

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
December 1, 2020  
3:00 p.m.**

**Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

Everyone is welcome to attend virtually.

**Virtual public meetings will continue to be broadcast live, locally, on Comcast channel 6 and on the City's web site. A link to the live stream can be found in the left-most menu of the City's home page and is labeled "Live Meeting Stream".**

The direct link is: [http://lakewales.granicus.com/player/camera/3?publish\\_id=2](http://lakewales.granicus.com/player/camera/3?publish_id=2)

**Members of the public may register to attend at  
<https://www.lakewalesfl.gov/Register>**

**Public Comments will be accepted at**

[www.lakewalesfl.gov/comments](http://www.lakewalesfl.gov/comments)

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PRESENTATION/REPORT

5.I. COVID-19 Update

6. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you wish to address the Commission, members of the public may register to attend at

[HTTPS://WWW.LAKEWALESFL.GOV/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION](https://www.lakewalesfl.gov/834/VIRTUAL-PUBLIC-MEETING-REGISTRATION)

Anyone wishing to speak should give their name, state if they are a resident, taxpayer, business owner, or utility customer and they will have 5 minutes. Utility customers should only speak on matters concerning those utilities.

Public Comments will be accepted at [WWW.LAKEWALESFL.GOV/COMMENTS](http://WWW.LAKEWALESFL.GOV/COMMENTS) Submitted comments will be read into the record.

7. CITY CLERK

7.I. Board Appointments - Historic District Regulatory Board

## Appointment to fill a vacancy on the Historic District Regulatory Board

Documents:

[MEMO-BOARD APPOINTMENTS DEC 1 2020.PDF](#)  
[ROBERT HARRIAGE BOARD APPLICATION.PDF](#)

### 8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

#### 8.I. Minutes - August 18, 2020 And September 2, 2020

The minutes of the City Commission Meeting on [AUGUST 18, 2020](#) and the City Commission Agenda Work Session on [SEPTEMBER 2, 2020](#)

#### 8.II. Mail Processing Equipment Lease With Pitney Bowes, Inc.

The City Commission will consider entering into a lease agreement with Pitney Bowes, Inc. for one Mail Processing machine.

Documents:

[MEMO-PBLEASEAGREEMENT-FY20-21.PDF](#)  
[PITNEY BOWES POSTAGE MACHINE QUOTE.PDF](#)  
[PITNEY BOWES LEASE ORDER AUTHORIZATION.PDF](#)  
[PITNEY BOWES FDMS CONTRACT 44102100-17-1.PDF](#)

### 9. OLD BUSINESS

#### 9.I. Ordinance 2020-30 Zoning Amendments – Chapter 23 Zoning, Land Use And Development -2nd READING And PUBLIC HEARING

Areas of the Land Development Regulations (Chapter 23, Lake Wales Code of Ordinances) have been identified as needing amendments in order to address the growth and needs of the community, to better align with current best practices, and to facilitate a more business-friendly approach to development in Lake Wales.

Documents:

[CC MEMO ORD 2020-30 2ND READING 12.1.2020 LDR AMENDMENTS.PDF](#)  
[ORDINANCE 2020-30 2ND READING 12.1.2020 LDR AMENDMENTS.PDF](#)

### 10. NEW BUSINESS

#### 10.I. ORDINANCE 2020-32 Communications And Petitions First Reading

*Ordinance 2020-32 modifies the Citizen Participation section of the Code of Ordinances to welcome comments from the public related to the Commission's scope of authority.*

Documents:

[MEMO ORDINANCE 2020-32 CITIZEN PARTICIPATION.PDF](#)  
[ORD2020-32 COMM PETITION.PDF](#)  
[ORDINANCE CH 2.9.PDF](#)

#### 10.II. Special Event Permit: Lake Wales Art Show

Approval of this Special Event Application will allow the 50<sup>th</sup> Annual Lake Wales

Art Show to be held in Lake Wailes Park Friday, February 19, 2021 to Sunday, February 21, 2021.

Documents:

[MEMO ART SHOW 2021.PDF](#)  
[2021\\_LWAF\\_PERMITAPPLICATION.PDF](#)

11. CITY ATTORNEY

12. CITY MANAGER

12.I. Tracking Report

Documents:

[TRACKING.PDF](#)  
[11.25.2020 ACTIVE PROJECTS DASHBOARD.PDF](#)

12.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING.PDF](#)

12.III. Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, DEC-2020.PDF](#)

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

15. ADJOURNMENT

**(The staff memos are not incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.