

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
July 17, 2018  
6:00 p.m.**

**Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. ROLL CALL

5. PRESENTATION/REPORT

5.I. PRESENTATION - Chamber Of Commerce/EDC

6. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.

7. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

7.I. Minutes - June 12, 2018 And July 3, 2018

The minutes of the [JUNE 12, 2018](#) City Commission Budget Workshop and the minutes of the [JULY 3, 2018](#) City Commission meeting.

8. OLD BUSINESS

9. NEW BUSINESS

9.I. Certification Of 2018 Taxable Value, Interim Millage & FY18'19 Budget Hearing Dates

The City Commission will consider approval of the Polk County property appraiser's certification of taxable value for 2018, set the interim millage rate, and set the dates for the public hearings to adopt the final millage rate and the FY18'19 budget.

Documents:

[001 - MEMO - INTERIM MILLAGE RATE FY 2018-19.PDF](#)  
[002 - DR-420 FY 2018-19.PDF](#)

10. CITY MANAGER

10.I. Tracking Report

Documents:

[TRACKING.PDF](#)

10.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING-7-11-2018.PDF](#)

10.III. Commission Meeting Schedule

Documents:

[COMMISSION MEETING CALENDAR, JULY-2018.PDF](#)

10.IV. Other Meetings & Events Calendar

Documents:

[MEETING AND EVENT CALENDAR.PDF](#)

11. CITY COMMISSION COMMENTS

12. MAYOR COMMENTS

13. ADJOURNMENT

**(The staff memos are not incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

## MEMORANDUM

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July 17, 2018

**TO:** Honorable Mayor & City Commissioners

**VIA:** Kenneth Fields, City Manager

**FROM:** Dorothy Ecklund, Finance Director

**SUBJECT:** Certification of 2018 Taxable Value, Interim Millage & FY18'19 Budget Hearing Dates

**SYNOPSIS:** The City Commission will consider approval of the Polk County property appraiser's certification of taxable value for 2018, set the interim millage rate, and set the dates for the public hearings to adopt the final millage rate and the FY18'19 budget.

### RECOMMENDATION

It is recommended that the City Commission take the following actions:

1. Approve the Property Appraiser's Certification of Taxable Value for 2018.
2. Set the interim millage rate at 7.0438 mills.
3. Set the dates for the required public hearings for the final millage rate and adoption of the FY18'19 Budget as Wednesday, September 5 and Wednesday, September 19.

### BACKGROUND

#### **Certification of Taxable Values**

Attached for your review and approval is the Polk County property appraiser's Certification of Taxable Value for 2018. As indicated, the City's gross taxable value for operating purposes is \$733,361,122. Lake Wales has experienced an increase in taxable value of \$42,300,241, since the 2017 certification. The certification for 2018 is 6.13% above 2017's final gross taxable value of \$691,060,881. It is recommended that the City Commission approve the Certification of Taxable Value for 2018.

#### **Interim Millage Rate**

In order for the property appraiser to proceed with the mailing of the required TRIM notices, it will be necessary for the Commission to set an interim millage rate and establish the required public hearing dates for adoption of the final 2018 millage rate and the FY18'19 budget.

The current year rolled-back rate is 6.8938, however staff is recommending that the interim millage rate be set at 7.0438. The current year proposed rate of 7.0438 is a 2.17% increase over the rolled-back rate of 6.8938. Remaining at the millage rate of 7.0438 compared to rolled-back rate of 6.8938 would be a tax increase and would generate an additional **\$110,004**.

The City does not receive 100% of ad valorem tax levy due to 1) discounts offered for early payment and 2) unpaid delinquent taxes. Staff estimates Ad Valorem for budget purposes at 97%, **\$190,101** (\$79,477 General Fund, \$7,918 Library Fund and \$19,309 CRA Fund) revenue above the rolled-back rate.

