

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
May 16, 2017
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. INVOCATION

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

4. ROLL CALL

5. MAYOR

5.I. PROCLAMATION - National Public Works Week May 21-27, 2017

Documents:

[NATIONAL PUBLIC WORKS WEEK 2017.PDF](#)

5.II. PROCLAMATION - National Safe Boating Week May 20-26, 2017

Documents:

[BOATING WEEK PROCLAMATION2017.PDF](#)

6. PRESENTATION/REPORT

6.I. PRESENTATION - B Street Community Center Update

7. COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.

8. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

8.I. Minutes

[MINUTES APRIL 5, 2017](#)

[MINUTES MAY 2, 2017](#)

8.II. Contract With Universal Engineering Sciences

Contract for building division services with Universal Engineering Sciences through June 30, 2017

Documents:

[UNIVERSAL ENGINEERING SCIENCES MAY 2017.PDF](#)
[CITY OF LAKE WALES AGREEMENT.PDF](#)

8.III. Preliminary Financial Statements For March 31, 2017

The preliminary financial statements report revenues received and expenditures made through the end of March 31, 2017.

Documents:

[001 - AGENDA -COMMISSION FINANCIALS - MARCH 2017.PDF](#)
[002 - COMMISSION FINANCIALS - 03-31-2017.PDF](#)

8.IV. Audit Selection Committee

The City Commission prior to contracting for auditing services is required to establish an

audit committee.

Documents:

[AGENDA -AUDIT SELECTION COMMITTEE -2017.PDF](#)

9. OLD BUSINESS

10. NEW BUSINESS

10.I. ORDINANCE 2017-09 - 1st Reading Candidate Oath

Ordinance 2017-09 serves to conform the language of the Candidate's Oath published in the Lake Wales Code of Ordinances, Chapter 8, Elections, Article III, Section 8-40, Candidate's Oath, with the language of the Candidate's Oath published in Section 99.021(1)(a), Florida Statutes.

Documents:

[MEMO 2017-09 CANDIDATE OATH.PDF](#)
[ORD2017-09 CANDIDATE OATH\(4\).PDF](#)

10.II. ORDINANCE 2017-10 - 1st Reading Extending Terms Of Office

Ordinance 2017-10 concerning an amendment to the Charter of the City of Lake Wales to extend the terms of office of the city commissioners and mayor from two years to three years

Documents:

[MEMORANDUM RE ORD. 2017-10 CHARTER AMENDMENT.PDF](#)
[ORDINANCE 2017-10 COMMISSION TERMS\(2\).PDF](#)

10.III. Airport Authority Appointment

The Commission needs to appoint a new representative to the Airport Authority to replace Pete Perez.

10.IV. Appointment To Polk County Joint Airport Zoning Board

The Commission needs to appoint a representative to the Polk County Joint Airport Zoning Board to replace Jonathan Thornhill.

10.V. General Employees Retirement Board Appointment

The Commission needs to appoint a new member to the General Employees Retirement Board to replace Jonathan Thornhill.

10.VI. Housing Authority Appointment

The Commission needs to appoint a new representative to the Housing Authority to replace Jonathan Thornhill.

11. CITY MANAGER

11.I. Tracking Report

Documents:

[TRACKING.PDF](#)

11.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING.PDF](#)

11.III. Commission Meeting Schedule

Documents:

[COMMISSION MEETING CALENDAR, 5-16-2017.PDF](#)

11.IV. Other Meetings & Events Calendar

Documents:

[MEETING AND EVENT CALENDAR.PDF](#)

12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

14. ADJOURNMENT

(The staff memos are incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

PROCLAMATION

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, parks and canal maintenance; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel, who staff public works departments, is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, this year's theme is "**Public Works: Building for Today, Planning for Tomorrow**" as we celebrate the hard work and dedication of the many public works professional throughout the world;

NOW, THEREFORE, I, Eugene Fultz, by virtue of the authority vested in me as Mayor of the City of Lake Wales, in the State of Florida, do hereby proclaim the week of May 21-27, 2017 as

NATIONAL PUBLIC WORKS WEEK

in the **City of Lake Wales**, and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works; and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Lake Wales, Florida to be affixed this 16th day of May 2017.

Mayor/Commissioner

PROCLAMATION

WHEREAS, For nearly 90 million Americans, boating continues to be a popular recreational activity. From coast to coast, and everywhere in between, people are taking to the water and enjoying time together boating, sailing, paddling, and fishing; and

WHEREAS, Proper planning for a day of boating begins even before leaving the home. Getting a free vessel safety check and taking a safe boating course at the beginning of the boating season, filing a float plan with a trusted family member or friend, and checking the weather before boating are key steps to an enjoyable time boating. Every boater should wear a U.S. Coast Guard-approved life jacket at all times while boating; and

WHEREAS, Year-round, people continue to enjoy all that our nation's waterways have to offer through the joy of boating. National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water; and

WHEREAS, on average, 650 people die each year in boating-related accidents in the U.S.; approximately three-fourths of these are fatalities caused by drowning;

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

WHEREAS, a significant number of boaters that drown each year would still be alive today if they had worn their life jackets; and

WHEREAS, Modern life jackets are more comfortable, lightweight, and more wearable than styles of years past.

NOW, THEREFORE, I Eugene Fultz, by virtue of the authority vested in me as Mayor of the City of Lake Wales, in the State of Florida, do hereby Support the goals of the North American Safe Boating Campaign and proclaim May 20-26, 2017, as

NATIONAL SAFE BOATING WEEK

and urge all those who boat to "Boat Smart! Boat Safe! Wear it!" and practice safe boating habits during this year-round effort to promote safe boating.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Lake Wales, Polk County, Florida, to be affixed this 16th day of May 2017.

Mayor/Commissioner

MEMORANDUM

May 10, 2017

TO: Honorable Mayor and City Commissioners

VIA: Kenneth Fields, City Manager

FROM: Kathy Bangley, Director of Planning and Development

RE: Building Division Services – Contract with Universal Engineering Sciences

Synopsis: Contract for building division services with Universal Engineering Sciences through June 30, 2017

Recommendation: Approve contract

Background:

Previous building official quit without notice on March 20, 2017. Subsequent to that action the two part-time inspectors employed by the City tendered their resignations as of March 23, 2017.

Under the provision of Sec. 2-447 – Emergency Conditions the Planning Director at the direction of the City manager pursued contract services to keep the building division moving forward. Staff has struck a deal with Universal Engineering Sciences for building official, building inspection and plans examination services through June 2017. Initially inspection services were for twice a week. However, our work load requires more time and as of Monday, April 17 we will have those services Monday through Thursday.

We have negotiated a fee of \$85 per hour at 32 hours a week not to exceed \$36,000 through June. Contract has been approved as to form by the City Attorney.

Attachments: Contract

AGREEMENT

THIS AGREEMENT, is made and entered into on this 27th day of March, 2017 (the "Effective Date"), by and between the City of Lake Wales, Florida, a municipality organized and existing in accordance with the laws of the State of Florida, hereinafter referred to as the "City", located at 201 W Central Avenue, Lake Wales, Florida 33853, and Universal Engineering Sciences, located at 9802 Palm River Road, Tampa, Florida 33619, hereinafter referred to as the "Contractor".

WITNESSETH:

WHEREAS, City has an immediate need for building code administrator, plan review and inspection services; and

WHEREAS, City required such services pursuant to City of Lake Wales Code Sec. 2-447 Emergency conditions; and

WHEREAS, City has selected Contractor pursuant to Sec. 2-447 to provide the requested services; and

WHEREAS, Contractor has represented that it is able to satisfactorily provide the services according to the terms and conditions of the Agreement.

NOW THEREFORE, in consideration of the above and the mutual covenants herein, the parties agree as follows:

1. Services to be Performed. The Contractor hereby agrees to provide the City with a Building Code Administrator and, with plan review and inspection services, both onsite and offsite, for residential and commercial structures, as requested and more specifically outlined herein.
2. Term of Agreement/Option of Renewal. This Agreement shall be in effect for an initial term of fourteen (14) weeks, from March 27, 2017 through June 30, 2017. This Agreement may be renewed, subject to execution of a written agreement between the City and Contractor, for up to six (6) months beyond the initial contract period. This option may be exercised if all terms and conditions are agreed to and approval is granted by the City.
3. Amendment of the Contract. This Agreement may be amended only by mutual written agreement of the parties.
4. Termination. City reserves the right to terminate this Agreement, without cause, by providing thirty (30) days prior written notice to the Contractor of its intention to terminate, or

with cause if at any time the Contractor fails to fulfill or abide by any of the terms and conditions specified.

Failure of the Contractor to comply with any of the provisions of the Agreement shall be considered a material breach of contract and shall be cause for immediate termination of the Agreement at the discretion of the City.

In addition to all other legal remedies available to the City, City reserves the right to cancel and obtain from another source any items which have not been provided within a reasonable period of time from the date of order or request, as determined by the City.

5. Compensation. City shall pay Contractor upon Contractor's completion of, and City's acceptance of, the services required herein, at a rate of \$85.00 per hour for 32 hours per week. Fees shall remain firm for the duration of the contract. All payments shall be made in accordance with FL Statute § 218.70, et. seq., the Local Government Prompt Payment Act. Contractor shall not be entitled to reimbursement for any expenses incurred by contractor in performing this Agreement. City makes no representation, warranty or agreement that the Contractor will be provided a minimum amount of work or compensation pursuant to this agreement.

6. Ownership of Documents. All data, specifications, calculations, estimates, plans, drawings, construction documents, photographs, summaries, reports, memoranda and other documents, instruments, information and material prepared or accumulated by the Contractor or its subcontractors in rendering services pursuant to this Agreement shall be the sole property of the City, which may have access to the reproducible copies at no additional cost other than printing. In no event shall Contractor be liable or responsible to anyone for the City's use of any such information or material in another project or following termination of the Agreement.

