

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
September 19, 2018
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS
6. PRESENTATION/REPORT
7. COMMUNICATIONS AND PETITIONS
Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.
8. BUDGET HEARINGS
 - 8.I. Ordinance 2018-08, Adoption Of FY2018-19 Millage Rate – 2nd Reading & Public Hearing
Hearing
The Commissioners will consider adopting a millage rate of 7.0438 mills for Fiscal Year 2018-2019.

Documents:

[150 - MEMO - BUDGET AND MILLAGE RATE 18-19 - SECOND READING.PDF](#)
[200 - MILLAGE RATE - ORDINANCE - FY 2018-19.PDF](#)
 - 8.II. Ordinance 2018-09, Adoption Of FY2018-19 Budget – 2nd Reading & Public Hearing

The Commissioners will also consider adopting the proposed operating budget for FY 2018-2019.

Documents:

[150 - MEMO - BUDGET AND MILLAGE RATE 18-19 - SECOND READING.PDF](#)
[300 - BUDGET - ORDINANCE - FY 2018-19.PDF](#)
[330 - BUDGET SUMMARY FY 2018-19.PDF](#)
[400 - PROPOSED BUDGET FY 18-19.PDF](#)
 - 8.III. Ordinance 2018-10, Five-Year Capital Improvement Plan FY2018/19 - FY2022/23 – 2nd Reading

The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2018/19 through 2022/23.

Documents:

[001.5 - MEMO - 5 YEAR CIP - SECOND READING - FY 18-19.PDF](#)
[002 - ORDINANCE 2018-10 - 5 YEAR CIP - FY 18-19.PDF](#)
[5 - YEAR CIP FY 18-19 FINAL.PDF](#)

9. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

- 9.I. Minutes - September 5, 2018 And September 11, 2018
The minutes of [SEPTEMBER 5, 2018](#) and [SEPTEMBER 11, 2018](#)

- 9.II. Special Event Application: Pioneer Days October 27-28, 2018

Approval of this request will allow the Pioneer Days Celebration including Beers with Pioneers to take place on October 27, 2018 - October 28, 2018 in Lake Wailes Park, allow vendors to set up RV's in the park, and allow for the temporary street closings for the Antique Car Parade.

Documents:

[MEMO FOR PIONEER DAY EVENT 2018.PDF](#)
[PIONEER DAYS 2018 EVENT APP.PDF](#)

- 9.III. Amendment #1 To Task Order #1, Hoyle, Tanner & Associates, Inc.
The City Commission will consider approving Amendment #1 to Hoyle, Tanner and Associates, Inc. Task Order #1 pertaining to the Runway 6-24 Rehabilitation and Extension Project at the Lake Wales Municipal Airport.

Documents:

[MEMO FOR THE APPROVAL OF AMENDMENT 1 TO TASK ORDER 1
HOYLE, TANNER AND ASSOCIATES, INC..PDF](#)
[55721015.PDF](#)

- 9.IV. Award Contract Construction Taxiway Alpha East Rehabilitation Project
The City Commission will consider awarding C.W. Robert's, Inc. the construction contract in the amount of \$1,372,723.50 for the construction of Taxiway Alpha East Rehabilitation Project at the Lake Wales Municipal Airport.

Documents:

[C.W. ROBERTS CONTRACTING CONSTRUCTION CONTRACT - TAXIWAY
ALPHA EAST.PDF](#)
[CW ROBERTS TAXIWAY ALPHA EAST.PDF](#)
[BID TABULATION AND RECOMMENDATION TO AWARD RE TAXIWAY
ALPHA EAST - HOYLE....PDF](#)

- 9.V. Award Contract Construction Taxiway Bravo North Project

The City Commission will consider awarding Cobb Site Development, Inc. the construction contract in the amount of \$1,562,129.18 for the construction of Taxiway Bravo North Project at the Lake Wales Municipal Airport.

Documents:

[COBB SITE DEVELOPMENT, INC. CONSTRUCTION CONTRACT TAXIWAY BRAVO NORTH.PDF](#)
[COBB TAXIWAY BRAVO NORTH.PDF](#)
[BID TABULATION AND RECOMMENDATION TO AWARD RE TAXIWAY BRAVO NORTH - HOYL....PDF](#)

9.VI. Award Contract Construction Taxiway Bravo South Project

The City Commission will consider awarding C.W. Robert's, Inc. the construction contract in the amount of \$1,403,301.00 for the construction of Taxiway Bravo South Project at the Lake Wales Municipal Airport.

Documents:

[C.W. ROBERTS CONTRACTING CONSTRUCTION CONTRACT TAXIWAY BRAVO SOUTH.DOCX](#)
[CW ROBERTS TAXIWAY BRAVO SOUTH.PDF](#)
[BID TABULATION AND RECOMMENDATION TO AWARD RE TAXIWAY BRAVO SOUTH - HOYL....PDF](#)

9.VII. Construction Administration Agreement For Taxiway Alpha East

The City Commission will consider approving an agreement with Hoyle, Tanner and Associates, Inc., in the amount of \$150,900, for professional engineering services pertaining to construction administration services for the rehabilitation of Taxiway Alpha East at the Lake Wales Municipal Airport.

