

**AIRPORT AUTHORITY  
REGULAR MEETING MINUTES  
Monday March 5, 2018**

3/5/2018 - Minutes

1. ROLL CALL

**Members Present:** Chuck Clegg, Robert Ohlinger, Katherine Rogers - Chair, Barbara Pelisek, John Lodge

**Commissioner ex-officio:** Curtis Gibson

**Staff:** Brook Barnum, Interim Airport Manager; Jennifer Nanek, City Clerk

**Guests:** Wilbur Mathurin, Hoyle Tanner and Associates

A quorum was present.

2. Approval Of Minutes

The minutes of February 5, 2018 were reviewed. Eric Farewell made a motion to approve the minutes. The motion was seconded and unanimously approved.

3. COMMUNICATIONS AND PETITIONS

4. Airport Updates - Brook Barnum

**Runway 6/24 Extension and resurfacing** - Wilbur Mathurin distributed an update on the runway project. They are currently importing and spreading embankment material and will be starting the limerock base course in 2 -3 weeks. The project is about halfway complete. The project will be substantially complete in mid-June and final completion in July. Eric Farewell asked about complete closure of the airport that it not be during Sun in Fun. Wilbur agreed with this and said they are planning the closure for May and will keep them apprised as we get closer. Mr. Clegg asked Mr. Mathurin if they will be doing the taxiway project. Mr. Mathurin confirmed this and that the designs are 98% complete but can't go out to bid until April. A question was asked about where it will be located. Mr. Mathurin explained that the strip will be part of the taxiway and will be 10 feet wide so the taxiway will be 35 feet wide. He will come back to the April meeting and will bring drawings.

**Corporate Hangars** - Wilbur Mathurin said they got the surveys in and are working with SEMCO and the plans are at 50% completion. Construction will begin in April and complete in September. Mr. Eric Farewell asked if the hangars will have bathrooms and plumbing. Mr. Mathurin said he has to check with the City on this. Mr. Farewell asked what the floors will be. Mr. Mathurin said they would be concrete. Mr. Mathurin said the way this is being done is most economic way. Mr. Farewell asked about additional access to Airport. Mr. Mathurin said this is in the JPA to put a road from Airport road. The City is following the master plan in developing that quadrant over the next 5-6 years. A question was asked about funding for the hangars. Jennifer Nanek said she will ask Teresa and get back with them on this.

**AWOS Internet Update** - Brook Barnum reported that the AWOS Internet system is down and they are waiting for equipment including a new antenna to fix it. Problems with the AWOS were discussed. Brook said he would confer with IS on these issues.

**Airport Campground Fence** - Mr. Barnum said the fence is installed and then they will get landscaping there. He reported that they are working with SEMCO on a possible new laundry room.

**Spring Fling FL Skydiving CTR** - This event is March 17-23 and will happen mostly in the evening. Several people will be trying for a record.

5. FBO REPORT - Brook Barnum

Brook Barnum reviewed the February FBO report which is attached to these minutes. A question was asked about the high number of gallons sold. There has been a lot of transient aircraft and cost is fairly low.

6. BOARD MEMBER UPDATES

Airport hiring process was discussed. Jennifer Nanek reported that they are interviewing candidates and that Teresa Allen hopes to present the new Airport Manager to the board in April. Some members suggested that the salary offered was low. The resumes and candidates were discussed. Some said that the campground presents a challenge. Brook Barnum was commended for doing a good job at the airport. Barbara Pelisek asked if this board should recommend a candidate. Eric Farewell said that he hopes the new manager doesn't feel the need to compete with Bartow or nearby airports but instead that we focus on service to our small niche and growing that. The chair suggested that each member send Jennifer Nanek their short list. Everyone agreed with this.

Barbara Pelisek asked if the Airport gets funding from FAA. Mr. Mathurin explained that our Airport gets \$150,000 in entitlement funds for projects and usually Lake Wales uses it towards their match for larger projects.

Eric Farewell they will have a weather station that everyone can access online for weather information. Our campground is very cheap compared to other area campgrounds. He suggested increasing prices 30-40% to help fund additional staff. The campground could be more profitable. Commissioner Curtis Gibson said that he will pass on this recommendation.

Eric Farewell reported on upcoming Sun in Fun activities.

7. ADJOURNMENT

Meeting is adjourned. Next Meeting is April 2, 2018.

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Chair

ATTEST:

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Secretary