7. Permits/Licenses. Contractor must secure and maintain any and all permits and licenses required to complete services pursuant to this Agreement.

8. Public Records. Contractor shall comply with Chapter 119 of the Florida Statutes, the Florida Public Records Act, as it relates to records kept and maintained by Contractor in the performance of services pursuant to this Agreement. In accordance with § 119.0701, Florida Statutes, Contractor shall be required to provide public access to such records at a cost that does not exceed the statutory requirements or as otherwise provided by law. In the event any such records are exempt or confidential from public records disclosure, Contractor shall ensure that those records are not disclosed except as authorized by law. Contractor shall meet all requirements for retaining public records and shall transfer at no cost to the City, all public records in possession of the Contractor upon termination of the Agreement and destroy duplicate records that exempt or confidential and exempt for public records disclosure requirements. All records stored electronically must be provided to the City in a format that is compatible with the information technology system of the City.

9. Minimum Insurance Requirements. During the term of the Agreement and at all times that the Contractor performs services for City, Contractor shall at its sole cost and expense, procure and maintain insurance policies from a licensed carrier with the following minimum limits and coverage:

- (1) Comprehensive general liability insurance for a limit of \$500,000 each occurrence and \$1,000,000 in the aggregate, including but not limited to coverage for bodily injury and property damage.
- (2) Statutory worker's compensation insurance as required by law.
- (3) Employer's liability insurance covering all contractors' employees associated with this Agreement in amount not less than \$500,000 per accident for bodily injury.
- (4) Comprehensive automobile liability insurance to a single limit of liability for each accident of not less than \$1,000,000.

Certificates of Insurance evidencing the required coverage and limits shall be furnished to City prior to first invoice related to services required per Sec. 2-447 Emergency conditions.

10. Indemnification. Contractor shall defend, indemnify and save City, its elected and appointed officials, directors, employees, agents and representatives harmless from and against all liabilities, claims, costs, damages and expenses (including attorney's fees) for personal injuries, death or property damage (including theft) to the extent arising out of or in connection with:

(1) The negligence or intentional act or omission of Contractor, its employees, agents, representatives and subcontractors; or

(2) Contractor's breach of this Agreement; or

(3) Labor, materials, services, or supplies furnished by subcontractors or suppliers of Contractor and from all related liens, including without limitation, laborer's, material men's or mechanics' liens.

11. Compliance with Laws. Contractor shall comply with all applicable local, state and federal ordinances, codes, laws, statutes, regulations and standards in force during the term of the Agreement.

12. Severability. The terms and conditions of the Agreement shall be deemed to be severable. Consequently, if any clause, term, or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining terms and conditions, and notwithstanding any such determination, this Agreement shall continue in full force and effect unless the particular clause, term, or condition held to be illegal or void renders the balance of the agreement to be impossible of performance.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the date first set forth above.

City of Lake Wales

City

BY: _____

Printed Name

Title: City Manager

Date: _____

Universal Engineering Sciences

Contractor

BY:  _____

George W. Dixon
Printed Name

Title: Building Insp. Div. Mgr.

Date: 4-27-2017

MEMORANDUM

May 8, 2017

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: Dorothy Ecklund, Finance Director

RE: Preliminary Financial Statements for March 31, 2017

SYNOPSIS: The preliminary financial statements report revenues received and expenditures made through the end of March 31, 2017.

The unaudited financial statements for the City of Lake Wales for the Period Ending March 31, 2017 are presented to the City Commission for review. At the end of March 31, 2017 the City was 50% into the fiscal year.

General Fund (001), page 2:

The General Fund appears to be materially on target with revenue and expenditure expectations.

Transportation Fund (102), page 7:

The Transportation Fund appears to be materially on target with revenue and expenditure expectations.

CRA Fund (105), page 12:

The CRA fund appears to be materially on target with revenue and expenditure expectations except for a significant land sale. On 11/16/2016 the City received net proceeds of \$967,738.22 relating to property owned by the CRA.

Library Fund (110), page 17:

The Library Fund appears to be materially on target with revenue and expenditure expectations.

Utility System Fund (403), page 27:

The Utility System Fund appears to be materially on target with revenue and expenditure expectations.

Airport Authority (404), page 29:

The Airport Authority appears to be materially on target with revenue and expenditure expectations.

ATTACHMENTS

Preliminary Financial Statements

CITY OF LAKE WALES
PRELIMINARY - BALANCE SHEET
GENERAL FUND - 001
03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

GENERAL FUND - 001				
	Cash - Unrestricted	2,742,568	3,006,055	(263,487)
001-101-096-000-000	General Fund Emergency Fund 3706	551,975	400,697	151,278
001-102-001-000-000	Petty Cash (Finance Dept.)	500	500	0
001-102-002-000-000	Petty Cash-Depot Museum	200	200	0

	CASH	3,295,243	3,407,452	(112,209)
	ACCOUNTS RECEIVABLE	767,884	746,864	21,020
	DUE FROM OTHER FUNDS	1,148,586	211,526	937,060
	INVENTORY	94,551	68,427	26,123
	PREPAID	131,472	116,841	14,631

	TOTAL ASSETS	5,437,735	4,551,110	886,625
=====				
	ACCOUNTS PAYABLE	314,793	174,314	140,479
	DUE TO OTHER FUNDS	0	0	0
	DEPOSIT & TRUST ACCOUNTS	3,988	3,396	592
	ACCRUED PAYROLL & WITHHOLDING	104,761	270,050	(165,289)
	DEFERRED REVENUE	3,717	127,949	(124,232)

	TOTAL LIABILITIES	427,259	575,709	(148,450)
	EXCESS REV OVER/UNDER EXP	1,941,516	1,671,022	270,494
001-271-001-000-000	Fund Balance	3,068,960	2,304,379	764,581

	TOTAL FUND BALANCE	5,010,476	3,975,401	1,035,075

	TOTAL LIAB. AND FUND BALANCE	5,437,735	4,551,110	886,625
=====				

CITY OF LAKE WALES
PRELIMINARY SCH. OF REV & EXP
GENERAL FUND - 001
03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
TAXES						
001-311-100-000-000	Ad Valorem Taxes	3,574,578	3,125,512	3,457,400	3,033,435	3,437,352
001-314-100-000-000	Utility Service Tax - Electric	908,000	393,107	760,000	349,650	769,511
001-314-300-000-000	Utility Service Tax - Water	265,000	160,512	275,000	131,292	272,343
001-314-800-000-000	Utility Service Tax - Propane	35,000	16,067	31,000	16,255	30,918
001-315-000-000-000	Communications Svc Tax	306,400	82,127	312,400	78,377	312,680
001-316-000-000-000	Business Tax Receipts	75,000	69,671	71,000	68,960	70,015
TOTAL: TAXES		5,163,978	3,846,995	4,906,800	3,677,969	4,892,819
LICENSES & PERMITS						
001-322-000-000-000	Building Permits	350,000	252,811	325,000	130,053	324,125
001-323-100-000-000	Franchise Fees - Electric	785,000	353,349	809,000	413,489	800,451
001-323-700-000-000	Franchise Fees-Solid Waste-Flr	118,000	59,000	118,000	59,000	161,397
001-325-100-000-000	Tree Removal Permit Fees	500	0	500	0	67,493
001-325-400-000-000	Site Develmt Permit & Inspect Fees	15,000	4,863	35,000	12,838	35,337
TOTAL: LICENSES & PERMITS		1,268,500	670,023	1,287,500	615,380	1,388,803
INTERGOVERNMENTAL REVENUE						
001-330-000-000-000	Spcl Assessment - Fire	1,118,361	1,033,569	1,094,000	1,017,717	1,094,113
001-331-200-000-000	C.O.P.S. Fast Grant	54,322	0	0	0	0
001-331-304-000-000	Bullet Proof Vest Grant	0	226	5,414	2,021	5,414
001-331-600-000-000	HIDTA Award	8,000	5,162	8,000	9,401	10,953
001-333-100-000-000	PILOT-Lake Wales Housing Authority	2,500	10,127	2,500	6,719	6,719
001-335-121-000-000	State Rev. Sharing - from S/Tx	382,991	176,802	368,898	174,860	369,226
001-335-140-000-000	Mobile Home Licenses	35,000	33,138	38,000	32,644	38,189
001-335-150-000-000	Alcoholic Beverage Licenses	10,600	496	10,600	1,939	12,654
001-335-160-000-000	Casualty Ins Premiums (Police Pen)	110,000	0	0	0	108,125
001-335-165-000-000	Fire Ins Premium (Fire Pension)	135,000	0	0	0	134,242
001-335-180-000-000	Local Government 1/2 Sales Tax	929,483	453,997	907,442	430,975	917,313
001-335-230-000-000	Firemen'S Supplemental Comp	8,000	4,480	8,000	4,083	8,160
001-337-220-000-000	Polk Sch Board - Sro	116,352	58,176	116,352	58,176	116,352
001-337-225-000-000	LW Charter Schools-Sro	58,176	29,088	58,176	29,088	58,176
001-337-775-000-000	Grant - Museum/Depot	2,000	2,000	0	0	0
001-337-780-000-000	Grant - Pioneer Day Advertisement	0	2,223	0	0	0
001-337-800-000-000	Grant - Florida Humanities Council	0	500	3,616	0	3,875
001-338-200-000-000	County Business License	7,500	4,260	7,500	3,746	8,495
TOTAL: INTERGOVERNMENTAL REV		2,978,285	1,814,246	2,628,498	1,771,369	2,892,007
CHARGES FOR SERVICES						
001-341-100-000-000	Recording, Copy & Certifying	500	144	500	270	461
001-341-101-000-000	Sale of Maps and Publications	500	0	500	85	90
001-341-102-000-000	Police Verification-Investigations	10,000	16,825	27,500	14,004	27,798
001-341-106-000-000	Administrative Charge - Street Lght	350	0	350	350	350
001-341-123-000-000	Election Qualifying Fees	100	221	100	125	125