**The final adopted millage rate may not exceed the interim millage rate, but it may be lower than the interim millage rate.**

**Date and Time for Public Hearings:**

State law requires that the county property appraiser notify each property owner of the interim millage rate and the dates of the meetings for adoption of the millage and budget. To give time for the mailing of this notice to the property owner, the City must, by law, adopt an interim millage rate no later than August 4.

Florida Statutes stipulate that the first public hearings can be held no sooner than 65 days after the Certification of Taxable Value by the Property Appraiser or July 1, whichever is later. Certification occurred on July 1, therefore the first public hearings can be held no sooner than Monday, September 3 (65 days after July 1).

This year, the Board of County Commissioners has scheduled its public hearings on Monday, September 10 and Tuesday, September 18. The School Board's final public hearing is scheduled for Tuesday, September 4.

We are recommending the first public hearings for the millage and budget be set for Wednesday September 5, 2018. We are also recommending that the second public hearings be set for Wednesday September 19, 2018.

**OTHER OPTIONS & FISCAL IMPACT**

Taxes levied by the various options are as follows:

	2018 millage rate	2018 ad valorem taxes levied	2018 taxes over (under) 2017 taxes	Minimum adoption requirement
			4,867,695	
current	7.0438	5,165,649	297,954	3-2 vote
rolled-back	6.8938	5,055,645	187,950	3-2 vote

**Note:** The City does not receive 100% of ad valorem tax levy due to 1) discounts offered for early payment and 2) unpaid delinquent taxes. A 3% reduction is included within budget calculations for ad valorem tax revenues. The 3% reduction has not been applied to the data table listed above.

The City Commission is not required to make a decision on the final millage rate at this meeting. The final decision should be made after we thoroughly review and discuss the budget and all of its implications; however, we do have to make a decision on the interim millage rate at this meeting.

**ATTACHMENTS**

- Proposed TRIM Calendar
- Property Appraiser's Certification of Taxable Value (Form DR-420)

## Proposed TRIM Calendar FY 18'19

- **August 3, 2018**

**Deadline to notify Property Appraiser's Office:**

- a. Interim millage rate
- b. Current year rolled-back rate
- c. Date, time & place of 1<sup>st</sup> budget hearings

- **September 5, 2018 (Commission Meeting)**

**1<sup>st</sup> reading of ordinance adopting millage rate**  
**1<sup>st</sup> Public Hearing, Millage Rate**  
**1<sup>st</sup> reading of ordinance adopting FY 18'19 budget**  
**1<sup>st</sup> Public Hearing, FY 18'19 Budget**

- **September 14, 2018**

**Advertisement of FY 18'19 Budget Summary (TRIM Ad)**  
**Advertisement of 2<sup>nd</sup> Public Hearing**  
**(State Statutes require the 2<sup>nd</sup> Public Hearing must be held**  
**between 2 and 5 days after advertisement)**

- **September 19, 2018 (Commission Meeting)**

**2<sup>nd</sup> reading of ordinance adopting millage rate**  
**2<sup>nd</sup> Public Hearing, Millage Rate**  
**2<sup>nd</sup> reading of ordinance adopting FY 18'19 budget**  
**2<sup>nd</sup> Public Hearing, FY 18'19 Budget**

- **September 22, 2018**

**Deadline to forward ordinance adopting millage rate to Property Appraiser, Tax Collector, and Department of Revenue.**

- **October 11, 2018**

**Within 3 days of receiving notice of final adjusted tax roll,**  
**Deadline to certify form DR-422 to Property Appraiser**

**October 17, 2018**

**Deadline to forward Certificate of Compliance (DR-487) to Department of Revenue**  
**Within 30 days after final hearing**



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year : 2018	County : POLK
Principal Authority : CITY OF LAKE WALES	Taxing Authority : CITY OF LAKE WALES

