

**AIRPORT AUTHORITY
REGULAR MEETING MINUTES
August 6, 2018**

8/6/2018 - Minutes

1. ROLL CALL

Present: Katherine Rogers - Chair, Barbara Pelisek, John Lodge, Robert Ohlinger, Chuck Clegg

Staff Present: Jared DeLong, Airport Manager; Jennifer Nanek, City Clerk

Guests: Michael Moon, Eric Farewell, Travis Burns

2. COMMUNICATIONS AND PETITIONS

None

3. Approval Of Minutes

The minutes of the June 18, 2018 were reviewed. John Lodge made a motion to approve the minutes. The motion was seconded and unanimously approved.

4. Airport Updates - Jared DeLong

Runway 6/24 Extension and Resurface - Jared DeLong reported that heavy rains have messed up some of the work that has been done so far. The lighting is all set up and ready to go. There is more depression work to do as some issues have come up. Paving had to stop. Some of the depression work has to be redone. Some more pot holes are likely to pop up. The project completion date is pushed back to October. No exact dates yet on when airport will be closed for several different occasions but that is forth coming. The airport will be closed 5-7 days at a time for the milling, grooving, and striping respectively. Barbara Pelisek asked why would they not look for depressions on both sides. Mr. DeLong explained the process and suggested that some of the equipment used may have missed some. This issue was discussed.

Corporate Hangar Construction - Jared DeLong said that the plans are 100% complete. There was a meeting with SEMCO regarding options for the door. This will effect the price. Some options may require reworking of the drainage.

Aviation Fuel System Upgrades - Jared DeLong reported that he distributed the information on the project to various companies in the Southeast. Two companies responded, one in Florida one in Georgia. He will work with purchasing to move forward on this.

Campground Laundry Facility- Jared DeLong said that the old building was demolished. He is working with utilities to rework the utilities out there.

FBO-Pilot Lounge Access Update - Jared DeLong said that this project is on hold until renegotiation with skydivers is complete as we are hoping to reduce their footprint. A new solution can be designed with the extra space.

Hurricane Irma Damage Repairs - Jared DeLong reported that the funds from FEMA have come in. He described some of the work that will be done. Repair work will begin soon.

Comcast and Wi-fi - Jared DeLong said they are looking into getting wi-fi at the airport. He is working with IT to decide how to manage it.

Ms. Pelisek asked about the AWOS system as it has been having problems. Mr. DeLong said he would

look into it but asked the board members to let him know anytime there is a problem. Mr. Chuck Clegg recommended that Mr. DeLong call the AWOS every morning and check it. Mr. Clegg commended Mr. DeLong on information that is being disseminated.

5. FBO REPORT - Jared DeLong

Mr. DeLong gave the reports for June and July which are attached to these minutes. Tie Down fees are low due to the frequent rain storms.

Chuck Clegg asked about raising the rates at the Campground. Mr. DeLong said the rates will go up in the fall when the laundry facility is complete. Mr. DeLong said he wants only tenants who are related to the airport.

There was discussion about the skydiving group importing fuel and if there was a way we can encourage or require them to use our fuel. Chuck Clegg asked how valuable the skydiving group is to the Airport. Mr. DeLong says that he doesn't know the economic impact of the skydiving and they didn't provide it when asked.

6. CHAIR

6.I. Airport Authority Organization

Ms. Nanek reported the suggestion of Airport Authority Commission Liaison Curtis Gibson to expand the board from 7 to 9 members. The Mayor said that any changes should come from the Airport Authority. Deputy Mayor Robin Gibson suggested that there should not be any residency requirements. This was discussed. The Chair said that as City tax dollars are spent at the Airport there should be some residents on the board. Robert Ohlinger said that the board doesn't need to be more cumbersome and thought the size was fine. The Chair said that if there is 9 members then there would be a revolving door. Barbara Pelisek said that if there are 2 applicants for a spot that the resident should get priority over a non-resident. A suggestion was made that a resident can include business owners.

It was decided to leave the number at 7 and open up the board to residents, business owners and non-residents with an interest in aviation but that residents get preference over non-residents.

Robert Ohlinger made a motion to pass this recommendation to the City Commission. The motion was seconded and unanimously approved.

Ms. Nanek said that she will keep the board updated on this.

6.II. September Meeting Date

The meeting will be moved to Tuesday September 4th as the Commission meeting is on the 5th.

6.III. Sunshine Video

The video will be shown before the next meeting.

7. BOARD MEMBER UPDATES

8. ADJOURNMENT

Meeting was adjourned.

Chair

ATTEST:

City Clerk