

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
January 19, 2016
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. MAYOR
6. PRESENTATION/REPORT
7. COMMUNICATIONS AND PETITIONS
Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.
8. CONSENT AGENDA
Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.
 - 8.I. Approval Of Minutes: January 5, 2016, Regular Meeting

Documents: [2016-01-05REG.PDF](#)
 - 8.II. Office Space Lease - University Of South Florida Board Of Trustees
The approval will allow Florida SBDC to continue leasing office space in the City of Lake Wales Municipal Administration Building for annual payment of \$1.00. Total in-kind contributions provided by the City from January 1, 2015 to December 31, 2015 were \$26,400.

Documents: [MEMO - USF LEASE.PDF](#) , [LEASE RENEWAL.PDF](#) , [RECORD OF INKIND SERVICES 2015.PDF](#) , [FSBDCN BROCHURE.PDF](#) , [WORKSHOPCATALOG.PDF](#)
 - 8.III. Special Event Application: Lake Wales Car Show 3-Year Permit
The Lake Wales Main Street has submitted a permit application to continue the Car Show on Stuart Avenue on the 4th Saturday of each month for 3 more years.

Documents: [MEMO TO COMMISSION FOR CAR SHOW 2016.PDF](#) , [CAR SHOW APPLICATION 2016.PDF](#)
 - 8.IV. Cancellation Of Tank Maintenance Contract
Staff requests commission approval to cancel the current tank maintenance contract which expires on September 30, 2016.

Documents: [MEMO-TANK MAINTENANCE CANCELATION.PDF](#) , [TANK MAINTENANCE CANCELATION LETTER.PDF](#)

8.V. Lease Agreement With The Bancorp Bank For A New Vactor Truck

Staff requests commission approval to enter into a new lease agreement with The Bancorp Bank for the lease of a new vactor truck in the amount of \$6,352.25 per month. The Wastewater Department has placed \$76,227 for the new vactor lease in the FY 2015'16 operating budget to be funded by operating revenues for this purchase. Through FY 2020'21, the Wastewater Department would plan annual appropriations of \$76,227 to cover this purchase.

Documents: [MEMO-VACTOR LEASE OPTION 2016.PDF](#), [SCHEDULE -VACTOR SEWER CLEANER.PDF](#)

8.VI. Edward Byrne Memorial State And Local Law Enforcement Assistance Grant

Approval of this item will allow the police department to submit for and receive grant funding to purchase items to be used in the investigation of criminal activity and traffic crashes.

Documents: [MEMO-2016 JAG-D.PDF](#), [FISCAL IMPACT STATEMENT.PDF](#)

8.VII. Preliminary Financial Statements For December 31, 2015

The preliminary financial statements report revenues received and expenditures made through the end of December 31, 2015.

Documents: [001 - AGENDA -COMMISSION FINANCIALS - DEC 2015.PDF](#), [002 - DEC 2015 - FINANCIALS.PDF](#)

9. OLD BUSINESS

9.I. Ordinance 2016-01 – 2nd Reading And Public Hearing Amendments To Zoning, Land Use And Development Regulations

This ordinance addresses housekeeping issues related to Board membership, Lots and Structures, Fences and Hedges, as well as miscellaneous scrivener's errors.

Documents: [MEMO 2ND R ORD 2016-01 ZONING AMENDMENTS.PDF](#), [ORDINANCE 2016-01 HOUSEKEEPING.PDF](#)

9.II. Ordinance 2016-02 – 2nd Reading And Public Hearing Amendments To Chapter 12 – Health Sanitation, Nuisances, And Minimum Property Maintenance Standards

This ordinance addresses housekeeping issues such as numbering, code enforcement oversight, redundancies, clarification of responsibilities, reference to the International Property Maintenance Code, addition of sections for dead trees and conditions dangerous to children.

Documents: [MEMO 2ND R ORD 2016-02 CHAPTER 12 AMENDMENTS.PDF](#), [ORDINANCE 2016-02.PDF](#)

10. NEW BUSINESS

11. CITY MANAGER

11.I. TRACKING REPORT

Documents: [TRACKING.PDF](#)

11.II. City Commission Meeting Calendar

Documents: [CITY COMMISSION MEETING CALENDAR,1-19-2016.PDF](#)

11.III. Other Meetings & Events Calendar

Documents: [OTHER MEETINGS AND EVENTS CALENDAR.PDF](#)

11.IV. Information: Boards, Commissions, Committees

This information provides the meeting dates and times of when City Boards, Commissions, and Committees meet, and it lists the duties of each and vacancies that currently exists.

Documents: [BOARD INFORMATION.PDF](#)

12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

(The staff memos are incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.