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	663,263,683	(1)
2.	Current year taxable value of personal property for operating purposes	\$	69,429,313	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	668,126	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	733,361,122	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	10,907,966	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	722,453,156	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	691,060,881	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 3 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
<b>Property Appraiser Certification</b>		I certify the taxable values above are correct to the best of my knowledge.		
<b>SIGN HERE</b>	Signature of Property Appraiser:		Date :	
	Electronically Certified by Property Appraiser		6/29/2018 1:54 PM	

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	7.0438	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,867,695	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	774,649	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,093,046	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	128,723,976	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	593,729,180	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	6.8938	per \$1000	(16)
17.	Current year proposed operating millage rate	7.0438	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	5,165,649	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		<b>STOP HERE - SIGN AND SUBMIT</b>
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22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,093,046	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		6.8938 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	5,055,645	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	5,165,649	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		7.0438 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		2.18 %	(27)

<b>First public budget hearing</b>	Date :	Time :	Place :
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<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : CITY MANAGER		Contact Name and Contact Title : DOROTHY ECKLUND, FINANCE DIRECTOR		
	Mailing Address : PO BOX 1320		Physical Address : 201 W. CENTRAL AVENUE		
	City, State, Zip : LAKE WALES, FL 33859-1320		Phone Number : (863) 678-4182 ext 257		Fax Number : (863)678-4180

# CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

## Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

### Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

### Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue  
Property Tax Oversight - TRIM Section  
P. O. Box 3000  
Tallahassee, Florida 32315-3000

## Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

### Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

### Line 24

Include only those levies derived from millage rates.





Reset Form


Print Form

# MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year: <b>2018</b>	County: POLK		
Principal Authority : CITY OF LAKE WALES	Taxing Authority: CITY OF LAKE WALES		
1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	(1)
<b>IF YES,</b> <b>STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</b>			
2. Current year rolled-back rate from Current Year Form DR-420, Line 16	6.8938	per \$1,000	(2)
3. Prior year maximum millage rate with a majority vote from <b>2016</b> Form DR-420MM, Line 13	17.5950	per \$1,000	(3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	7.0438	per \$1,000	(4)
<b>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</b>			
<b>Adjust rolled-back rate based on prior year majority-vote maximum millage rate</b>			
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	691,060,881	(5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	12,159,216	(6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	774,649	(7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	11,384,567	(8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	593,729,180	(9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	19.1747	per \$1,000	(10)
<b>Calculate maximum millage levy</b>			
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	19.1747	per \$1,000	(11)
12. Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	<b>1.0147</b>		(12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	19.4566	per \$1,000	(13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	21.4023	per \$1,000	(14)
15. Current year proposed millage rate	7.0438	per \$1,000	(15)
16. <b>Minimum vote required to levy proposed millage:</b> (Check one)	(16)		
<input checked="" type="checkbox"/> a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <b>Enter Line 13 on Line 17.</b>			
<input type="checkbox"/> b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <b>Enter Line 15 on Line 17.</b>			
<input type="checkbox"/> c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <b>Enter Line 15 on Line 17.</b>			
<input type="checkbox"/> d. Referendum: The maximum millage rate is equal to the proposed rate. <b>Enter Line 15 on Line 17.</b>			
17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	19.4566	per \$1,000	(17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$	733,361,122	(18)

Taxing Authority : CITY OF LAKE WALES		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 5,165,649	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 14,268,714	(20)
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		 <b>STOP HERE. SIGN AND SUBMIT.</b>	
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$ 0	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 5,165,649	(22)
<b>Total Maximum Taxes</b>			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 14,268,714	(24)
<b>Total Maximum Versus Total Taxes Levied</b>			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :		Date :
	Title : CITY MANAGER	Contact Name and Contact Title : DOROTHY ECKLUND, FINANCE DIRECTOR	
	Mailing Address : PO BOX 1320	Physical Address : 201 W. CENTRAL AVENUE	
	City, State, Zip : LAKE WALES, FL 33859-1320	Phone Number : (863) 678-4182 ext 257	Fax Number : (863)678-4180

**Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.**

**MAXIMUM MILLAGE LEVY CALCULATION  
PRELIMINARY DISCLOSURE  
INSTRUCTIONS**

**General Instructions**

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2017 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

**Line Instructions**

**Lines 5-10**

Only taxing authorities that levied a 2016 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2016 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

**Line 12**

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

**Lines 13 and 14**

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

**Line 16**

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

**Line 17**

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



Reset Form

Print Form

# TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2018	County : POLK
Principal Authority : CITY OF LAKE WALES	Taxing Authority : CITY OF LAKE WALES
Community Redevelopment Area : Lake Wales CRA I	Base Year : 1985

**SECTION I : COMPLETED BY PROPERTY APPRAISER**

1.	Current year taxable value in the tax increment area	\$	19,185,029	(1)
2.	Base year taxable value in the tax increment area	\$	8,891,265	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	10,293,764	(3)
4.	Prior year Final taxable value in the tax increment area	\$	18,656,753	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	9,765,488	(5)

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date :	6/29/2018 1:54 PM	

**SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.**

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <b>If value is zero or less than zero, then enter zero on Line 6b</b>	\$	9,779,076	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	65,347	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <b>If value is zero or less than zero, then enter zero on Line 7e</b>	\$	0	(7e)

<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :	Date :		
	Title : CITY MANAGER	Contact Name and Contact Title :	DOROTHY ECKLUND, FINANCE DIRECTOR	
	Mailing Address : PO BOX 1320	Physical Address :	201 W. CENTRAL AVENUE	
	City, State, Zip : LAKE WALES, FL 33859-1320	Phone Number :	Fax Number :	(863) 678-4180 ext 257 (863)678-4180

# TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

“Tax increment value” is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

“Dedicated increment value” is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.  
Section.163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.  
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

## Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue  
Property Tax Oversight Program - TRIM Section  
P. O. Box 3000  
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

## Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

## Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

# TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2018	County : POLK
Principal Authority : CITY OF LAKE WALES	Taxing Authority : CITY OF LAKE WALES
Community Redevelopment Area : Lake Wales CRA II	Base Year : 1998

**SECTION I : COMPLETED BY PROPERTY APPRAISER**

1.	Current year taxable value in the tax increment area	\$	229,007,215	(1)
2.	Base year taxable value in the tax increment area	\$	109,080,851	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	119,926,364	(3)
4.	Prior year Final taxable value in the tax increment area	\$	211,403,492	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	102,322,641	(5)

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/29/2018 1:54 PM		

**SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.**

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <b>If value is zero or less than zero, then enter zero on Line 6b</b>	\$	113,930,046	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	683,639	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <b>If value is zero or less than zero, then enter zero on Line 7e</b>	\$	0	(7e)

<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :	Date :		
	Title : CITY MANAGER	Contact Name and Contact Title : DOROTHY ECKLUND, FINANCE DIRECTOR		
	Mailing Address : PO BOX 1320	Physical Address : 201 W. CENTRAL AVENUE		
	City, State, Zip : LAKE WALES, FL 33859-1320	Phone Number : (863) 678-4182 ext 257	Fax Number : (863)678-4180	

# TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

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“Specific proportion,” used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.  
Section.163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.  
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

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B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

## Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

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Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

# TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2018	County : POLK
Principal Authority : CITY OF LAKE WALES	Taxing Authority : CITY OF LAKE WALES
Community Redevelopment Area : Lake Wales CRA III	Base Year : 1989

**SECTION I : COMPLETED BY PROPERTY APPRAISER**

1.	Current year taxable value in the tax increment area	\$	14,173,161	(1)
2.	Base year taxable value in the tax increment area	\$	8,894,367	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	5,278,794	(3)
4.	Prior year Final taxable value in the tax increment area	\$	12,711,508	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	3,817,141	(5)

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date : 6/29/2018 1:54 PM		

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6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <b>If value is zero or less than zero, then enter zero on Line 6b</b>	\$	5,014,854	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	25,663	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <b>If value is zero or less than zero, then enter zero on Line 7e</b>	\$	0	(7e)

