

**LAKE WALES LIBRARY BOARD
MINUTES FROM MEETING HELD ON
WEDNESDAY, JANUARY 8, 2020 AT 4:00 PM**

Members in attendance: Paula Alford, Allison Kapphan, Deborah Solow and Jolene K. Birchfield

Staff in attendance: Tina Peak and Carolyn Perry

~~~~~

The meeting was opened by the Chairman, Paula Alford.

**Review of the November Meeting Minutes**

The minutes of the November 2019 meeting of the Lake Wales Library Board were reviewed. Allison Kapphan moved and Jolene K. Birchfield seconded the motion to approve the minutes as printed. The motion passed.

**Review of Library Statistics**

The October-November statistics for the library, bookmobile and B-Mail were distributed and reviewed. Tina reported that the library is doing well. She stated that the students from Bok Middle School North come to the library each week, Monday through Thursday.

Jolene Birchfield asked a question about the statistics regarding fine cancellations. Tina stated statistics were run at the end of October. They will be tracked to see if "fine free" is resulting in fewer over-dues.

**Interlocal Agreement to Provide Bookmobile Services**

The Bookmobile Interlocal Agreement is an agreement between the City of Lake Wales and the Polk County Library Cooperative to provide bookmobile service in those areas of Polk County where citizens do not have reasonable access to an existing library. The agreement must be approved and executed by the Lake Wales City Commission. It will be reviewed for approval at the Lake Wales City Commission meeting on Tuesday, January 21<sup>st</sup>. The only change to this interlocal agreement is no expiration date. The agreement continues until one party gives six months' notice to cancel.

**FY 18-19 Statistical Report to State Library of Florida**

Tina prepares a statistical report for submission each year to Florida Department of State, Division of Library and Information Services. This report is a comprehensive record of the library's activities for the year. The statistical report for fiscal year 2018-2019 for the Lake Wales Public Library was distributed for review by the Board.

**Lake Wales Library Association's Update**

The Friends of the Library has a beautiful new webpage created by Amanda McCallister, the library's Teen Specialist. Deborah Solow was quite impressed with the new webpage and encouraged everyone to check it out.

Tina reported that the Friends of the Library raised approximately \$16,000 in their 2019 end-of-year membership appeal. This was quite an achievement.

The Friends of the Library are planning a trip for September 20-29, 2020, touring British landscapes: London, York, Edinburgh Castle, Lake District, Chester, Llangollen, Wales and Stratford-upon-Avon. Their trip to Canada last year was a great success.

### **The New Database**

The Lake Wales Library Association's Dell Bullard Trust enabled the Lake Wales Public Library to acquire a license for the Funding Information Network and Grants to Individuals databases. These are tools that enable non-profit organizations and individuals to have access to over 13 million grants, foundations and scholarships that are not readily available in traditional search engines. Funding Information Network and Grants to Individuals are accessed within the Lake Wales Public Library. Users must come here to access the information.

Library staff will have their first training session for FIN (Funding Information Network) and Grants to Individuals on Thursday, February 13 at 10 AM. Staff plans to hold training opportunities several times a year.

### **Lake Wales History Museum Report**

The Museum will kick off the 2020 Florida Humanities Speaker Series with a cultural journey through the history of rain as told by award-winning environmental journalist, Cynthia Barnett. This talk is based on her latest book, Rain: A Natural and Cultural History. Ms. Barnett's program will be held on Thursday, January 16 at 6 PM.

A traveling exhibit by The National Constitution Center is coming soon to the museum – January 28 through March 14<sup>th</sup> entitled "Spirited: Prohibition in America". This exhibit explores the history of Prohibition, from the dawn of the temperance movement to the repeal of a constitutional amendment in 1933.

Funds are being raised for the new Mimi Hardman Collections and Research Center. The 1916 Seaboard Air Line Freight Station will be completely restored and named in honor of Mrs. Hardman, the museum's founder.

### **Library Happenings**

- \*\*January library local artist – Robert A. McMillan featuring art work in mixed media
- \*\*Beginning Spanish – starts on Saturday, January 18 at 10 am for 6 weeks
- \*\*Library is closed – Monday, January 20 for Dr. Martin Luther King Day
- \*\*Black History Program – February 11 at 6 pm – The African Roots of Southern Cooking presented by Dr. Martha Bireda, a highly-acclaimed author

The next meeting is scheduled for Wednesday, February 5th at 4 pm. If you are unable to attend this meeting, please email [cperry@lakewalesfl.gov](mailto:cperry@lakewalesfl.gov).

There was no further business. The meeting was adjourned by the Chairman.

Submitted by

---

Carolyn D. Perry, Library Assistant

---

Paula Alford, Chairman