michalkiewicz, Deborah Solow

Staff in attendance: Tina Peak and Amanda McCallister

Public in attendance: Glenda Morgan

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The meeting was opened by the Chairman, Paula Alford.

**Review of the February Meeting Minutes**

Allison Kapphan moved to accept the January 2020 meeting minutes. Deborah Solow seconded the motion. There was no discussion of the minutes and they were approved unanimously.

**Review of Library Statistics through January 2020**

Tina Peak cited that over 23,000 items circulated in January with more than 14,000 patrons coming through the doors. Bookmobile and BMail posted strong numbers as well. Tina also stated that the February speaker, Dr. Martha Birenda, was amazing; Tina is thinking of having her back next year with a different program.

**Results of the LW Library Association's Love Your Library Week**

Glenda Morgan, Vice President of the Lake Wales Library Association, reported the Lake Wales Library Association's Love your Library Week membership drive. Glenda said the event went well with great volunteers who helped collect \$3257.00 in memberships. Two afghans, three gift baskets, and a dinner at the Lake Wales Fire Department for a family with children were given away during the event.

**Information on Garden Lane Pass Program and Consideration of LW Public Library Circulation Policy Updates (Action Item)** \*Combined with Agenda items\*

Tricia Martin, Education Director at Bok Tower Gardens, approached Tina Peak about circulating a Bok Tower Gardens Pass. The Lake Wales Library Association sponsored the program at \$50.00 per pass. It is called the Garden Lane Pass and is available for one week check out (at Day 10, LWPL will notify Bok Tower if the pass has not returned and Bok Tower will "turn the pass off"). LWPL barcode is one side, Bok's code is on the other side. The pass includes admission for up to 4 adults and 6 children to Bok Tower Gardens and a 10% discount at the Café and Gift Shop. The pass does not apply to ticketed events, Pinewood tickets, and does not provide the reciprocal benefits that BTG Members have. There will be four passes available at the front circulation desk for check out. The pass can be placed on suspended hold and can be checked out to adult library cards only. The passes are contained in packets that include maps and brochures and should be returned to our library location only.

The Lake Wales Library Board needs to make modifications to its current circulation policy to address the following: the Osceola reciprocal agreement (entered into with PCLC), the PLUS student accounts (initiated with PCLC), and the Garden Lane Pass Program (as discussed at the last meeting and detailed above).

Deborah Solow moved to accept the updates to the Lake Wales Public Library circulation policy as presented. Brystal Michalkiewicz seconded the motion. No further discussion was held. The motion to accept the updates to the Lake Wales Public Library's circulation policy passed unanimously.

Deborah Solow asked how people would be notified of the availability of the passes. Tina Peak said press release, social media, newsletter, and youth services newsletter. Deborah asked if Bok Tower was planning any press releases. Tina said she did not know, but they did sign off on her press release. Deborah asked if the Library was open to corporate sponsorships for the program. Tina said she would defer to Bok Tower for that decision.

### **Museum Reports & Updates**

Speaker series program on March 12 Caren Neile hosted at City Hall (because the prohibition exhibit is so large) at 6 pm titled "Old Florida Stories". The prohibition exhibit leaves on March 14<sup>th</sup>. The incoming exhibit is called, "Infamy" and it is all about Dec. 7, 1941. It is on loan to us from the World War II museum. A second bus tour is scheduled on March 21<sup>st</sup> and tickets are \$15.00. These bus tours are selling out! Bart Delcamp is studying with British museums over the summer. He will be gone five weeks and we are very proud of him.

### **Other Business**

A Land Remembered program is scheduled on March 10 at 6 pm at the Lake Wales Arts Council. There will be light snacks. The Lake Wales Arts Council will do wine as a fundraiser. The Lake Wales Library Board and Library Association will help with serving.

On March 16<sup>th</sup> at 6 pm: Local artists, Tom Freeman and Marcia Pennington, book signing and paintings on display (\$59 cash or check only). Tom has painted each county in Florida. They are featured in a book with some of his poetry and Marcia's commentary.

Genealogy workshops coming up from Preston Petermeier on using the census for the genealogical research in March and family bibles as sources for genealogical information in April.

April 23<sup>rd</sup> is the annual financial meeting for the Lake Wales Library Association at 4 pm.

The next meeting of the library board is scheduled for Wednesday, April 1st at 4 pm. If you are unable to attend this meeting, please email [cperry@lakewalesfl.gov](mailto:cperry@lakewalesfl.gov).

There was no further business. The meeting was adjourned by Paula Alford.

Submitted by

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Amanda McCallister, Teen Specialist

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Paula Alford, Chairman