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# CITY OF LAKE WALES PROJECT TRACKING LIST 2017-2018


PROJECT	BUDGET	COMMISSION	SCHEDULED	CURRENT	STATUS
NAME		APPROVAL	COMPLETION	STATUS	UPDATED
<b>AIRPORT</b>					
Runway Extension	\$5,300,000 - \$4,300,000	Yes - Construction Contract 8/2/16	09/30/18	Estimated completion date is pushed back to 9/1 due to voids beneath the runway that need to be rectified.	6/26/2018
<b>RECREATION</b>					
Playground system installation at Mobley Park	\$25,000	4/17/2018	TBD	Approved by the commission on 4/17 and the installation has been ordered. The completion date is unknown as of yet. The project cost is \$25,000	6/28/2018
Boat Ramp at Lake Wailes	\$30,000	4/17/2018	TBD	This is a rehab of the boat dock. The project is 90% complete. The project cost is \$23,573 and \$30,000 is budgeted.	6/26/2018
Lincoln Park Fencing	\$20,000		TBD	The project cost is \$16,762. This Project is complete.	6/26/2018
Kiwanis Park - Barney's Dream	\$16,000		TBD	The fencing around the park has been replaced, but the playground surface has yet to be repaired. The vendor has been selected and the repairs have been ordered, but the estimated completion date is still TBD	6/26/2018
Downtown Walking Trail	\$252,963	12/6/2016	8/31/2018	The estimated date of completion is moved back to 8/1. The project itself is about 70% complete at this point. The majority of the work will be completed by 7/1. The gazebo and resting place shelters have been constructed. The stone columns on the resting place are going in the week of 6/25. The lights on the north end have been installed and the lights in the central section will be installed by 6/29. The bulk of the irrigation is installed. The major remaining items during the month of July are landscaping, site cleanup and punch list items.	6/26/2018
<b>SEWER SYSTEM</b>					

C Street Project Phase 3	\$2,240,443	tentative 6/5/2018	TBD	Award bid to Harris McBurney Company.-Bid awarded at the 6/19/2018 City Commission meeting.	6/28/2018
SR 60 Western Expansion	\$6,176,000	12/6/2016	Phase 1 9/30/2017 Phase 2 6/30/2018	Water line cleared for service- Lift station in the process of having the power ran to it. Final Liftstation start up 6/26/2018	6/28/2018
Capital Improvement Work Plan	\$71,740	12/20/2016	TBD	All documents are in to SRF. Awaiting approval for funding.	6/28/2018
<b>Other items approved or discussed at Commission Meetings</b>					
Central Ave. and Scenic. Hwy Parking Lot Rehabilitation	\$77,960	12/6/2016	8/31/2018	This project is 80% complete. The parking lot has been re-constructed and temporary striping is in place. Left to do are permanent thermoplastic striping, landscaping, irrigation, and lighting. The estimated completion date is 8/1.	6/28/2018
Spook Hill Sign	\$20,000		7/6/2018	the roadside sign is installed. The overhead sign is scheduled for installation by 7/6.	6/28/2018
Street Resurfacing	\$200,000	3/6/2018	9/30/2018	Crews began prep work for the paving of Central ave the week of 6/18. This work involved sealing the cracks in the asphalt on Central ave. Staff is awaiting a paving schedule at this time, but expect it to begin by 7/15.	6/28/2018
Entryway Signs	\$32,000		7/1/2017	Staff is coordinating with FDOT for authorization to install signage in the FDOT ROW.	6/28/2018
Design of North Express Library	\$8,500		12/31/2018	Staff is requesting commission approval during the 7/3 city commission meeting for Parlier+Crews Architects to complete the architectural and civil engineering work on the project. Estimated completion date is December, 2018.	6/28/2018

