

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
August 2, 2016  
6:00 p.m.**

**Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. MAYOR
6. PRESENTATION/REPORT
  - 6.I. Citrus Connection Transportation System, Update On Routes And Services – Executive Director Tom Phillips & Director Of Government Affairs Erin Killebrew
  - 6.II. U.S. Air Force Auxiliary, Civil Air Patrol Cadet Program – Presentation By Tom Carlin, Winter Haven Airport Manage
7. COMMUNICATIONS AND PETITIONS  
Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.
8. CONSENT AGENDA  
Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.
  - 8.I. Approval Of Minutes: July 13, 2016, Budget Workshop Meeting  
  
Documents:  
  
[2016-07-13BWK.PDF](#)
  - 8.II. Approval Of Minutes: July 19, 2016, Regular Meeting  
  
Documents:  
  
[2016-07-19REG.PDF](#)
  - 8.III. Award Master Consulting Agreement For Professional Engineering Services And Approval Of Task Order #1 And Task Order #2  
The City Commission will consider awarding a contract for professional engineering services and Task Order #1 & #2, related to the Lake Wales Municipal Airport Runway 6-24 rehabilitation and extension project. The contractor's name is unknown at this time. This agenda item will be updated before the Commission meeting when that information is available.

Documents:

[MEMO - AWARD BID FOR PROFESSIONAL ENGINEERING SERVICES.PDF](#)  
[STATEMENT OF FISCAL IMPACT - ENGINEERING AND CONSTRUCTION - AIRPORT IMPROVEMENTS 07-26-16.PDF](#)

8.IV. Award Dickerson Florida The Construction Contract For The Rehabilitation And Extension Of Runway 06-24 At The Lake Wales Municipal Airport

The City Commission will consider awarding Dickerson Florida, Inc. the construction contract in the amount of \$3,793,429.05 for the rehabilitation and extension of runway 06-24 at the Lake Wales Municipal Airport.

Documents:

[MEMO- DICKERSON FLORIDA CONSTRUCTION CONTRACT 07-15-2016.PDF](#)  
[CONTRACT-DICKERSON.PDF](#)

8.V. Agreement Renewal With The BoCC Fleet Management Division For City Vehicle And Equipment Maintenance Services.

Staff is requesting Commission approval to renew our existing maintenance agreement with the BoCC for an additional twelve month period.

Documents:

[AGENDA MEMO FINAL2016.PDF](#)  
[MOU\\_EXTENSION2016.PDF](#)

8.VI. Write-Off Uncollectible Receivable Accounts

The City Commission is asked to authorize the write-off of noncollectable accounts receivables totaling \$48,297.26 for utility and solid waste services.

Documents:

[001 - AGENDA MEMO - BAD DEBT WRITE OFF.PDF](#)

8.VII. Florida's Natural Growers Foundation Grant

A grant application to the Florida's Natural Growers Foundation for \$1,500. The grant requires no match

Documents:

[MEMO - FNGF.PDF](#)  
[FNGF GRANT APPLICATION.PDF](#)  
[STATEMENT OF FISCAL IMPACT - MUSEUM SUITCASE PROGRAM.PDF](#)

8.VIII. ICMAtv Video Agreement

Agreement with ICMA TV to produce a video on Lake Wales for the ICMA Conference in September.

Documents:

[MEMO - ICMATV VIDEO.PDF](#)  
[LAKE WALES - ICMATV 2016 PROPOSAL.PDF](#)  
[CONFIRMATION ORDER FORM - ICMATV 2016 - LAKE WALES.PDF](#)

9. OLD BUSINESS

9.I. Ordinance 2016 - 09, FY15'16 Budget Amendment #3, 2nd Reading & Public Hearing

The City Commission will consider approval of the third amendment of FY 15'16 Budget that was adopted on September 15, 2016, modified on February 16, 2016 Ordinance 2016-03, modified on April 16, 2016 Ordinance 2016-05

Documents:

[001.5 - MEMO - BUDGET AMENDMENT FY 15-16 - NO 3 - SECOND READING.PDF](#)  
[002 - BUDGET AMENDMENT - ORDINANCE 2016-05.PDF](#)  
[003 - EXHIBIT - A.PDF](#)  
[004 - EXHIBIT - B.PDF](#)

10. NEW BUSINESS

10.I. Ordinance 2016-10, Amendment To Airport Authority Board Ordinance - 1st Reading

Documents:

[MEMO-2ORD2016-18 AMENDMENT TO AIRPORT AUTHORITY ORDINANCE.PDF](#)  
[ORD2016-10-AIRPORT ORTHORITY ORDINANCE AMENDMENT.PDF](#)

10.II. Ordinance 2016 -13 Annexation, 16905 US Highway 27 - 1st Reading

Ordinance 2016-13 proposes the annexation of approximately 2.3 acres located at 16905 US Highway 27 and contiguous to the incorporated City limits.

Documents:

[CC MEMO 1ST R 16905 US HWY 27.PDF](#)  
[ORDINANCE 2016-13 16905 US HWY 27.PDF](#)  
[ATTACHMENT A 2016-13.PDF](#)

10.III. Ordinance D2016-03, CPA/Zoning, 16905 US Highway 27 - 1st Reading & Public Hearing

The proposed amendment will designate land use and zoning for approximately 2.3 acres of property located at 16905 US Highway 27.

Documents:

[16905 US HWY 27 - CPA 1ST R AND PH.PDF](#)  
[ORD D2016-03 - 16905 US HIGHWAY 27.PDF](#)  
[ATTACHMENT A D2016-03.PDF](#)

10.IV. Appointments – Board Of Zoning Adjustment And Appeals (BOA) / Library Board  
Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

Documents:

[MEMO-BOARD APPTS.PDF](#)  
[BOA-RALPH EBERHARD.PDF](#)  
[LIBRARY-JOLENE LAKE.PDF](#)  
[LIBRARY-GLENDA MORGAN.PDF](#)  
[CITY CODE, SEC. 2-26.PDF](#)

11. CITY MANAGER

11.I. Tracking Report

Documents:

[TRACKING.PDF](#)

11.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING.PDF](#)

11.III. Meeting Schedule - City Commission

Documents:

[COMMISSION MEETING SCHEDULE, 08-02-16.PDF](#)

11.IV. Meetings & Events Calendar

Documents:

[MEETING AND EVENT CALENDAR.PDF](#)

11.V. Meeting Schedule - City Boards

Documents:

[BOARDS-OTHER MEETING SCHEDULE.PDF](#)

11.VI. Information: Boards, Commissions, Committees, Authorities

Documents:

[BOARD INFORMATION-8-2-16.PDF](#)  
[BOARD VACANCIES.PDF](#)  
[CITY CODE, SEC. 2-26.PDF](#)

11.VII. Meeting Schedule - Polk Regional Water Cooperative Board

Documents:

[PRWC BOARD MEETING SCHEDULE.PDF](#)

11.VIII. Meeting Schedule - LW Charter Schools Board Of Trustees

Documents:

12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

**(The staff memos are incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.