CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
September 20, 2016
6:00 p.m.

Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. ROLL CALL

5. MAYOR

5.I. Proclamation: Constitution Week; September 17-23, 2016

Documents:

CONSTITUTION WEEK 2016-EARLENE HEAD, REGENT LAKE WALES CHAPTER OF DAUGHTERS AMERICAN REVOLUTION.PDF

6. PRESENTATION/REPORT

7. COMMUNICATIONS AND PETITIONS
Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.

8. BUDGET HEARINGS

8.I. Ordinance 2016-16, Adoption Of FY2016-17 Millage Rate – 2nd Reading & Public Hearing
The Commissioners will consider adopting a millage rate of 7.3273 mills for Fiscal Year 2016-2017.

Documents:

MEMO- 2ND, MILLAGE AND BUDGET ORDINANCE.PDF
ORD2016-16, MILLAGE ORDINANCE.PDF
FY16-17 PROPOSED BUDGET AS OF 8-3-16.PDF

8.II. Ordinance 2016-17, Adoption Of FY2016-17 Budget – 2nd Reading & Public Hearing

The Commissioners will also consider adopting the proposed operating budget.

Documents:

MEMO- 2ND, MILLAGE AND BUDGET ORDINANCE.PDF
ORD2016-17, BUDGET ORDINANCE.PDF

FY16-17 PROPOSED BUDGET AS OF 8-3-16.PDF

8.III. Ordinance 2016-18, Five-Year Capital Improvement Plan FY 2016/17 - FY 2020/21

The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2016/17 through 2020/21.

Documents:

MEMO-ORD2016-18, 5 YEAR CIP - SECOND READING - FY 16-17.PDF
ORD2016-18 - 5 YEAR CIP - FY 16-17.PDF
000 - FINAL CIP 2016-17.PDF

9. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

9.I. Approval Of Minutes: September 7, 2016, Regular Meeting

Documents:

2016-09-07REG.PDF

9.II. Approval Of Minutes: September 13, 2016, Special Meeting

Documents:

2016-09-13SP.PDF

9.III. Contract With TC Delivers For Utility Printing, Inserting And Mailing Services.

Contract with TC Delivers for utility printing, inserting and mailing services.

Documents:

MEMO - BILL PRINTING AND MAIL SERVICES.PDF
002 - 2016 08 23 TC SPECIALTIES CO - CITY OF LAKE WALES.PDF

9.IV. Award Bid For The Purchase Of Wetland Mitigation Credits

The City Commission will consider awarding the bid for the purchase of 3.93 wetland Mitigation Credits from the Boran Ranch Mitigation Bank through EIP Credit Company, LLC Mitigation Bank Coordinator to offset wetland impacts for the Runway 6-24 Extension project at the Lake Wales Municipal Airport.

Documents:

MEMO - AWARD BID FOR PURCHASE OF WETLAND MITIGATION CREDITS FOR RUNWAY 6-24 EXTENSION.PDF
WETLAND CREDIT PURCHASE AGREEMENT.PDF

9.V. Contract Award-Gill's Heating & Cooling, Inc.

The City Commission will consider the approval of the vendor selection of Gill's Heating & Cooling, Inc. for HVAC repair and replacement services.

Documents:

MEMO-BID AWARD, HVAC REPAIR AND REPLACEMENT SERVICES.PDF

HVAC CONTRACT 2016-2019.PDF
PRICE TAB RFP 16-421 HVAC.PDF

9.VI. Force Main Cleaning

The commission will consider accepting the quote of $66,860.00 for the force main cleaning services for the area of Lake Mable Loop to Highway 27 and Lake Ashton to the Sam P Robinson Waste Water Treatment Plant from Professional Piping Services based on pricing from and annual contract.

Documents:

MEMO - FORCEMAIN CLEANING.PDF
PROFESSIONAL PIPING QUOTE 2016.PDF

9.VII. Florida Spectrum Environmental Services, Inc For Laboratory Services Annual Contract

Staff requests commission approval to piggy back the Collier County annual contract with Florida Spectrum Environmental Services, Inc for Laboratory Services which expires on May 12, 2018.

Documents:

MEMO - AWARD OF BID LAB SERVICES 2016.PDF
PIGGY BACK CONTRACT LAB SERVICES.PDF
CONTRACT AND EXTENSIONS.PDF
EVALUATION TAB-LAB SERVICES.PDF
NOTICE OF AWARD.PDF
ATTORNEY APPROVAL OF CONTRACT.PDF

9.VIII. Special Event: Pioneer Days October 28 - 30, 2016

Approval of this request will allow the Pioneer Days Celebration to take place on October 28, 2016 - October 30, 2016 in Lake Wailes Park, allow vendors to set up RV's in the park, and allow for the temporary street closings for the Antique Car Parade.

Documents:

MEMO FOR PIONEER DAY EVENT 2016.PDF
SPECIAL EVENT PERMIT APPLICATION 2016.PDF
PIONEER DAYS MAP15.PDF

9.IX. Acceptance Of Grant Agreement With Polk County Sports Marketing

A Grant Award Agreement with Polk County Sports Marketing to accept a grant of $2,223 for Pioneer Days Advertising. This grant requires a 1 to 1 Match of which 75% may be documented in- kind services or products. The agreement must be returned September 22, 2016.

Documents:

AGENDA ITEM TDC 2016 AGREEMENT.PDF
CITY OF LAKE WALES AGREEMENT.PDF
FISCAL IMPACT - ADVERTISING GRANT - 04-19-2016.PDF

9.X. Mountain Lake Community Service Grant

Documents:

MEMO-MOUNTAIN LAKE COMMUNITY GRANT.PDF
FISCAL IMPACT STATEMENT-MOUTAIN LAKE COMUNITY SERVICE GRANT.PDF
MLCS_GRANT REQUEST APPLICATION.PDF

10. OLD BUSINESS

11. NEW BUSINESS

11.I. Resolution 2016-20, State Revolving Funds Loan Application For SR 60 West Utilities Expansion

Documents:

MEMO - SRF SEWER APPLICATION FOR SR 60 W EXPANSION.PDF
RESOLUTION 2016-20.PDF
RESOLUTION2016-20EXHIBITA.PDF
LOAN APPLICATION WW53033.PDF
CITY ATTORNEY OPINION.PDF

12. CITY MANAGER

12.I. Pay For Performance Plan

Documents:

PAY FOR PERFORMANCE PLAN.PDF

12.II. Tracking Report

Documents:

TRACKING.PDF

12.III. Social Media Tracking Report

Documents:

SOCIAL MEDIA TRACKING.PDF

12.IV. City Commission Meeting Calendar

Documents:

COMMISSION MEETING SCHEDULE, 09-20-16.PDF

12.V. Other Meetings & Events Calendar

Documents:

MEETING AND EVENT CALENDAR.PDF

12.VI. Information: Boards, Commissions, Committees

Documents:

BOARD INFORMATION-8-16-16.PDF
BOARD VACANCIES.PDF

BOARD APPLICATION.PDF
BOARDS-MEETING SCHEDULE.PDF
CITY CODE, SEC. 2-26.PDF

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

(The staff memos are incorporated into the official record)
Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:
Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.