CITY OF LAKE WALES
PRELIMINARY SCH. OF REV & EXP
GENERAL FUND - 001
03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
001-341-403-000-000	Management Fees - Water/Sewer	541,523	270,762	457,918	228,959	457,918
001-341-510-000-000	Planning & Zoning Board Fees	20,000	35,487	24,000	10,152	24,131
001-341-520-000-000	Comprehensive Planning Fees	2,000	2,111	4,000	2,745	4,084
001-341-524-000-000	Reimbursement-Building Fees	4,000	0	5,000	4,323	5,298
001-341-540-000-000	Bldg Official Svcs. - Frostproof	11,500	6,622	14,500	7,100	14,638
001-341-900-000-000	Reimbursement-Grove House Taxes	7,800	8,088	7,500	7,891	7,891
001-341-901-000-000	Polk Cnty Impact Fee-Coll Chrg	4,000	4,261	6,000	2,446	6,276
001-341-902-000-000	Polk Pub Svc Tx - Coll Fee	600	322	600	349	810
001-341-905-000-000	BCA/DCA Coll Fee for Education	600	376	600	631	1,134
001-342-199-000-000	Miscellaneous Police Services	500	0	500	0	0
001-342-200-000-000	Fire Service - Highland Park	15,000	15,912	15,000	16,510	16,510
001-343-400-000-000	Garbage Fees	1,143,000	592,343	1,105,000	569,924	1,105,279
001-343-802-000-000	Cemetery - Grave Locating Fees	10,000	4,631	10,000	5,797	10,807
001-343-803-000-000	Cemetery - Lot Marking	350	66	350	43	76
001-343-804-000-000	Cemetery - Burial Space Lot	0	1,776	12,000	3,391	12,494
001-343-805-000-000	Cemetery - Burial Sp Mausoleum	0	0	0	5,550	13,875
001-343-806-000-000	Cemetery - Vault/Casket Id	400	162	13,900	274	467
001-343-809-000-000	Cemetery - Misc Chgs For Svc	500	51	500	100	200
001-343-810-000-000	Cemetery Installment Adm Fee	600	0	600	57	57
001-343-811-000-000	Cemetery Trust Revenue	0	0	29,300	0	29,385
001-343-812-000-000	Cemetery-Capital Imp Funding	0	0	0	0	28,086
001-343-900-000-000	Tree Replacement Fees	2,000	0	2,000	0	0
001-347-290-000-000	Miscellaneous Recreation Fees	1,000	1,200	1,000	0	0
TOTAL: CHARGES FOR SERVICES		1,776,823	961,358	1,739,218	881,075	1,768,241
FINES & FORFEITURES						
001-351-100-000-000	Court Fines	20,000	10,965	32,000	17,436	31,433
001-351-300-000-000	Law Enforcement Education	3,000	1,058	3,200	1,820	3,363
001-351-600-000-000	Excess Alarm Fees	0	0	0	100	100
001-351-650-000-000	Damage Restitution	100	0	100	0	0
001-351-900-000-000	Miscellaneous Fines	150	0	150	0	0
001-354-100-000-000	Parking Fines	500	700	500	1,100	1,875
001-354-200-000-000	Code Enforcement Fines	20,000	4,902	11,000	863	11,317
TOTAL: FINES & FORFEITURES		43,750	17,625	46,950	21,318	48,088
MISCELLANEOUS REVENUES						
	Interest Income	5,300	5,157	5,300	3,795	7,241
001-362-701-000-000	Community Center - Austin Kitchen R	1,000	141	1,000	136	205
001-362-706-000-000	JP Austin Center Rental	2,000	2,083	2,000	2,280	4,356
001-362-709-000-000	Tourist Club Rental	4,000	1,526	2,000	1,700	2,999
001-362-790-000-000	User Fees - Other Rental	2,000	702	2,000	583	1,569
001-362-800-000-000	Rental-Mike LaRosa	3,600	1,800	3,600	1,800	3,600
001-364-002-000-000	Loss Recoveries - Insured	0	2,918	0	0	1,825
001-364-100-000-000	Sale of Surplus Equipment	0	0	0	0	234
001-364-175-000-000	Gain on Sale of Capital Asset	2,000	25	118,757	99,515	117,134
001-366-060-000-000	Donations-Cemetery Brick	0	0	0	0	240
001-366-521-000-000	Donations-Police Dept.	613	0	13,613	613	13,613
001-366-522-000-000	Donations-Fire Dept	1,000	0	1,000	150	150
001-366-573-000-000	Donations - Depot Museum	1,500	2,989	0	0	342
001-366-702-000-000	Recycling Proceeds	0	643	0	122	122

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 GENERAL FUND - 001
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
001-366-900-000-000	Donations/Miscellaneous	1,000	67	3,000	2,500	2,131
001-369-000-000-000	Other Miscellaneous Revenues	5,000	110	5,000	2,093	2,781
001-369-006-000-000	Public Notice Reimbrsmts (Ads)	0	870	0	788	2,138
001-369-010-000-000	Vendor Fees	0	30	0	120	510
001-369-012-000-000	Reimbursement-Police Special Detail	200	0	200	0	0
001-369-014-000-000	Reimb-Special Events In-Kind	6,075	6,514	6,075	7,793	8,313
001-369-015-000-000	Reimbursement-Staffing Comm Center	100	1,233	100	1,805	3,983
001-369-016-000-000	Reimbursement - Ball Field Lights	100	0	100	0	0
001-369-017-000-000	Reimb. - Ball Field Lining/Prep.	100	0	100	0	0
001-369-200-000-000	Workers' Compensation Reimb	0	4,658	0	2,083	9,764
001-369-900-000-000	Other Miscellaneous Revenue	0	19,450	10,000	581	12,303
001-369-999-000-000	Other	500	324	500	726	1,368
001-369-999-999-999	Suspense - Cash Receipts	0	0	0	1,333	0
	TOTAL: MISCELLANEOUS REVENUES	36,088	51,241	174,345	130,515	196,921
	OTHER FINANCING SOURCES					
	INTER FUND TRANSFER					
001-381-330-000-000	Transfer from Capital Projects	0	0	17,500	0	0
	TOTAL: INTERFUND TRANSFER	0	0	17,500	0	0
	CONTRIBUTIONS FROM ENTERPRISE					
001-382-403-000-000	Contribution from Water/Sewer	1,168,500	584,250	1,140,000	570,000	1,140,000
	TOTAL: CONT FROM ENTERPRISE OP	1,168,500	584,250	1,140,000	570,000	1,140,000
	OTHER SOURCES					
001-385-000-000-000	Lease/Loan Proceeds	478,267	0	612,941	0	653,859
	TOTAL: OTHER FINANCING SOURCES	478,267	0	612,941	0	653,859
	TOTAL REVENUES/OTHER FIN SRCS	12,914,191	7,945,738	12,553,752	7,667,626	12,980,738

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 GENERAL FUND - 001
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
	CITY COMMISSION	104,926	60,196	100,296	48,673	98,097
	CITY MANAGER	247,652	118,898	217,434	111,037	214,181
	CITY CLERK	99,986	38,049	113,288	53,974	108,032
	FINANCE	318,875	163,810	295,235	159,252	293,816
	PERSONNEL	150,095	76,639	143,740	73,585	141,284
	CITY ATTORNEY	65,125	19,956	71,625	36,624	63,734
	PLANNING & ZONING	221,402	103,366	209,969	106,749	207,081
	FLEET MAINTENANCE	53,176	0	0	51	0
	FACILITIES MAINTENANCE	173,942	54,471	91,985	26,595	63,686
	INFORMATION SERVICES	274,547	98,830	203,279	84,138	192,971
	INSURANCE/RISK MANAGEMENT	0	0	0	0	0
	SUPPORT SERVICES	94,448	49,612	88,646	46,570	88,067
	MUNICIPAL ADM BLDG	61,705	31,595	69,617	20,495	64,357
	NON-DEPARTMENTAL	233,200	13,596	183,200	12,084	55,990
	POLICE DEPARTMENT	4,946,850	2,294,399	4,767,853	2,215,318	4,625,457
	FIRE CONTROL	2,908,488	1,377,901	2,746,069	1,334,119	2,832,828
	BUILDING PERMITS & INSPEC	301,768	97,720	234,714	120,035	228,797
	CODE ENFORCEMENT	114,366	39,311	58,762	25,208	55,868
	WASTE DISPOSAL	954,921	465,881	902,405	444,257	886,778
	LAKES CONSERVATION	8,000	0	8,000	0	0
	CEMETERY OP	157,569	65,494	148,248	85,155	145,883
	FIELD OPERATIONS	0	(25)	6,736	0	0
	PUBLIC SVC ADMIN	0	0	7,187	17	0
	OTHER TRANSPORTATION	5,433	0	5,433	0	5,433
	ECONOMIC DEVELOPEMENT	133,300	97,500	130,800	93,750	127,500
	OTHER HUMAN SERVICES	1,000	0	13,500	12,500	12,500
	LIBRARY	0	0	0	0	0
	PARKS DIVISION	708,468	309,185	651,268	318,554	643,505
	RECREATION FACILITIES	607,977	232,744	736,669	282,359	636,335
	SPECIAL EVENTS	59,599	23,300	49,875	33,365	46,438
	DEPOT	154,579	64,974	156,242	63,731	141,773
	INTERFUND TRANSFERS	110,159	106,820	307,655	188,412	235,767
	TOTAL EXPENDITURES	13,271,556	6,004,222	12,719,730	5,996,604	12,216,157
	REVENUE EXCESS OVER(UNDER) EXP	(357,365)	1,941,516	(165,978)	1,671,022	764,581

