

**AIRPORT AUTHORITY**  
**REGULAR MEETING MINUTES**  
March 2, 2020

3/2/2020 - Minutes

1. CALL TO ORDER

The Meeting was called to order at 5:30 p.m.

2. ROLL CALL

**Members Present:** Robert Ohlinger, John Lodge, Barbara Pelisek, Clarke Gerard - Chair, Chuck Clegg

**Ex-Officio Member:** Commissioner Curtis Gibson

**Staff Members Present:** Amanda Raabe, Airport Manager; Teresa Allen, Public/Support Services Director; Jennifer Nanek, City Clerk

A quorum was present.

The minutes of February 3, 2020 were reviewed. Robert Ohlinger made a motion to approve the minutes. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. AIRPORT UPDATES

Amanda Raabe said she took the suggestion from the last meeting and removed the closure of Taxiway Charlie from the NOTAM.

4.1. Campground Update - Teresa Allen

Teresa Allen reviewed the history of the campground and the future plans for it. The campground was supposed to be transitory for training and events including events at nearby airports. When utilities became available for residents and a laundry facility built it then became a mobile home park which is not allowed. The water and electric have been turned off and will not be turned back on. There will be no laundry facility. In the future we will allow temporary camping for special events or training. Mr. Ohlinger confirmed that everything must be self-contained. Ms. Allen said yes. This was discussed. John Lodge thanked Teresa Allen for coming as so many rumors were going around. Barbara Pelisek asked if updated rules will be posted and sent around. Ms. Allen said yes. Amanda Raabe said most RVs have gone. Some need a few more days and will be out by the end of the week.

5. AIRPORT ACTIVITIES MONTHLY REPORT

Amanda Raabe reviewed the activities report that is attached to these minutes. Ms. Raabe said she is getting a new invoicing system that works on her phone and computer. There are plans to get fuel trucks by the end of the year.

Ms. Raabe said she has a new staff member to help with maintenance Daniel from Lake Wales with experience in lawn care and aquatic spraying.

6. CHAIR

Next User group is March 18th to discuss Aviator's proposal for flight area. She is investigating the possibility they presented. This was discussed.

7. BOARD MEMBER UPDATES

There was a discussion about Hurricane preparation.

Barbara Pelisek asked about updates to the FBO building. Ms. Raabe said there are plans to redesign the building when the skydivers move out. Ms. Pelisek said the bathrooms need more regular cleaning. Ms. Raabe said she will have them cleaned daily.

8. ADJOURNMENT

The meeting was adjourned. Next meeting is April 6, 2020.

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Chair

ATTEST:

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City Clerk