

**Historic District Regulatory Board
Minutes of February 20, 2020 meeting**

City of Lake Wales
201 W. Central Avenue, Lake Wales, FL 33853

A regular meeting of the Board of Historic District Regulatory Board was held on February 20, 2020 at 5:00 PM in the City Commission Chambers in the Administration Building.

The meeting was called to order by Kathy Bangley at 5:03pm.

Skipped to Agenda Item Number 2

Welcome & Introductions

Cheryl Baksh was introduced as the Administrative Assistant for CRA and secretary for HDRB.

Kathy Bangley introduced City Employee Ronni Wood and advised the Board that Ms. Wood will assume the HDRB staff position.

Agenda Item Number 1. Roll Call

Members Present: John Turley, Brandon Alvarado, Larry Bossarte

Members Absent: None

Staff Present: Kathy Bangley, Assistant City Manager, Cheryl Baksh, Secretary, Ronni Wood, Office Assistant for the CRA

Agenda Item 3. Voting of Chairman

Ms. Bangley asked for a motion in order to vote someone for chairman. Mr. Turley asked who had been here the longest. There was then general conversation amongst the Board members about their tenure. Mr. Bossarte nominated Mr. Alvarado for chairman, and Mr. Turley seconded the motion. Brandon Alvarado was elected with a unanimous vote as the new chairman.

Agenda Item 4. Approval of Minutes from January 17, 2019

Ms. Bangley asked if any corrections needed to be made to the minutes from the January 17, 2019 Board meeting. Mr. Alvarado stated he did not see any changes that needed to be made. Mr. Turley motioned to approve the minutes and Mr. Bossarte seconded the motion. Chairman Alvarado called for a vocal vote. All 3 Board members voted unanimously to approve the minutes from the January 17, 2019 meeting.

STAFF REPORT
Historic Business District Regulatory Board
February 20, 2020 Agenda

Application No: HD-0057

Project: (2) Walls

Building/Address: 224 & 226 E. Park Ave
Historical Building Record #258
Year Built: 1920

Historic Structure: Historic Building

Applicant: Action Signs, Agent for Jeanetta Alls Owner of Exquisite Designs & Company

Attachments: Application for Certificate of Appropriateness
Photos of proposed sign

Request: Sign Approval

Design guidelines: See Sec. 23-653.1 of the Code for general design guidelines.

End Report

Ms. Bangley reviewed the application and background information for Exquisite Designs & Company. Ms. Alls, the owner of Exquisite Designs & Company, was present to address any questions or concerns from the Board. Ms. Bangley then asked if there are any questions. Chairman Alvarado stated he saw no issues with the sign. Mr. Turley stated he went by a couple times and did not have a problem with the sign. Chairman Alvarado asked for a motion. Mr. Bossarte approved the motion and Mr. Turley seconded the motion. Chairman Alvarado called for a voice vote and the motion was approved unanimously.

Agenda Item 6. Communications and Petitions

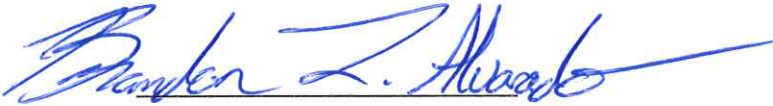
- Vacant seats on HDRB: Ms. Bangley reported there are two vacant Board seats. She has one application and Ms. Wood has two prospective applicants. Once all applications are submitted, Ms. Bangley and Chairman Alvarado will proceed with the interviews. Mr. Alvarado asked if we were still accepting applications, to which Ms. Bangley responded affirmatively until both vacancies are filled.
- Ms. Bangley also reported that Chastain-Skillman had been approved by the CRA for the engineering and design for Phase I of the Dover Kohl *Lake Wales Connected* plan. The scope of work is from Wetmore to Scenic Highway on Park Ave. The HDRB will be kept informed of the progress and the plan.
- Upon invitation by Ms. Bangley, Ms. Wood discussed the process and benefits of a Certified Local Government (CLG). The first step is establishing an Historic Preservation Ordinance that would preserve downtown Lake Wales historic buildings.

Ms. Wood reported that she will have the first draft of the Historic Preservation Ordinance prepared for the Board's review and comments at their March meeting. CLG benefits include being eligible for federal and state historic preservation grants.

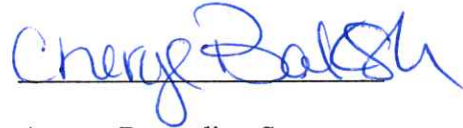
- Mr. Alvarado asked if the CLG would apply to the Northwest District. Ms. Bangley stated it currently would not. Discussion continued about amendments and expansion of the CLG, at which time, Ms. Wood interjected that she would contact the Department of State, Division of Historical Resources to obtain answers to their concerns and questions.
- Ms. Bangley asked the Board to establish a time for future HDRB meetings. It was unanimous that that the start time of future meetings would be 5:15 P.M.

Agenda Item 7. Adjournment

There being no further businesses for discussion, the meeting was adjourned at 5:30 pm.



Brandon Alvarado, Chairman



Attest: Recording Secretary