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 TRANSPORTATION FUND - 102
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

	TRANSPORTATION FUND - 102			
	Cash - Unrestricted	263,903	167,147	96,757
	CASH	263,903	167,147	96,757
	ACCOUNTS RECEIVABLE	123,923	119,016	4,907
	DUE FROM OTHER FUNDS	0	0	0
	TOTAL ASSETS	387,826	286,163	101,664
		=====	=====	=====
	ACCOUNTS PAYABLE	0	(152)	152
	DUE TO OTHER FUNDS	0	0	0
	DEFERRED REVENUE	0	0	0
	TOTAL LIABILITIES	0	(152)	152
	EXCESS REV OVER/UNDER EXP	54,843	33,063	21,780
102-271-001-000-000	Fund Balance	332,983	253,252	79,732
	TOTAL FUND BALANCE	387,826	286,315	101,511
		-----	-----	-----
	TOTAL LIAB. AND FUND BALANCE	387,826	286,163	101,664
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 TRANSPORTATION FUND - 102
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
TAXES						
102-312-300-000-000	Polk Ninth Cent Voted Gas Tax	65,000	39,295	77,700	32,359	77,989
102-312-400-000-000	Local Option Gas Tax	443,520	218,170	430,141	209,216	433,841
102-312-405-000-000	New Local Option Gas Tax - 5C	270,079	138,357	272,240	133,213	274,725
TOTAL: TAXES		778,599	395,822	780,081	374,788	786,555
INTERGOVERNMENTAL REVENUE						
102-335-120-000-000	8Th Cent Motor Fuel (26.62%)	125,225	55,222	114,642	54,344	114,917
102-335-490-000-000	Motor Fuel Tax Rebate	14,000	7,306	13,600	3,643	13,734
TOTAL: INTERGOVERNMENTAL REV		139,225	62,528	128,242	57,987	128,651
CHARGES FOR SERVICES						
102-344-901-000-000	F.D.O.T. Right of Way Contract	23,606	6,553	23,606	11,803	24,257
102-344-902-000-000	FDOT Signal Maint Contract	34,048	0	34,048	0	34,048
102-344-903-000-000	FDOT Light Maint Contract	75,018	0	75,018	0	75,018
TOTAL: CHARGES FOR SERVICES		132,672	6,553	132,672	11,803	133,323
MISCELLANEOUS REVENUES						
	Interest Income	300	0	300	0	0
102-369-000-000-000	Other Miscellaneous Revenues	500	0	500	0	0
TOTAL: MISCELLANEOUS REVENUES		800	0	800	0	0
OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
102-381-001-000-000	Transfer from General Fund	0	0	76,244	0	0
TOTAL: INTERFUND TRANSFER		0	0	76,244	0	0
102-385-000-000-000	Lease/Loan Proceeds	193,000	0	42,307	0	39,654
TOTAL: OTHER FINANCING SOURCES		193,000	0	42,307	0	39,654
TOTAL REVENUES/OTHER FIN SRCS		1,244,296	464,903	1,160,346	444,578	1,088,183
STREET OPERATION						
		901,668	379,131	785,647	337,513	734,493

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 TRANSPORTATION FUND - 102
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
	STORMWATER DIVISION	39,600	30,929	34,600	1,317	32,119
	STREET ADMIN.	0	0	57,185	57,185	57,185
	DISASTER RECOVERY	0	0	0	0	0
	TRANSPORTATION PROJECTS	308,000	0	187,307	15,500	184,654
	TOTAL EXPENDITURES	1,249,268	410,060	1,064,739	411,515	1,008,451
	REVENUE EXCESS OVER(UNDER) EXP	(4,972)	54,843	95,607	33,063	79,732

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 STREET LIGHTING FUND - 103
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

	STREET LIGHTING FUND - 103			
	CASH	22,939	14,952	7,987
	TOTAL ASSETS	22,939	14,952	7,987
		=====	=====	=====
	ACCOUNTS PAYABLE	0	0	0
	TOTAL LIABILITIES	0	0	0
	EXCESS REV OVER/UNDER EXP	5,785	(830)	6,614
103-271-001-000-000	Fund Balance	17,154	15,781	1,373
	TOTAL FUND BALANCE	22,939	14,952	7,987
		-----	-----	-----
	TOTAL LIAB. AND FUND BALANCE	22,939	14,952	7,987
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 STREET LIGHTING FUND - 103
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011

REVENUES						
SPECIAL ASSESSMENT						
103-325-200-000-000	Brookshire Street Lighting	14,500	12,249	14,800	6,043	14,823
TOTAL REVENUES/OTHER FIN SRCS		14,500	12,249	14,800	6,043	14,823
=====						
EXPENSES						
	STREET LIGHTING	14,602	6,464	14,602	6,872	13,451
TOTAL EXPENDITURES		14,602	6,464	14,602	6,872	13,451
REVENUE EXCESS OVER(UNDER) EXP		(102)	5,785	198	(830)	1,373
=====						

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 CRA FUND -105
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

CRA FUND - 105				
	Cash - Unrestricted	630,663	365,811	264,852
105-101-096-000-000	Cash - CRV Dev. Land Purchase	967,738	0	967,738
105-102-010-000-000	Restricted - Escrow Business Park	0	100,000	(100,000)

	CASH	1,598,401	465,811	1,132,590
	ACCOUNTS RECEIVABLE	5,160	5,372	(212)
	DUE FROM OTHER FUNDS	0	0	0

	TOTAL ASSETS	1,603,561	471,183	1,132,378
=====				
	ACCOUNTS PAYABLE	0	732	(732)
	DEPOSIT & TRUST ACCOUNTS	0	100,000	(100,000)
	ACCRUED PAYROLL & WITHHOLDING	0	0	0
	DUE TO OTHER FUNDS	0	0	0

	TOTAL LIABILITIES	0	100,732	(100,732)
	EXCESS REV OVER/UNDER EXP	1,393,093	220,865	1,172,229
105-271-001-000-000	Fund Balance	210,468	149,586	60,882

	TOTAL FUND BALANCE	1,603,561	370,451	1,233,110

	TOTAL LIAB. AND FUND BALANCE	1,603,561	471,183	1,132,378
=====				

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 CRA FUND - 105
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
TAXES						
105-311-200-000-000	City Tax Increment Area 1	60,405	60,405	55,142	55,142	55,347
105-311-400-000-000	City Tax Increment Area 3	20,769	20,769	15,718	15,718	16,029
105-311-600-000-000	City Tax Increment Area 2	559,025	559,025	501,064	508,064	501,946
TOTAL: TAXES		640,199	640,199	571,924	578,924	573,322
INTERGOVERNMENTAL REVENUE						
105-337-220-000-000	LWHA Officer Contribution	29,131	15,480	29,131	14,709	30,221
105-338-300-000-000	County Tax Increment Area 1	55,729	55,218	51,418	50,971	50,971
105-338-500-000-000	County Tax Increment Area 3	19,161	19,330	14,656	14,594	14,594
105-338-700-000-000	County Tax InCremment CRA Exp	515,751	511,687	461,053	461,889	461,096
TOTAL: INTERGOVERNMENTAL REV		619,772	601,715	556,258	542,163	556,881
MISCELLANEOUS REVENUES						
	Interest Income	1,000	0	1,000	0	0
105-364-200-000-000	Sale of Land	0	967,738	0	0	0
105-369-999-000-000	Other	0	5,000	0	0	0
TOTAL: MISCELLANEOUS REVENUES		1,000	972,738	1,000	0	0
OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
TOTAL: INTERFUND TRANSFER		0	0	0	0	0
OTHER SOURCES						
TOTAL: OTHER FINANCING SOURCES		0	0	0	0	0
TOTAL REVENUES/OTHER FIN SRCS		1,260,971	2,214,652	1,129,182	1,121,087	1,130,203
EXPENDITURES						
	CRA - ECONOMIC DEVELOPMENT	80,312	43,774	109,590	25,728	109,365
	CRA - COMMUNITY REDEVELOPMENT	294,508	76,916	151,742	76,400	151,002
	CRA - COMMUNITY POLICING	0	0	0	0	0
	CRA - CODE ENFORCEMENT	0	0	0	0	0
	CAPITAL OUTLAY	297,960	30,064	45,000	2,250	13,111
	TRANSFERS	670,806	670,806	795,843	795,843	795,843

CITY OF LAKE WALES
PRELIMINARY SCH. OF REV & EXP
CRA FUND - 105
03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
	TOTAL EXPENDITURES	1,343,586	821,559	1,102,175	900,222	1,069,321
	REVENUE EXCESS OVER(UNDER) EXP	(82,615)	1,393,093	27,007	220,865	60,882

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 POLICE FORFEITURES FUND - 106
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

	POLICE FORFEITURE FUND - 106			
	CASH	70,680	47,395	23,285
	ACCOUNTS RECEIVABLE	0	0	0
	DUE FROM OTHER FUNDS	0	0	0
	TOTAL ASSETS	70,680	47,395	23,285
		=====	=====	=====
	ACCOUNTS PAYABLE	0	0	0
	ACCRUED PAYROLL & WITHHOLDING	0	0	0
	DUE TO OTHER FUNDS	0	0	0
	TOTAL LIABILITIES	0	0	0
		-----	-----	-----
	EXCESS REV OVER/UNDER EXP	3,207	18,219	(15,012)
106-271-001-000-000	Fund Balance	67,473	29,176	38,297
	TOTAL FUND BALANCE	70,680	47,395	23,285
		-----	-----	-----
	TOTAL LIAB. AND FUND BALANCE	70,680	47,395	23,285
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 POLICE FORFEITURE FUND - 106
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011

