CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
September 7, 2016
6:00 p.m.

Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. ROLL CALL

5. MAYOR

6. PRESENTATION/REPORT

7. COMMUNICATIONS AND PETITIONS
   Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.

8. BUDGET HEARINGS

8.I. Ordinance 2016-16, Adoption Of FY 2016-17 Millage Rate, 1st Reading & Public Hearing
The Commissioners will consider adopting a millage rate of 7.3273 mills for Fiscal Year 2016-2017.

Documents:

MEMO-ORD2016-16, 17, MILLAGE AND BUDGET ORDINANCE.PDF
ORD2016-16, MILLAGE ORDINANCE.PDF
FY16-17 PROPOSED BUDGET AS OF 8-3-16.PDF

8.II. Ordinance 2016-17, Adoption Of FY2016-17 Budget – 1st Reading & Public Hearing

The Commissioners will also consider adopting the proposed operating budget.

Documents:

MEMO-ORD2016-16, 17, MILLAGE AND BUDGET ORDINANCE.PDF
ORD2016-17, BUDGET ORDINANCE.PDF
FY16-17 PROPOSED BUDGET AS OF 8-3-16.PDF

8.III. Ordinance 2016-18, Five-Year Capital Improvement Plan FY 2016/17-FY 2020/21 - 1st Reading
The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2016/17 through 2020/21.

Documents:

001 - MEMO - 5 YEAR CIP - FIRST READING - FY 16-17.PDF
ORD2016-18 - 5 YEAR CIP - FY 16-17.PDF
000 - FINAL CIP 2016-17.PDF

8.IV. Resolution 2016-22, Final Assessment Resolution For Fire Protection Assessments - Public Hearing
The adoption of Resolution 2016-13 established the methodology used to calculate the fire

assessment rates. Adoption of Resolution 2016-22 will set the final assessment rates.

Documents:

MEMO - FIRE ASSESSMENT RESOLUTION 2016-22.PDF
RESOLUTION 2016-22 REIMPOSITION OF FIRE PROTECTION ASSESSMENT.PDF
APPENDIX A.PDF
APPENDIX B.PDF
APPENDIX C.PDF

9. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

9.I. Approval Of Minutes: August 9, 2016 Budget Workshop Meeting

Documents:

2016-08-09BWK.PDF

9.II. Approval Of Minutes: August 16, 2016, Regular Meeting

Documents:

2016-08-16REG.PDF

9.III. Special Event Application: Homecoming Parade October 13, 2016

Approval of the special event permit application and the request for street closings will allow the Lake Wales High School Homecoming Parade to be held on Thursday, October 13, 2016.

Documents:

AGENDA MEMO HOMECOMING PARADE 2016.PDF
HOMECOMING PARADE APP.PDF

9.IV. Special Event Application: Veterans Day Parade Nov 11, 2016

Approval of the Special Event Permit Application will allow the American Legion Memorial Post 71 to hold a
Veterans Day Parade on November 11, 2016 and will allow for the temporary closing of Central Avenue.

Documents:

MEMO VETERANS DAY PARADE 2016.PDF
VETERANSDAYPARADE16 2.PDF
VETERANS DAY PARADE ROUTE16.PDF

9.V. Special Event Application: YMCA Turkey Trot 5K On Nov. 24, 2016

The approval of the special event permit application will allow the Lake Wales YMCA to hold their Annual "Turkey Trot 5K" on Thanksgiving Day, November 24, 2016 and allow for the temporary closing of a portion of the Marketplace downtown and several city intersections.

Documents:

MEMO YMCA TURKEY TROT 2016.PDF
TURKEYTROT16.PDF

9.VI. Special Event Application: Christmas Parade Dec. 10 2016

Approval of the special event permit application will allow the Lake Wales Kiwanis Club to present the annual Christmas Parade on Saturday December 10, 2016 and allow for the temporary closing of several streets.

Documents:

MEMO TO COMMISSION CHRISTMAS PARADE DEC 2016.PDF
CHRISTMASPARADEAPP.PDF
LAKE WALES KIWANIS CLUB PARADE ROUTE.PDF

9.VII. Contract Award - Highlands Oil Company, Inc.

Staff is requesting Commission approval of the vendor selection of Highlands Oil Company, Inc. for the purchase and delivery of gasoline and diesel fuel.

Documents:

FLEET_FUEL_MEMO.PDF
FLEET_FUEL_CONTRACT.PDF
RFP_16-418.PDF
PROPOSAL_HIGHLANDS_OIL.PDF

9.VIII. Contract Award - Shell Aviation/Eastern Aviation Fuels

Staff is requesting Commission approval of the vendor selection of Shell Aviation/Eastern Aviation Fuels for the purchase and delivery of aviation fuel.

Documents:

AVIATION_FUEL_MEMO.PDF
AVIATION FUEL AGREEMENT FINAL.PDF
AVIATION FUEL SUPPLIER PROPOSAL RANKING TABULATION.PDF
RFP 16-416 AIRPORT FUEL SOLICITATION PACKET.PDF
AVIATION FUEL BID - SHELL AVIATION.PDF
AVIATION FUEL BID - EPIC AVIATION, LLC.PDF
AVIATION FUEL BID - ASCENT AVIATION GROUP, INC.PDF

9.IX. Contract Award – Granicus, Inc.

Staff is requesting Commission approval of the vendor selection of Granicus, Inc. for video streaming and archiving services.

Documents:

MEMO_GRANICUS.PDF
GRANICUS_SERVICE_AGREEMENT.PDF
LAKE WALES, FL - GRANICUS VIDEO PROPOSAL.PDF
LAKE WALES FL - GRANICUS SOLE SOURCE LETTER.PDF

9.X. Cleaning Of The Reuse Main

The reuse line requires cleaning on a continual basis to ensure the line continues to function as intended.

Documents:

MEMO - REUSE MAIN CLEANING 2016.PDF
PROFESSIONAL PIPING REUSE QUOTE 2016.PDF

10. OLD BUSINESS

11. NEW BUSINESS

12. CITY MANAGER

12.I. Tracking Report

Documents:

TRACKING.PDF

12.II. Social Media Tracking Report

Documents:

SOCIAL MEDIA TRACKING.PDF

12.III. City Commission Meeting Calendar

Documents:

COMMISSION MEETING SCHEDULE, 09-07-16.PDF

12.IV. Meetings & Events Calendar

Documents:

OTHER MEETINGS AND EVENTS CALENDAR.PDF

12.V. Information: Boards, Commissions, Committees & Authorities

Documents:

BOARDS INFORMATION-9-7-16-PUBLIC.PDF
BOARD VACANCIES.PDF
BOARD APPLICATION.PDF
BOARDS-MEETING SCHEDULE.PDF
CITY CODE, SEC. 2-26.PDF

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

(The staff memos are incorporated into the official record)
Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:
Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.