

**AIRPORT AUTHORITY
REGULAR MEETING MINUTES
Monday, April 2, 2018**

4/2/2018 - Minutes

1. ROLL CALL

Present: Chuck Clegg, Robert Ohlinger, Katherine Rogers - Chair, Barbara Pelisek, John Lodge, Eric Farewell

Commissioner ex-officio: Curtis Gibson

Staff Present: Jennifer Nanek, City Clerk; Jared DeLong, Airport Manager; Brook Barnum, Airport Maintenance; Teresa Allen, Public Services Director

The Chair called the meeting to order. A quorum was present.

2. Approval Of Minutes

The minutes of the March 5, 2018 meeting were reviewed and corrected. Eric Farewell made a motion to approved the minutes as corrected. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. UPDATE BY CITY STAFF

4.I. Airport Updates - Jared DeLong/Brook Barnum

Staffing Update: Jared DeLong, New Airport Manager, introduced himself and shared some of his background. He shared his vision to grow the Airport and bring more business and events to the Airport.

Runway 6/24 Extension and Rehabilitation: Mr. DeLong reported that the contractor is done with the fill level and bringing in rock level. They will be relocating and installing half of the runway fence. Paving will be done in May and the project is still on schedule for completion will be in July. Barbara Pelisek asked about large potholes on the runway if they will effect the project. Mr. DeLong reported that they will be looked at with radar and see what can be done. Hopefully they are isolated issues that can be taken care of easily. The possible causes of the potholes were discussed.

Chuck Clegg reported that David Crews, the property owner southwest of the Airport, would like a gateway in the fencing for rescue vehicles for parachutists that land over there. Mr. DeLong said he would reach out to him.

Corporate Hangars: Mr. DeLong reported that there will be 4 60x60 hangars in 2 buildings separated by 50 feet. They will be located on the north side of the existing apron by the fuel farm. The site layout is 75% complete. The design will be complete by the end of April and construction will begin in May and be complete in September.

AWOS Internet Update: Mr. DeLong reported that he reached out to IT and it should be installed soon.

5. FBO REPORT - Jared DeLong

Mr. DeLong distributed and reviewed the March 2018 report which is attached to these minutes.

Mr. Clegg asked how our gas prices compare in the region. Mr. Ohlinger said we are lower than other airports in the area. Mr. DeLong agreed.

Mr. Farewell reported on a skydiving event that went well. Ms. Pelisek asked why skydivers pay jump fees. Mr. Farewell explained that its standard for airports and that its a way to track the number of jumpers. This was then discussed.

Ms. Pelisek asked about what the staff's respective hours would be. Mr. DeLong said he is there Monday through Friday and Brook will be there Saturday through Wednesday. Many Board Members commended Mr. Barnum for the good job he did as interim manager.

6. BOARD MEMBER UPDATES

Eric Farewell reported on some of his events and activities over the last few weeks and those that are upcoming. Mr. Farewell reported that ATVs are driving donuts in the grass in the infield causing damage. One member suggested that cameras may be needed.

Mr. Farewell said that we had a flight of four training flights come and fuel up which is great to see. He recommended investigating costs of the Campground and increasing rates. Ms. Allen said that finance is looking into this.

He requested an aerobatic box which has been explored in the past. There is a lot of interest in this.

Mr. Farewell recommended a door lock with a code so that pilots can access the lounge. This is common in other Airports.

Mr. Farewell encouraged Mr. DeLong to develop a vision for the Airport. Mr. DeLong said he will consider it. Some possible long-term improvements were discussed. Mr. DeLong said these improvements can be included in the Master Plan update that is forthcoming in a few years.

Jennifer Nanek invited the members to the Board Member Appreciation Dinner on April 27, 6pm at the Austin Community Center.

7. ADJOURNMENT

Meeting was adjourned. Due to a possible lack of quorum the meeting for May is rescheduled from the 7th to the 14th.

Chair

ATTEST:

Secretary