REVENUES						
FINES & FORFEITS						
106-351-900-000-000	Forfeitures - Police Dept	20,000	12,370	56,700	27,747	59,985
TOTAL: FINES & FORFEITURES		20,000	12,370	56,700	27,747	59,985

MISCELLANEOUS REVENUES						
	Interest Income	0	90	130	53	132
106-364-175-000-000	Gain on Sale of Capital Asset	0	0	4,150	663	0
TOTAL: MISCELLANEOUS REVENUES		0	90	4,280	716	132

OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
TOTAL: INTERFUND TRANSFER		0	0	0	0	0

OTHER SOURCES						
TOTAL: OTHER FINANCING SOURCES		0	0	0	0	0

TOTAL REVENUES/OTHER FIN SRCS		20,000	12,461	60,980	28,463	60,118
=====						
EXPENDITURES						
	OPERATING	28,081	9,253	25,359	10,244	21,821
	CAPITAL OUTLAY	0	0	0	0	0
	TRANSFERS	0	0	0	0	0
TOTAL EXPENDITURES		28,081	9,253	25,359	10,244	21,821
REVENUE EXCESS OVER(UNDER) EXP		(8,081)	3,207	35,621	18,219	38,297
=====						

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 LIBRARY FUND - 110
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

LIBRARY FUND - 110				
	Cash - Unrestricted	192,011	292,622	(100,611)
110-102-001-000-000	Petty Cash - Books By Mail	50	50	0
110-102-002-000-000	PETTY CASH - BOOK MOBILE	100	100	0
110-101-062-000-000	Library Impact Fees 3771	89,767	119,455	(29,688)
110-101-080-000-000	Library/Police Merchant - 4800	3,280	0	3,280

	CASH	285,207	412,227	(127,020)
	ACCOUNTS RECEIVABLE	0	0	0
	DUE FROM OTHER FUNDS	0	0	0
	PREPAID	5,176	6,689	(1,513)

	TOTAL ASSETS	290,384	418,916	(128,533)
=====				
	ACCOUNTS PAYABLE	0	(85)	85
	ACCRUED PAYROLL & WITHHOLDING	9,274	23,244	(13,970)

	TOTAL LIABILITIES	9,274	23,159	(13,885)
	EXCESS REV OVER/UNDER EXP	166,135	271,356	(105,221)
110-271-001-000-000	Fund Balance	114,974	124,401	(9,427)

	TOTAL FUND BALANCE	281,109	395,757	(114,648)

	TOTAL LIAB. AND FUND BALANCE	290,384	418,916	(128,533)
=====				

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 LIBRARY FUND - 110
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
TAXES						
110-311-100-000-000	Ad Valorem Taxes	368,184	310,249	343,144	301,109	363,189
TOTAL: TAXES		368,184	310,249	343,144	301,109	363,189
INTERGOVERNMENTAL REVENUE						
110-338-001-000-000	Polk County - Intergov. Rev.	253,575	126,787	224,400	112,184	224,368
110-338-005-000-000	Polk County Books By Mail	250,000	125,000	250,000	250,000	250,000
110-338-006-000-000	Polk County Bookmobile Rev.	85,000	40,000	85,000	85,000	85,000
TOTAL: INTERGOVERNMENTAL REV		588,575	291,787	559,400	447,184	559,368
CHARGES FOR SERVICES						
110-341-000-000-000	Reimbursement of Expense	0	16	144	16	81
110-347-250-000-000	Special Interest Classes	8,000	2,853	8,000	4,062	6,870
TOTAL: CHARGES FOR SERVICES		8,000	2,869	8,144	4,078	6,951
IMPACT FEES						
110-363-221-000-000	Impact Fees - Library	25,000	25,993	25,000	7,805	25,849
TOTAL IMPACT FEES		(25,000)	(25,993)	(25,000)	(7,805)	(25,849)
MISCELLANEOUS REVENUES						
	Interest Income	1,000	116	4,500	145	306
110-362-790-000-000	User Fees -Library	50	155	50	0	72
110-366-001-000-000	Contribution - LW Library Assn	15,000	5,273	8,800	4,329	8,763
110-366-025-000-000	Donations-Books By Mail	50	106	50	3	153
110-369-000-000-000	Other Miscellaneous Revenues	250	377	0	478	478
TOTAL: MISCELLANEOUS REVENUES		16,350	6,027	13,400	4,954	9,771
OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
TOTAL: INTERFUND TRANSFER		0	0	0	0	0
TOTAL REVENUES/OTHER FIN SRCS		1,006,109	636,925	949,088	765,131	965,127

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 LIBRARY FUND - 110
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
	LIBRARY FUND	966,534	454,833	951,753	456,415	889,789
	CAPITAL OUTLAY	115,000	15,957	89,500	37,360	84,766
	TOTAL EXPENDITURES	1,081,534	470,790	1,041,253	493,775	974,555
	REVENUE EXCESS OVER(UNDER) EXP	(75,425)	166,135	(92,165)	271,356	(9,427)

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 LAW ENF BLOCK GRT FUND - 116
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

	LAW ENFORCEMENT BLOCK GRANT			
	CASH	0	0	0
	ACCOUNTS RECEIVABLE	5,642	9,170	(3,528)
	DUE FROM OTHER FUNDS	0	0	0
	TOTAL ASSETS	----- 5,642	----- 9,170	----- (3,528)
		=====	=====	=====
	ACCOUNTS PAYABLE	0	0	0
	ACCRUED PAYROLL & WITHHOLDING	0	0	0
	DUE TO OTHER FUNDS	5,642	9,170	(3,528)
	TOTAL LIABILITIES	----- 5,642	----- 9,170	----- (3,528)
	EXCESS REV OVER/UNDER EXP	0	0	0
	TOTAL FUND BALANCE	----- 0	----- 0	----- 0
	TOTAL LIAB. AND FUND BALANCE	----- 5,642	----- 9,170	----- (3,528)
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 LAW ENF BLOCK GRT FUND - 116
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
INTERGOVERNMENTAL						
116-331-300-000-000	Byrne Grant - JAG D (Direct)	4,000	3,911	4,680	0	4,686
116-331-305-000-000	Byrne Grant - JAG - C (Countywide)	10,000	1,731	9,170	9,170	9,170
TOTAL: INTERGOVERNMENTAL		14,000	5,642	13,850	9,170	13,856
MISCELLANEOUS REVENUES						
	Interest Income	0	0	0	0	0
TOTAL: MISCELLANEOUS REVENUES		0	0	0	0	0
OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
TOTAL: INTERFUND TRANSFER		0	0	0	0	0
OTHER SOURCES						
TOTAL: OTHER FINANCING SOURCES		0	0	0	0	0
TOTAL REVENUES/OTHER FIN SRCS		14,000	5,642	13,850	9,170	13,856
EXPENDITURES						
116-521-000-352-050	Operating Supplies - Equipment	0	0	0	0	3,006
116-521-000-664-990	Other Equipment	14,000	5,642	14,000	9,170	10,850
TOTAL EXPENDITURES		14,000	5,642	14,000	9,170	13,856
REVENUE EXCESS OVER(UNDER) EXP		0	0	(150)	0	0

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 DEBT SERVICE FUND - 201
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

	DEBT SERVICE FUND - 201			
	CASH	1,043,722	1,224,703	(180,981)
	DUE FROM OTHER FUNDS	0	0	0
	TOTAL ASSETS	1,043,722	1,224,703	(180,981)
		=====	=====	=====
	DUE TO OTHER FUNDS	0	0	0
	TOTAL LIABILITIES	0	0	0
	EXCESS REV OVER/UNDER EXP	(278,394)	(27,973)	(250,421)
201-271-001-000-000	Fund Balance	1,322,116	1,252,676	69,440
	TOTAL FUND BALANCE	1,043,722	1,224,703	(180,981)
	TOTAL LIAB. AND FUND BALANCE	1,043,722	1,224,703	(180,981)
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 DEBT SERVICE FUND - 201
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
TAXES						
201-314-100-000-000	Utl Taxes-Elect(Series 2003/Leases)	517,644	258,822	600,000	300,000	600,000
201-315-000-000-000	Communication Svc Tax(Series 2013)	149,573	149,573	156,400	156,400	156,400
	TOTAL: TAXES	667,217	408,395	756,400	456,400	756,400
LICENSES & PERMITS						
201-313-100-000-000	Franch Fees - Elect (Series 2015)	255,000	127,500	255,000	127,500	255,000
	TOTAL: LICENSES & PERMITS	255,000	127,500	255,000	127,500	255,000
IMPACT FEES						
201-363-222-000-000	Impact Fees - Fire South	10,000	24,319	21,500	6,610	21,490
	TOTAL: IMPACT FEES	10,000	24,319	21,500	6,610	21,490
MISCELLANEOUS REVENUES						
	Interest Income	0	128	0	98	1,788
	TOTAL: MISCELLANEOUS REVENUES	0	128	0	98	1,788
OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
201-381-102-000-000	Transfer from Transp.(Series 2003)	0	0	57,185	57,185	57,185
201-381-105-000-000	Transfer from CRA(Series 2003/2007)	670,806	670,806	795,843	795,843	795,843
	TOTAL: INTERFUND TRANSFER	670,806	670,806	853,028	853,028	853,028
	TOTAL REVENUES/OTHER FIN SRCS	1,603,023	1,231,148	1,885,928	1,443,636	1,887,706
	DEBT SERVICE - PRINCIPAL	1,584,392	1,358,830	1,544,984	1,298,230	1,484,637
	DEBT SERVICE - INTEREST & FEES	301,324	150,712	325,720	173,379	333,629
	TOTAL EXPENDITURES	1,885,716	1,509,542	1,870,704	1,471,609	1,818,266
	REVENUE EXCESS OVER(UNDER) EXP	(282,693)	(278,394)	15,224	(27,973)	69,440