Documents:

[MEMO HTA CONST ENG FOR TAXIWAY ALPHA EAST.PDF](#)
[AGREEMENT ALPHA EAST.PDF](#)

9.VIII. Construction Administration Agreement For Taxiway Bravo North

The City Commission will consider approving an agreement with Hoyle, Tanner and Associates, Inc., in the amount of \$154,900, for professional engineering services pertaining to construction administration services to relocate and extend Taxiway Bravo North at the Lake Wales Municipal Airport.

Documents:

[MEMO HTA CONST ENG TAXIWAY BRAVO NORTH 08-23-2018.PDF](#)
[AGREEMENT BRAVO NORTH.PDF](#)

9.IX. Construction Administration Agreement For Taxiway Bravo South

The City Commission will consider approving an agreement, with Hoyle, Tanner and Associates, Inc., in the amount of \$165,900, for professional engineering services pertaining to construction administration services to relocate and extend Taxiway

Bravo South at the Lake Wales Municipal Airport.

Documents:

[MEMO HTA CONST ENG TAXIWAY BRAVO SOUTH 08-23-2018.PDF](#)
[AGREEMENT BRAVO SOUTH.PDF](#)

9.X. Sensus Software Agreement

Staff is requesting the commission authorize the signing of the Sensus software agreement which would allow for the meter reading information to be housed on the Sensus cloud in lieu of in house servers.

Documents:

[AGENDA MEMO SENSUS SOFTWARE AGREEMENT.PDF](#)
[AMI_SENSUS SOFTWARE AGREEMENT.PDF](#)

9.XI. Grant Application - Mountain Lake Community Services

A grant application to Mountain Lake Community Service for \$5000.
This grant does not require any matching funds.

Documents:

[COMMISSION AGENDA ITEM - MOUNTAIN LAKE COMMUNITY SERVICE GRANT APPLICATION 083018.PDF](#)
[APPLICATION PACKET.PDF](#)
[003-MOUNTAIN LAKE COMMUNITY SERVICE GRANT 2019.PDF](#)

10. OLD BUSINESS

10.I. Ordinance 2018-06 – 2nd Reading And Public Hearing Amendments To Chapter 12 – Health Sanitation, Nuisances, And Minimum Property Maintenance Standards

This ordinance addresses housekeeping items regarding maintenance of rights-of-way, junk and trash, vacant structures, sanitation and storage of materials, nuisance trees, and weeds, grass and overgrowth in Chapter 12.

Documents:

[MEMO 2ND R ORD 2018-06 CHAPTER 12 AMENDMENTS.PDF](#)
[CHPTR 12 REVISION.PDF](#)

10.II. Ordinance 2018-07 – 2nd Reading And Public Hearing Amendments To Zoning, Land Use And Development Regulations

Several areas of the zoning regulations (Chapter 23, Lake Wales Code of Ordinances) have been identified as needing amendments to address issues that have arisen.

Sec. 23-217. Site development permit

Sec. 23-307 Landscaping requirements

Sec. 23-310 Recreation Areas

Table 23-421 Permitted Uses and Special Exception Uses in Standard Zoning Districts

Sec. 23-445. Mixed-use PDPs

Table 23-522 Accessory Structures Residential Properties

Documents:

[CC MEMO ORD 2ND R 2018-07 ZONING AMENDMENT.PDF](#)
[ORDINANCE 2018-07 HOUSEKEEPING.PDF](#)

11. NEW BUSINESS

11.I. RESOLUTION 2018-21 - Supplemental Joint Participation Agreement-G0B57

The adoption of Resolution 2018-21 authorizes the execution of an agreement with the Florida Department of Transportation (FDOT) to amend the funding for JPA-G0658 to add an additional 117 days to the project and perform the FAA AGIS (Airports Geographic Information System) aeronautical survey process for the Runway 6/24 rehabilitation and extension project at the Lake Wales Municipal Airport.

Documents:

[RESOLUTION 2018-21 SUPPLEMENTAL JPA WITH FDOT 09-13-2018.PDF](#)
[438921-1 SA THREE.PDF](#)

11.II. Board Appointments: Library Board

Appointment to fill a vacancy on the Library Board due to expiration of terms.

Documents:

[MEMO-BOARD APPOINTMENTS SEPT 19 2018.PDF](#)
[SOLOW LIBRARY BOARD APP.PDF](#)
[LIEBMAN LIBRARY BD APPLICATION.PDF](#)

12. CITY MANAGER

12.I. Tracking Report

Documents:

[TRACKING.PDF](#)

12.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING-8-30-2018.PDF](#)

12.III. Other Meetings & Events Calendar

Documents:

MEETING AND EVENT CALENDAR.PDF

12.IV. City Commission Meeting Calendar

Documents:

[COMMISSION MEETING CALENDAR, SEPT-2018.PDF](#)

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

15. ADJOURNMENT

(The staff memos are not incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.