Dugout replacements at the NW complex	\$40,000	6/20/2017	9/30/2018	Dugout replacements at the NW Complex: This project is 90% complete. We are awaiting a small amount of fencing around the two dugouts and the installation of the benches. The estimated completion date is 7/6.	6/28/2018
Library Statistics (May)				Total Circulation Books-by-Mail: 63,648 Total Circulation BookMobile: 21,012 Total In-house circulation: 177,955 Total new borrowers: 898 Total attendance at programs: 11,207 Computer users: 27,017 People Counter: 98,330	6/28/2018
Lake Wales Museum and Cultural Central				<p>To date, attendance for June is 293. This is 33 MORE visitors than June 2017. Our YTD annual attendance is 5283, which is 41% higher than this same time last year. Programs included a dozen individuals who attended the museum book club and almost 100 individuals and families for Summer Fun Days on Saturdays.</p> <p>The museum applied for one Florida Humanities Council grant for \$5,000. Funds would offset the costs of a new six-part speaker series beginning in October of 2018. Staff made a presentation to the Rotary Club of Lake Wales at noon on June 12, and also finalized the gift donation of an old model railway train display to the Children's Museum of the Highlands.</p> <p>Upcoming events include Summer Fun Days on Saturdays through August 11, 2018. The new military exhibit has garnered good publicity with articles in the Polk News Sun, The Ledger and Spectrum Bay News 9 TV story. Due to popular response the exhibit has been extended until June 30, 2018.</p> <p>A new exhibit, "Little Slices of Heaven on US 27," will be on display July 10 – Aug 11. This exhibit chronicles the evolution of tourist destinations along US 27 from the 1930s to 1970s with artwork, memorabilia, and photographs about Chalet Suzanne, Cypress Gardens, and more!</p>	6/28/2018

<b>COMPLETED PROJECTS</b>					
PD Server virtualization	\$30,000		8/31/2017	This project is complete.	6/28/2018
Public WiFi expansion	\$25,000		11/30/2017	This project is complete.	6/28/2018
Repairs to the Fleet Operation facility roof	\$25,000	2/21/2017	9/30/2017	This project is complete.	6/28/2018
Relocation of Water/Sewer Lines on HWY 27 near Vanguard	\$300,000	10/20/2015	9/30/2017	Project complete and online.	6/28/2018

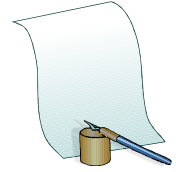
SOCIAL MEDIA TRACKING REPORT		SINCE June 28, 2018 (Social media is now being archived)					
Name	Likes/Followers	Change	Top Posts	Comments			
	5,129	+115	<p>June 29- Posted pictures and Videos of LakeNight Cinema Event- 51 likes, 1 share, 1,157 people reached</p> <p>July 2- Shared post about Polk County School Board Candidate Forum scheduled for 8/6/2018 at the LW Art Center from 6:30pm- 51 likes, 10 shares, 1,343 people reached</p> <p>July 5- Posted pictures of the 2018 Lake Wales July 4th celebration - 19 likes, 3 shares, 900 people reached</p> <p>July 6 -Posted pictures of new Spook Hill arch and sign - 358 likes, 28 comments, 188 Shares, 19,721 people reached</p>	<p>"Fantastic"</p> <p>"Love it"</p> <p>"Very Nice"</p> <p>"Cool"</p> <p>"OMG I so remember Spook Hill"</p>			
 Twitter	1,444	+6	<p>Top Tweet: "New Business: Resolution 2018-17 Honoring 50 years of Home rule. Approved unanimously. @FLCities Fields, City Mgr, some amendments on ballot will affect home rule..urged voters to study issues." - 3 likes, 1 retweet ,, 469 impressions</p> <p>Top Media Tweet: "Tomorrow, Friday July 6th, Spook Hill or N Wales Dr will be closed from 9am -3pm to install a new arch sign. "- 3 likes, 208 impressions</p> <p>Top Mention: July 3: Posted by @Carl_SBDC - Ready for the Small Business Roundtable hosted by US Rep Darren Soto and US Rep Nydia Velazquez. Come and learn about Florida SBDC at USF services available in Polk County! The event kicks off at 9:00a. #SmallBiz @usfsbdc @DarrenSoto @hainescity @HainesCityEDC @CityofLakeWales"- 8 likes, 3 retweet, 27 engagements</p>				
(Commission meetings are Live tweeted)							
 Instagram	546	+7	<p>July 6- Posted picture as Mayor Fultz proclaimed July 3rd as Honor Guards Day and presented the Proclamation to members of the American Legion, Lake Wales Post 71 , at the Tuesday July 3rd City Commission meeting- 14 likes</p>				

