

Airport Authority
Regular Meeting
January 4, 2016

1/4/2016 - Minutes

1. ROLL CALL

Present: Katherine Rogers, Charles Loomis, Eric Farewell

Ex-Officio: Pete Perez

Staff: Teresa Allen, Assistant Director of Public Services; Jennifer Nanek, Assistant to the City Manager

Guests: Betty Hill, FBO; Brian Ackley, Lake Wales News; Richard Porter

2. Approval Of Minutes

The minutes could not be approved due to a lack of quorum.

3. COMMUNICATIONS AND PETITIONS

4. UPDATE BY CITY STAFF

4.I. Old Business

4.I.i. FBO Lease Update

Teresa Allen reported that there is a meeting on Wednesday with FBO to develop an agreement to get back to the Commission with. They have until the 31st to complete this. She is also working on the RFP she has a draft and will check to see if it is okay to have the Authority review the RFP.

4.II. New Business

4.II.i. Joint Participation Agreement With FDOT

Ms. Allen reported that we received our grant from FDOT for Task Order #17 for the runway extension repackage. Because the original project was broken up into phases it has to be repackaged to go out to bid. The runway overlay is also in the task order. The application has been submitted to FAA. An environmental assessment update is also included in the task order. Task Order #18 will be the actual extension. She is unsure about how long Task Order #17 will take. She will try and have Hoyle Tanner at the next meeting to explain in more detail how long this project will take.

5. FBO REPORT

Betty Hill introduced 2 of her pilots who were guests so they could meet them and know who their pilots are.

She then reviewed the December report which is attached to these minutes.

City Commissioner Perez asked about the economic impact of the National Collegiate Parachuting Championships. Ms. Hill reported that many hotel rooms were filled up, extra fuel and food, and many attendees went to Bok Tower and Legoland. Eric Farewell said that on average a visitor spends \$2000-\$3000 a week in lodging, fuel, and food. Ms Hill said that these events bring in a lot of money to the airport and the area. Commissioner Perez hoped that there will be publicity in the papers on this. Efforts to promote the Airport locally were discussed. Ms. Hill reported on several upcoming events at the Airport.

Mr. Loomis asked about the hangar and if that is to be a flight school. The hangar is being built by Terry Short and the school is a long term plan, but some instruction will take place. Ms. Allen said the building is not ready to move into yet. Ms. Allen said the easement on the agenda of tomorrow night's commission meeting is for him to have more lights out there. Mr. Loomis asked who pays for the extension of the taxiway to his hangar. Ms. Allen said he will have to pay for that to connect. Commissioner Perez asked if there were pros & cons to the easement. Ms. Allen explained that this is standard for Duke Energy when putting in new lights. Ms. Hill suggested that for future new buildings that they have their own water meters. Eric Farewell asked where the water is now, are there only spigots on the corners of the 2 buildings? Ms. Hill confirmed this. Ms. Allen suggested that when utilities are extended out there he could get his own meter. Ms. Hill said they will all have to have water and sewer which is the big need.

6. BOARD MEMBER UPDATES

Eric Farewell asked who is the contact for airport issues? Teresa Allen said that all issues should go to the FBO first and Ms Hill will contact her about issues the City needs to address.

7. ADJOURNMENT

Meeting was adjourned. Next meeting is February 1, 2016

Chair

ATTEST

Commission Secretary