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 CAPITAL PROJECT FUND - 330
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

CAPITAL PROJECT FUND - 330				
	Cash - Unrestricted	0	0	0
330-101-062-000-000	Fire North Rescue Impact Fee 3755	8,182	8,116	67
330-101-063-000-000	Police Services Impact Fee 1438	280,546	229,535	51,011
330-101-064-000-000	Parks & Recreation Impact Fee 1420	319,470	252,754	66,715
	CASH	608,198	490,404	117,794
	ACCOUNTS RECEIVABLE	0	0	0
	DUE FROM OTHER FUNDS	0	0	0
	TOTAL ASSETS	608,198	490,404	117,794
		=====	=====	=====
	ACCOUNTS PAYABLE	0	0	0
	DEFERRED REVENUE	0	0	0
	DUE TO OTHER FUNDS	41,816	73,417	(31,601)
	TOTAL LIABILITIES	41,816	73,417	(31,601)
	EXCESS REV OVER/UNDER EXP	102,651	(6,987)	109,638
330-271-001-000-000	Fund Balance	463,732	423,975	39,757
	TOTAL FUND BALANCE	566,382	416,988	149,394
	TOTAL LIAB. AND FUND BALANCE	608,198	490,404	117,794
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 CAPITAL PROJECT FUND - 330
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
INTERGOVERNMENTAL REVENUE						
TOTAL: INTERGOVERNMENTAL REV		0	0	0	0	0
IMPACT FEES						
330-363-220-000-000	Impact Fees- Police	30,000	27,540	31,000	9,143	31,989
330-363-222-000-000	Impact Fees - Fire North	25,000	5,040	22,400	5,607	22,445
330-363-270-000-000	Impact Fees- Culture/Rec	50,000	56,392	56,000	16,932	56,078
TOTAL IMPACT FEES		(105,000)	(88,972)	(109,400)	(31,682)	(110,511)
MISCELLANEOUS REVENUES						
Interest Income		0	679	2,500	621	1,283
TOTAL: MISCELLANEOUS REVENUES		0	679	2,500	621	1,283
OTHER FINANCING SOURCES						
INTER FUND TRANSFER						
330-381-001-000-000	Transfer from General Fund	0	13,000	8,000	8,000	8,000
TOTAL: INTERFUND TRANSFER		0	13,000	8,000	8,000	8,000
TOTAL REVENUES/OTHER FIN SRCS		105,000	102,651	119,900	40,303	119,794
EXPENDITURES						
330-572-000-663-003	Skate Park - Equipment	0	0	0	16,433	16,433
330-572-663-022-000	C/O - Park Signage	0	0	13,000	0	13,000
330-572-663-023-000	C/O - ADA Parking - Soccer Complex	0	0	30,000	0	19,747
330-572-663-024-000	C/O - Electric Upgrades - LW Park	0	0	20,000	21,095	21,095
330-572-663-025-000	C/O - Walking Trail	132,963	0	0	0	0
330-572-663-210-000	C/O-Lake Wales Park - Excercise Equ	0	0	10,000	9,762	9,762
330-581-000-991-001	Transfer to General Fund	0	0	17,500	0	0
TOTAL EXPENDITURES		132,963	0	90,500	47,290	80,037
REVENUE EXCESS OVER(UNDER) EXP		(27,963)	102,651	29,400	(6,987)	39,757

CITY OF LAKE WALES
PRELIMINARY - BALANCE SHEET
LWMG CEMETERY - 402
03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

	CAPITAL PROJECT FUND - 330			
	CASH	87,562	62,804	24,758
	ACCOUNTS RECEIVABLE	738	1,195	(457)
	DUE FROM OTHER FUNDS	0	0	0
	NET FIXED ASSETS	692,097	721,872	(29,775)
	TOTAL ASSETS	780,397	785,871	(5,474)
		=====	=====	=====
	ACCOUNTS PAYABLE	470,570	500,000	(29,430)
	ACCRUED INTEREST	6,828	7,255	(427)
	DEFERRED REVENUE	0	0	0
	DUE TO OTHER FUNDS	0	0	0
	TOTAL LIABILITIES	477,398	507,255	(29,857)
	EXCESS REV OVER/UNDER EXP	15,894	57,921	(42,027)
402-271-001-000-000	Fund Balance	287,105	220,695	66,409
	TOTAL FUND BALANCE	302,999	278,616	24,383
		-----	-----	-----
	TOTAL LIAB. AND FUND BALANCE	780,397	785,871	(5,474)
		=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 LWMG CEMETERY - 402
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011

	REVENUES					
	CHARGES FOR SERVICES	50,950	15,803	61,925	24,546	61,181
	INTEREST INCOME	0	(78)	0	(5)	(73)
	OTHER REVENUE	0	13	0	0	74
	INTER FUND TRANSFER	75,628	59,289	88,928	92,236	93,282
	TOTAL REVENUES/OTHER FIN SRCS	126,578	75,183	150,853	116,788	154,609
	EXPENDITURES	75,628	59,289	88,928	58,867	88,199
	REVENUE EXCESS OVER(UNDER) EXP	50,950	15,894	61,925	57,921	66,409
		=====	=====	=====	=====	=====

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 UTILITY SYSTEM FUND - 403
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)

UTILITY SYSTEM - FUND 403				
	CASH & INV. - UNRESTRICTED	3,702	394,331	(390,630)
	CASH & INV. - SEWER IMPACT FEE	1,431,854	1,309,245	122,609
	CASH & INV. - WATER IMPACT FEE	472,452	267,810	204,642
	CASH & INV. - DEBT SERVICE SIN	1,047,473	1,044,738	2,735
403-103-100-000-000	Loan Proceeds Series 2015	2,961	700,523	(697,563)
403-103-010-000-000	Utilities Emergency Sinking Fund 80	5,025	5,013	13
403-104-801-001-160	Uilty Cash-Customer Deposits	913,983	815,233	98,750
403-104-801-001-165	C Street Sewer Project - Escrow	10,196	10,196	0
403-104-801-001-167	C Street Sewer - Postage Escrow	34	34	0
	CASH & INV. - RESERVE ACCOUNTS	932,199	1,530,999	(598,800)

	TOTAL CASH & INVESTMENTS	3,887,680	4,547,123	(659,444)

	ACCOUNTS RECEIVABLE	1,091,130	954,838	136,292
	DUE FROM OTHER FUNDS	0	0	0
	INVENTORY	331,107	169,848	161,258
	PREPAID	6,572	6,572	0
	NET PENSION ASSET	0	96,702	(96,702)
	NET FIXED ASSETS	37,703,641	35,513,200	2,190,441
	DEFERRED OUTFLOW - PENSION	312,205	102,601	209,604
	TOTAL ASSETS	43,332,334	41,390,883	1,941,451
=====				
	ACCOUNTS PAYABLE	343,287	50,061	293,226
	ACCRUED LIABILITIES	1,011,188	145,396	865,792
	ACCRUED INTEREST	71,308	99,540	(28,232)
	CUSTOMER DEPOSITS	903,475	817,139	86,337
	ACCRUED PAYROLL & WITHHOLDING	90,579	114,973	(24,395)
	DEFERRED REVENUE	388,870	286,493	102,377
	DEBT	12,473,541	10,852,151	1,621,389
	TOTAL LIABILITIES	15,282,248	12,365,753	2,916,495
	EXCESS REV OVER/UNDER EXP	(2,313,361)	358,082	(2,671,443)
403-272-000-000-000	Retained Earnings	30,363,447	28,667,048	1,696,399

CITY OF LAKE WALES
PRELIMINARY - BALANCE SHEET
UTILITY SYSTEM FUND - 403
03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)
	TOTAL FUND BALANCE	28,050,086	29,025,130	(975,044)
	TOTAL LIAB. AND FUND BALANCE	43,332,334	41,390,883	1,941,451