<b>SOCIAL MEDIA TRACKING REPORT</b>				<b>SINCE June 28, 2018</b> (Social media is now being archived)			
Name	Likes/Followers	Change	Top Posts	Comments			
			June 6- Posted picture as Mayor Fultz proclaimed July as #lakesappreciationmonth . Tabitha Biehl, Executive Director of LE/AD (Lakes Education Action Drive), accepted the proclamation.- 16 likes				
 LinkedIn	41	-1	July 11- Share the ledger.com article on the City Commission Budget Workshop Meeting held on 7/10/2018 - , 1 impression				

Approximate Seating Capacity:

- Commission Chamber **110**
- Employee Break Room **30**
- CM Conference Room **10**

## CITY COMMISSION MEETING CALENDAR



[Regular City Commission meetings are held at 6:00 p.m. on the first and third Tuesday of each month in the Commission Chambers. Workshops & Special meetings to be scheduled accordingly. Meeting dates & times are subject to Change.]

### City Commission Meetings – July 2018

Tues, July 3, 2018	Regular	6:00 p.m.	Commission Chambers
<b>Tues, July 10, 2018</b>	<b>Budget Workshop</b>	<b>6:00 p.m.</b>	<b>Commission Chambers</b>
Tues, July 17, 2018	Regular	6:00 p.m.	Commission Chambers

### City Commission Meetings - August 2018

Tues, August 7, 2018	Regular	6:00 p.m.	Commission Chambers
<b>Tues, August 14, 2018</b>	<b>Budget Workshop</b>	<b>6:00 p.m.</b>	<b>Commission Chambers</b>
Tues, August 21, 2018	Regular	6:00 p.m.	Commission Chambers
<b>Thurs, August 23, 2018(tentative)</b>	<b>Budget Workshop</b>	<b>6:00 p.m.</b>	<b>Commission Chambers</b>

### City Commission Meetings - September 2018

<b>Wed, September 5, 2018</b>	<b>Budget Hearing</b>	<b>6:00 p.m.</b>	<b>Commission Chambers</b>
<b>Tues, September 11, 2018</b>	<b>Special Meeting</b>	<b>6:00 p.m.</b>	<b>Commission Chambers</b>
<b>Wed, September 19, 2018</b>	<b>Budget Hearing</b>	<b>6:00 p.m.</b>	<b>Commission Chambers</b>

### City Commission Meetings – October 2018

Tues, October 2, 2018	Regular	6:00 p.m.	Commission Chambers
Tues, October 16, 2018	Regular	6:00 p.m.	Commission Chambers

### City Commission Meetings – November 2018

Tues, November 6, 2018	Regular	6:00 p.m.	Commission Chambers
Tues, November 20, 2018	Regular	6:00 p.m.	Commission Chambers

For City Commission meeting information please contact Jennifer Nanek, City Clerk, 863-678-4182, ext. 270 or [jnanek@cityoflakewales.com](mailto:jnanek@cityoflakewales.com).

City Commission Agenda Packets for workshop and regular meetings are generally posted on the City's website by 12:00 p.m., the Wednesday before the scheduled meeting.

Minutes of City Commission meetings can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.  
Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.



