

**LAKE WALES LIBRARY BOARD
MINUTES FROM MEETING HELD ON
WEDNESDAY, JANUARY 10, 2018**

Members in attendance: Jacquie Hawkins, Brystal Michalkiewicz, Jolene Birchfield and Paula Alford.

Staff in attendance: Tina Peak and Carolyn Perry

The meeting was opened by Jacquie Hawkins, in the absence of the Chairman.

Review of the December Meeting Minutes

The minutes of the meeting of the Lake Wales Library Board held on December 13, 2017 were reviewed. It was moved by Paula Alford, seconded by Jacquie Hawkins and unanimously approved by the Library Board members that the minutes be accepted as printed.

Review of Statistics for First Quarter – FY17-18

The statistics for the first quarter of this fiscal year for the library, Bookmobile and BMail were distributed for review. It was noted that the figures for the Bookmobile continue to increase.

Circulation Policy Changes

Copies of the Lake Wales Public Library's Circulation Policy were distributed for review. Proposed changes in the circulation of materials were presented to the Library Board. It was proposed that the number of audio-visual materials a patron may borrow be increased from five (5) items per person to ten (10) items per person. This would apply to movies, music recordings and audio books.

Tina explained that because of the size of our audio-visual inventory, this change in policy would not be a hardship for the library. Tina related that most of the other libraries in the Polk County Library Cooperative have already adopted this policy.

After discussion of the changes by the Library Board, it was moved by Jacquie Hawkins, seconded by Paula Alford and unanimously approved by the Lake Wales Library Board members that the proposed changes be accepted.

New Walkable Trail on West Property of Library

A new walkable trail is being constructed. Phase One of the project is between the library and Central Avenue. Plans include rest stations along the trail, and a gazebo across from the library. The first phase of the project is expected to be completed within 90 days. Future plans include extending the trail to Crystal Lake with a board walk around the lake, a leg that connects the Library and the Museum, and a final phase that connects everything to the Lake Wales Lake Trail. A groundbreaking ceremony took place for the first phase on Tuesday evening, January 9.

TBLC VIP Conference

In December nine members of the library staff attended the Tampa Bay Library Consortium Very Important Paraprofessionals Conference that was held at University of South Florida. This all-day conference consisted of classes, fun activities and the meeting of colleagues

from various places. The focus of the conference was the way the role and function of the library has shifted over the years.

January Events

Tina reported that funding in the total amount of \$3500 has been made available through grants from Florida's Natural Growers Foundation (\$2000) and The Jahna Foundation (\$1500) for adult programs. The upcoming programs and classes include: Spanish, gardening, crafting and more.

Museum Speakers Series

The first speaker is Cynthia Barnett, Environmental Journalist, and Professor of Journalism at the University of Florida. She will talk about the state of water in Florida on Thursday, January 11 at 6 pm at the Lake Wales Museum & Cultural Center.

Adult Crafting Circle – Create Painted Rocks

Friday, January 12 at 5:30 at the Library

Lunch Hour Spanish – Level 1

To be held on Tuesdays at 12 noon for six weeks – January 16 through February 20

January Local Artist Gallery

Featuring the works of Willa Campbell, Lake Wales watercolor artist

Other Business

In February the Lake Wales Public Library will again host the Lake Wales Arts Council Student Art Show. The art work of students from Lake Wales, Frostproof, Dundee and area private and home schools will be on display in the library.

The Lake Wales Library Association will celebrate the month of February as “Love Your Library” month. February 12 through 16 is “Love Your Library Week”. This is an annual membership drive and fund raiser. Various vendors donate gift baskets to be given away during this event.

The next meeting is scheduled for Wednesday, February 14, 2018 at 4 pm. However, if there is no business for the February meeting, the meeting may be cancelled. The Board members will be notified in advance of the decision.

There was no further business and the meeting was adjourned.

Submitted by

Carolyn D. Perry, Library Clerk

Margaret J. Swanson, Chairman