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 UTILITY SYSTEM FUND - 403
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
	CHARGES FOR SERVICES	7,923,000	4,104,271	7,911,925	3,800,052	7,910,210
	INTEREST INCOME	8,800	5,334	11,180	5,567	11,925
	GRANTS	650,000	0	0	0	0
	DEBT PROCEEDS	14,333,636	0	2,050,000	0	0
OTHER REVENUE & SOURCES:						
403-362-200-000-000	Lease - Telecommunication Site	185,000	101,160	189,200	90,181	189,238
403-363-230-000-000	Water Impact Fees	75,000	113,246	137,000	46,538	137,060
403-363-235-000-000	Sewer Impact Fees	100,000	185,406	208,000	73,031	208,322
403-364-002-000-000	Loss Recoveries - Insured	0	4,188	0	0	1,659
403-364-175-000-000	Gain on Sale of Capital Asset	0	0	0	0	420
403-369-902-000-000	Bad Debt Recovery - Water	1,000	0	1,000	0	0
403-369-999-000-000	Other	0	0	6,000	521	6,431
	TOTAL: OTHER REV. & SOURCES	361,000	404,000	541,200	210,271	543,130
	TOTAL REVENUES/OTHER FIN SRCS	23,276,436	4,513,605	10,514,305	4,015,890	8,465,265
=====						
	WATER PLANT OPERATION	904,160	258,146	845,071	308,806	718,787
	SEWER PLANT OPERATION	918,418	384,138	1,008,939	392,058	787,802
	REUSE WATER OPERATION	104,972	12,291	148,654	35,845	146,277
	UTILITY ADMINISTRATION	1,015,632	500,651	938,902	426,054	854,271
	UTILITY OPERATION PERSONNEL	1,209,023	605,894	1,200,392	631,875	1,192,553
	UTILITY BILLING	270,744	120,217	329,245	146,292	321,298
	UTILITY DEPRECIATION	0	0	70,000	0	1,369,703
	WATER CAPITAL	2,000,000	183,181	434,877	39,711	0
	SEWER CAPITAL	12,168,636	3,140,484	7,550,200	638,742	0
	CDBG CAPITAL OUTLAY	650,000	61,600	650,000	14,449	0
	REUSE CAPITAL	1,050,000	0	50,000	0	0
	INTERFUND TRANSFERS	1,168,500	584,250	1,140,000	570,000	1,140,000
	OTHER NONOPERATION	0	165	0	63	0
	DEBT SERVICE	2,565,033	975,949	2,327,327	453,912	238,176
	TOTAL EXPENDITURES	24,025,118	6,826,967	16,693,607	3,657,808	6,768,866
	REVENUE EXCESS OVER(UNDER) EXP	(748,682)	(2,313,361)	(6,179,302)	358,082	1,696,399
=====						

CITY OF LAKE WALES
 PRELIMINARY - BALANCE SHEET
 AIRPORT AUTHORITY FUND - 404
 03/31/2017

ACCOUNT #	DESCRIPTION	CURRENT FY	PRIOR FY	INCREASE (DECREASE)
	AIRPORT AUTHORITY - FUND 404			
	CASH	73,945	0	73,945
	ACCOUNTS RECEIVABLE	190	1	189
	DUE FROM OTHER FUNDS	0	0	0
	PREPAID	0	0	0
	INVENTORY - FUEL	29,616	0	29,616
	NET FIXED ASSETS	10,103,912	10,518,850	(414,938)
	TOTAL ASSETS	10,207,663	10,518,851	(311,188)
	ACCOUNTS PAYABLE	1,277	262	1,015
	ACCRUED PAYROLL & WITHHOLDING	806	0	806
	CUSTOMER DEPOSITS	3,225	0	3,225
	DUE TO OTHER FUNDS	229,487	128,939	100,548
	DEFERRED REVENUE	277	324	(48)
	PRIOR PERIOD ADJUSTMENT	0	0	0
	DEBT	0	123,961	(123,961)
	TOTAL LIABILITIES	235,072	253,487	(18,415)
	EXCESS REV OVER/UNDER EXP	(15,518)	(1,552)	(13,966)
404-272-000-000-000	Retained Earnings	9,988,108	10,266,916	(278,808)
	TOTAL FUND BALANCE	9,972,590	10,265,364	(292,774)
	TOTAL LIAB. AND FUND BALANCE	10,207,663	10,518,851	(311,188)

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 AIRPORT AUTHORITY FUND - 404
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
REVENUES						
INTERGOVERNMENTAL REVENUE						
404-331-420-000-000	FAA - Extent/Rehab 6-24	1,382,767	0	1,087,232	0	0
404-334-420-000-000	FDOT - Extent/Rehab 6-24	2,019,537	132,048	80,402	0	69,000
TOTAL: INTERGOVERNMENTAL REV		3,402,304	132,048	1,167,634	0	69,000
CHARGES FOR SERVICES						
404-341-900-000-000	Reimbursement-Airport Ad Val Taxes	0	0	3,000	80	2,363
404-341-900-000-100	Reimbursement - Electric-T Hangers	743	480	960	400	880
404-344-099-000-000	Rental - Corp 1	18,758	9,379	0	0	0
404-344-100-000-000	Rental - Corp 2	5,400	2,700	0	0	0
404-344-101-000-000	T-Hangar Rentals	48,900	24,450	47,720	23,856	47,712
404-344-102-000-000	Tie-Down Fees	1,000	999	1,000	0	531
404-344-103-000-000	Fuel Flow Charges	52,000	104,019	7,000	4,711	6,940
404-344-104-000-000	Campground Rentals	42,900	15,291	7,350	3,674	7,348
404-344-106-000-000	Sky Diving - Jump Fees	0	3,227	0	0	1,363
404-344-200-000-000	Rental - TRS Ag Sprayer	2,100	1,050	0	0	0
404-344-300-000-000	Rental - LW Aviation (BH)	36,000	18,000	0	0	13,423
TOTAL: CHARGES FOR SERVICES		207,801	179,595	67,030	32,721	80,560
OTHER REVENUES & SOURCES						
	Interest Income	0	64	0	0	0
404-362-541-000-000	FBO Lease-Rental Mowing Credit	0	0	6,000	3,000	4,000
404-364-000-000-000	FBO Lease- Rental Imprv. Credit	0	0	11,834	5,917	7,889
404-369-000-000-000	Other Miscellaneous Revenues	0	758	0	0	0
404-369-014-000-000	Reim - Special Events Airport	0	410	0	0	0
404-369-900-000-000	Other Miscellaneous Revenue	0	0	0	0	2,213
TOTAL: OTHER REV. & SOURCES		0	1,232	17,834	8,917	14,103
404-385-000-000-000	Lease/Loan Proceeds	1,498,135	0	0	0	0
OTHER FINANCING SOURCES		(1,498,135)	0	0	0	0
INTER FUND TRANSFER						
404-381-001-000-000	Transfer from The General Fund	34,531	34,531	134,483	88,175	134,483
TOTAL: INTERFUND TRANSFER		1,532,666	34,531	134,483	88,175	134,483
TOTAL REVENUES/OTHER FIN SRCS		5,142,771	347,406	1,386,981	129,813	298,145
OPERATIONS		293,372	187,189	152,264	50,462	150,311
CAPITAL OUTLAY		4,697,899	175,735	1,275,713	74,987	0
DEPRECIATION		0	0	0	0	542,715

CITY OF LAKE WALES
 PRELIMINARY SCH. OF REV & EXP
 AIRPORT AUTHORITY FUND - 404
 03/31/2017

ACCOUNT NO.	DESCRIPTION	CURRENT FY BUDGET	YEAR TO DATE ACTUAL	PRIOR FY BUDGET	PRIOR FY ACTUAL	PRIOR - FY 09/30/2011
	DEBT SERVICE	149,000	0	11,834	5,917	0
	TOTAL EXPENDITURES	5,140,271	362,924	1,439,811	131,365	693,026
	REVENUE EXCESS OVER(UNDER) EXP	2,500	(15,518)	(52,830)	(1,552)	(394,880)

MEMORANDUM

May 12, 2017

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: Dorothy Ecklund, Finance Director

RE: Audit Selection Committee

SYNOPSIS: *Section 218.391, Florida Statutes, requires that the governing body of a municipality prior to entering into a written contract for procurement of auditing services, except for contract renewal, shall establish of an audit committee to assist the governing body in selecting an auditor to conduct the annual financial audit.*

RECOMMENDATION

Staff recommended that the City Commission approve:

- 1) The establishment of an audit committee for providing assistance to the governing body in selecting an auditor to conduct the annual financial audit.
- 2) Approve Sandra Davis, Sarah Kirkland, Joseph Jenkins, and Katherine Rogers as members of the audit committee.
- 3) Terminate the audit committee once selection for professional auditing services has been completed by the City Commission.

BACKGROUND

Every three years, the City of Lake Wales issues a request for proposal for professional auditing services. In compliance with state statute, municipalities prior to entering into a written contract for procurement of auditing services are required by Florida Statute 218.391 to establish an audit committee. The primary purpose of the audit committee is to assist the governing body in selecting an auditor to conduct the annual financial audit. The audit committee shall:

- 1) Evaluate proposals provided by qualified firms.
- 2) Rank and recommend in order of preference no fewer than three firms deemed to be the most highly qualified to perform the required services after considering the factors established within the RFP.

FISCAL IMPACT

N/A

ATTACHMENT

N/A

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Albert C. Galloway, Jr., City Attorney
VIA: Kenneth Fields, City Manager
SUBJECT: Ordinance 2017-09 conforming the Candidate's Oath of the City of Lake Wales to the Candidate's Oath set for in the Florida Statutes
DATE: May 5, 2017

SYNOPSIS: The subject Ordinance serves to conform the language of the Candidate's Oath published in the Lake Wales Code of Ordinances, Chapter 8, Elections, Article III, Section 8-40, Candidate's Oath, with the language of the Candidate's Oath published in Section 99.021(1)(a), Florida Statutes.

RECOMMENDATION: Adoption of Ordinance 2017-09 as presented.

BACKGROUND: The Lake Wales Candidate's Oath includes a phrase not found in the Candidate's Oath set forth in the Florida Statutes. The additional phrase which is shown as deleted in the proposed Ordinance can serve to prohibit a candidate from running for city commissioner or mayor in the event of an inadvertent violation of the State's Elections Code. Candidates for State or County office are not precluded from running for elective office due to such a possible inadvertent error. The Ordinance also serves to include male and female gender as published in the Florida Statutes.

FISCAL IMPACT: None.

OTHER OPTIONS: The Commission may choose to leave the language of the Candidate's Oath as currently published in the Lake Wales code of Ordinances.

