

AIRPORT AUTHORITY
REGULAR MEETING MINUTES
APRIL 3, 2017 5:30PM

4/3/2017 - Minutes

1. ROLL CALL

Present: Dale Marks, Ryan Michalkiewicz, Katherine Rogers - Chair, Barbara Pelisek

ex-officio member: Pete Perez, City Commissioner

Staff Present: Jennifer Nanek, Assistant to the City Manager; Alex Vacha, Airport Manager

2. Approval Of Minutes

Dale Marks made a motion to approve the minutes. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. UPDATE BY CITY STAFF

4.I. Runway Project Update

Alex Vacha reported that they are going through the permitting process with the Army Corps of engineers. There is a snag regarding the previous project and are waiting on a decision. Once that decision made we can reapply for financing within 2 months of approval as the current application expired. The chair asked Mr. Vacha if he was concerned about getting the financing again. He responded no, it will happen its no big deal. The Army Corps did not approve the previous project but will be approved after the fact. Dale Marks asked what the issue was. Mr. Vacha explained that The Army Corps did not approve the project as SWFWMD did. It didn't get done so now it must be approved after the fact and we are waiting on that.

4.II. Representative For Audit Committee

Jennifer Nanek reported that Dorothy Ecklund requests a representative to serve on the audit committee to pick a firm to do the audits for the next three years. Ms. Nanek reviewed the process. The chair, Katherine Rogers, volunteered to serve again.

5. Airport Updates - Alex Vacha

Alex Vacha suggested updating the City ordinances and asked everyone to review the ordinance and see what changes might need to be made. He made some suggestions of areas to look at including areas about the FBO. The Chair confirmed that we should look at this and bring it back next meeting. Ms. Pelisek asked if Eric's aircraft would be under the ordinance and how they are affected. Alex confirmed that they would and his ultra lights aircraft should be considered when discussing the ordinance. Softy concerns regarding the ultra lights aircraft were discussed.

Alex Vacha distributed a report of Airport updates that is attached to these minutes. Javier Martin with the Central Florida Development Council will advocate for the airports in Polk County at upcoming events. The Civil Air Patrol meeting was small. The next meeting is out at the Airport.

Mr. Vacha reviewed a list of Capital Projects to request for next year's budget. The fence will be painted by Warner University Students on Wednesday during Warner Cares Day they will redo the taxi lines as well. The campground needs new showers and laundry facility especially a shower. The cost might be \$10,000 for a shed. The benefits of a shed versus a concrete block building and location were discussed. A new fence also is requested. He would like to get a new fuel system, maybe at least dispensers, the cost might be \$60,000 for each system. Another request will be access to bathrooms 24 hours in the pilot lounge. He described the cost for his plan would be approximately \$12,000. Dale Marks asked if there are vandalism problems, Alex said none. He would like a Ford F-150 truck for Brook which would be \$22,000. The tractor and bush-hog need replacing but we can manage for another year or two. Alex asked for any other suggestions at the next meeting.

Dale Marks asked if the Airport is secure. Alex said that security has improved and reviewed the current status with cameras and police department.

The water and sewer project is ongoing.

The FDOT runway pavement inspection was March 10. He got the report back which reviews the composition of the runway. He will send the report around.

Alex Vacha reviewed the Icarus event. The weather wasn't great so turnout was a bit low but everything went smoothly. No incidents to report.

Mr Vacha said that he still needs to paint the logo on the building but hasn't gotten to it yet as he needs a good time when the projected image will be bright enough.

Barbara Pelisek recommended that the numbers on runway 17-35 need repainting, all of them. Alex Vacha will look into getting that done. There was discussion as to whether or not Warner students or Streets Dept could do it.

The corporate hangars financing is tied into the runway financing so that will get done when the other is resolved.

Eric has submitted a special event permit for Flite Fest South in November but needs a site plan for approval.

Dale Marks suggested adding the cost of a booth at Sun n Fun into next year's budget. Alex Vacha said he would look into it.

6. FBO REPORT

Alex Vacha distributed the FBO report which is attached to the minutes. Dale Marks asked about the status of the skydiving jump planes. Mr. Vacha said we will amend her lease to allowing them one plane will be included in the lease and that is fair. They will pay tie-down fees for other planes starting next month.

Mr. Vacha reported on plans to modify the building to include more windows so it is easier to see out to the ramp and front door.

Barbara Pelisek asked about the shop in the front, if its part of Betty's lease. Alex Vacha said its an add on, Betty does pay for it but its not her business. That lease is every 9 months.

7. BOARD MEMBER UPDATES

Ryan Michaelkiewicz reported that he spoke to Bill with Propeller Aviation at the Winter Haven Airport who wants to expand his business and promoted the Lake Wales Airport as a possibility.

8. ADJOURNMENT

Next meeting is May 1, 2017. The meeting was adjourned.

Attest:

Commission Secretary