

AIRPORT AUTHORITY
SPECIAL MEETING MINUTES
AUGUST 22, 2016
COMMISSION CHAMBERS

8/22/2016 - Minutes

1. ROLL CALL

Present: Katherine Rogers, Chair; Chuck Clegg, Ryan Michalkiewicz, Travis Burns, Eric Farewell

Ex-Officio: Pete Perez, City Commissioner

Guests: Justin Edwards, Gale Associates

Staff: Teresa Allen, Assistant Director of Public Services; Jennifer Nanek, Assistant to the City Manager; Alex Vacha, Airport Manager

2. Approval Of Minutes

The minutes of June 30, 2016 were reviewed. Travis Burns made a motion to approve the minutes. Ryan Michalkiewicz seconded the motion. Minutes were approved unanimously.

3. COMMUNICATIONS AND PETITIONS

None.

4. UPDATE BY CITY STAFF

4.I. Runway Project Update - Teresa Allen

Teresa Allen reviewed the bid process for the contractor and engineer. Hoyle Tanner got the bid to be the engineer and Gale Associates consulted on the project. FDOT's contribution to the project will be in 4 phases. The project will begin in March 2017 and will take about 9 months. They will now review for consulting engineers which will be a 5 year agreement. We are waiting to hear from FAA. FDOT is funding the rehabilitation of 6-24 at 80% and the City at 20%. For the extension FAA will fund 90%, FDOT 5% and the City 5%. A question was asked if this was 1000 feet? Ms. Allen answered that it is 1,400 feet and that we are looking forward to this finally happening.

4.II. Ordinance - Requirements For Airport Authority Members

Ms. Nanek reported that the Airport Authority membership requirements have changed allowing more members from outside the city limits but with an interest in the airport to serve on the board. Eric Farewell said that this is a good change as it allows people involved with the Airport to be able to offer input.

5. Airport Updates - Alex Vacha

Alex Vacha distributed a list of updates on the Airport which is attached to these minutes. The passed the FDOT Airport inspection but some trees need to be cut down at the end of 6/24 runway. He is working on 2 4-yard dumpsters, one for the campground and the other near the FBO. Some security cameras have been installed. The City is looking to get a new fuel supplier to be more competitive with other cities. Also looking to allow for pilots to be able to leave at night.

Eric Farewell invited everyone to his open house event on September 3rd from 4:30-10pm.

Alex reported on the Cancer Awareness 5K that will be held at the Airport, Flight for a Cure, which will be on Saturday October 15. He asked for pilots help in participating in the event.

Eric Farewell reported on plans for the Wings of Winter event scheduled for January 6-8, 2017

6. FBO REPORT

Betty Hill could not attend. Alex Vacha sent the report which was reviewed.

7. BOARD MEMBER UPDATES

New members Ryan Michalkiewicz, Chuck Clegg & Travis Burns introduced themselves and described their interest in aviation.

Eric Farewell gave update on flight operations, and requested an aerobatic box over runway. Alex Vacha said that he will look into it. He introduced Johnathan Eisley who moved to Lake Wales today.

8. ADJOURNMENT

Travis Burns moved to adjourn. The motion was seconded and unanimously approved. Next meeting will be October 3, 2016.

Chair

Staff Secretary