ATTACHMENTS: Ordinance 2017-09

ORDINANCE 2017-09

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING THE LAKE WALES CODE OF ORDINANCES, CHAPTER 8, ELECTIONS, ARTICLE III, SECTION 8-40, CANDIDATE'S OATH, TO CONFORM WITH THE LANGUAGE OF SECTION 99.021(1)(a), FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED by the City Commission of the City of Lake Wales, Polk County, Florida,

SECTION 1. The Lake Wales Code of Ordinances, Chapter 8, Elections, Article III, Section 8-40, Candidate's Oath, is hereby revised only as to the text shown below, to conform to §99.021(1)(a), Florida Statutes, by deletion (strike through) and insertion (underline) of text as shown below:

Before me, an officer authorized to administer oaths, personally appeared (please print name as you wish it to appear on the ballot), to me well known, who, being sworn, says that he or she is a candidate for the office of City Commissioner of the City of Lake Wales; that he or she is a qualified elector of Polk County, Florida; that he or she is qualified under the Constitution and the laws of Florida to hold the office to which he or she desires to be nominated or elected; that he or she has taken the oath required by F.S. §§ 876.05--876.10; that he ~~has not violated any of the laws of the state relating to elections of the registration of electors~~; that he or she has qualified for no other public office in the state, the term of which office or any part thereof runs concurrent with that of the office he or she seeks; and that he or she has resigned from any office from which he or she is required to resign pursuant to F.S. § 99.012.

SECTION 2. This ordinance shall become effective immediately upon its passage by the City Commission.

CERTIFIED AS TO PASSAGE this _____ day of _____ 2017.

Eugene Fultz, Mayor
City of Lake Wales

ATTEST:

City Clerk

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Albert C. Galloway, Jr., City Attorney
VIA: Kenneth Fields, City Manager
SUBJECT: Ordinance 2017-10 concerning an amendment to the Charter of the City of Lake Wales to extend the terms of office of the city commissioners and mayor from two years to three years
DATE: May 5, 2017

SYNOPSIS: The subject Ordinance was requested by the City Commission for the purpose of extending the terms of office of the city commissioners and mayor from two years to three years.

RECOMMENDATION: Adoption of Ordinance 2017-10 as presented. If adopted, the City Commission will be required to determine whether the proposed Charter revision will be considered by the electorate at the next regular municipal election or at a special election called for the purpose of consideration of the proposed amendment.

BACKGROUND: Concern was expressed that the current two year terms for city commissioner and mayor were too short to operate effectively. Concern was also expressed as to having three seats up for election at the same time. The proposed amendment serves to address both of these concerns.

FISCAL IMPACT: None unless a special election is called for.

OTHER OPTIONS: The Commission may decide to maintain the status quo and decline to adopt the Ordinance. The Commission may decide to request a revision to the Ordinance as proposed.

ATTACHMENTS: Ordinance 2017-10

ORDINANCE 2017-10

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, PROPOSING AN AMENDMENT TO ARTICLE III, SECTIONS 3.03 AND 3.05(a) OF THE CHARTER OF THE CITY OF LAKE WALES RELATING TO THE LENGTH OF TERMS OF OFFICE FOR THE CITY COMMISSIONERS AND MAYOR; PROVIDING UPON FINAL PASSAGE OF THE ORDINANCE FOR THE PROPOSED AMENDMENT TO BE PLACED ON THE BALLOT FOR A VOTE OF THE ELECTORS OF THE CITY AT THE 2018 MUNICIPAL ELECTION OR AT A SPECIAL ELECTION CALLED FOR THE PURPOSE OF VOTING ON A CHARTER AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission of the City of Lake Wales ("City Commission") is the governing body of the City of Lake Wales, Florida, an incorporated Florida municipality; and

WHEREAS, §8-86 of the Lake Wales Code of Ordinances and §166.031, Florida Statutes, sets forth the process for amending the Charter of a Florida municipality and specifically allows for charter amendments to be proposed to municipal electors by the municipality's governing body; and

WHEREAS, the City Commission of the City of Lake Wales finds it in the best interests of the citizens of the City to initiate an ordinance proposing an amendment of Sections 3.03 and 3.05(a) of the City's Charter increasing the length of term for candidates for the office of City Commissioner and Mayor; and

WHEREAS, the City Commission of the City of Lake Wales finds that this ordinance proposes a single-subject amendment to the *Charter of the City of Lake Wales, Polk County, Florida*; **NOW, THEREFORE**,

Be it enacted by the City Commission of the City of Lake Wales, Florida:

Section 1. Sections 3.03 and 3.05(a) of the *Charter of the City of Lake Wales, Polk County, Florida*, shall be amended to read as follows:

§ 3.03. Election and terms.

The regular election of the city commission members including the mayor shall be held in accordance with article VIII of this charter. The term for each city commission member and the mayor elected after the effective date of this provision shall be for a term of three years and the term of the current mayor shall be extended one year.

§ 3.05. Election of mayor.

(a) The voters of the City shall elect a mayor at large for a term of three years who shall be elected to commission seat one. The commission shall elect among its members a deputy mayor who shall act as mayor during the absence or disability of the mayor, and, if a vacancy occurs, shall become mayor for the remainder of the unexpired term. The vacancy created by the deputy mayor shall be filled in accordance with section 3.08(c).

Ordinance 2017-10

The commencement of all terms for commission members as provided herein, shall be upon the expiration of terms presently being served by present commissioners. The current term of the Mayor serving on the effective date of this provision shall be extended one year. From the 2018 municipal election forward, each person elected as a commission member or mayor shall hold office for a term of three years.

Ballot Title:

Increased terms of office for commission members and mayor from two years to three years

Ballot Summary:

Proposing that the terms of office for the commission members and mayor be increased from two years to three years, beginning for the mayor with the 2020 municipal election and for city commission members with the 2018 municipal election. The current term of the mayor shall be extended for one year for this purpose.

Ballot Question:

Shall the above described Amendment be adopted?

FOR _____

AGAINST _____

Section 2. After final passage of this Ordinance, the proposed amendment shall be placed on the ballot for a vote of the electors at the 2018 municipal election held within the City Lake Wales, Florida, or at a special election called for the purpose of voting on charter amendments, whichever election occurs first. In accordance with §166.031, Florida Statutes, Section 1 of this Ordinance shall take effect only upon adoption of the amendment by a majority of the electors voting in a regular municipal election or in a duly called special election to consider the proposed amendment.

INTRODUCED on First Reading this _____ day of May, 2017.

PASSED AND ENACTED on Second Reading, with a quorum present and voting, by the City Commission of the City of Lake Wales, Florida, this _____ day of June, 2017.

CITY OF LAKE WALES, FLORIDA

Eugene Fultz, Mayor

Attest:

City Clerk

Approved as to form:

Albert C. Galloway, Jr., City Attorney



CITY OF LAKE WALES PROJECT TRACKING LIST 2016-2017



PROJECT	BUDGET	COMMISSION	SCHEDULED	CURRENT	STATUS
NAME		APPROVAL	COMPLETION	STATUS	UPDATED
AIRPORT					
Runway Extension	\$5,300,000 - \$4,300,000	Yes - Construction Contract 8/2/16		Contract for Professional Engineering Services awarded to Hoyle Tanner and construction contract awarded to Dickerson Florida on August 2nd. Awaiting word on FAA funding. Construction will begin TBD. There is an issue relating to a permit from the Army Corps of Engineers that needs to be resolved.	5/9/2017
RECREATION					
Downtown Walking Trail	\$252,963	12/6/2016	8/31/2017	A task order for the engineering and design services was authorized by the city commission on 12/6/16. The professional services fees for this project are \$28,000. The design work is underway. The next steps are design, bidding and construction. The survey work and preliminary site layout have been completed.	5/9/2017
SEWER SYSTEM					
C Street Project	\$6,695,751	yes -11/3/2015 phase 2 Grant Application on Feb 16, 2016	Phase 2 by 6/30/2017	Grant agreement received. Will go before Commission on May 16th.	5/9/2017
SR 60 Western Expansion	\$6,176,000	12/6/2016	Phase 1 9/30/2017 Phase 2 6/30/2018	Approximately 1200-ft of both water main and sewer main have been installed.	5/9/2017
Capital Improvement Work Plan	\$71,740	12/20/2016	9/30/2017	Meeting with Engineer on 1/11/2017	5/9/2017

Relocation of Water/Sewer Lines on HWY 27 near Vanguard	\$300,000	10/20/2015	9/30/2017	All water and sewer main has been installed. Testing is scheduled for the week of 1/30/2017.	5/9/2017
Other items approved or discussed at Commission Meetings					
Central Ave. and Scenic. Hwy Parking Lot Rehabilitation	\$77,960	12/6/2016	8/31/2017	A task order for the engineering and design services was authorized by the city commission on 12/6/16. The professional services fees for this project are \$20,000. The engineering plans are at 30% completion.	5/9/2017
Lighting at the Soccer Complex	\$119,500	5/2/2017	8/1/2017	The commission approved a bid award to Musco Lighting and authorized the expenditure at the 5/2 commission meeting.	5/10/2017
Ridge Fertilizer Property ECMP	\$25,000		12/31/2016	The construction is complete and we are waiting on FDEP approval for close out. The actual cost of the project was below budget at \$11,248.	5/9/2017
Rehabilitation of the Lake Wailes Pier	\$35,000	2/21/2017	4/21/2017	This project is set to begin July 24th and is estimated to be completed by September 1st.	5/9/2017
Soffit/Fascia repair and rehabilitation of the deck at the Depot Museum	\$25,000	2/21/2017	5/1/2017	Construction began 3/6 and the work is 90% complete. The remaining work is painting the soffit/fascia and staining the deck, which should be completed by 4/30.	5/9/2017

Repairs to the Fleet Operation facility roof	\$25,000		3/13/2017	The City's contracted General Contractor, SEMCO Construction, Inc., has assessed the roof and has provided a proposal for the rehab. This item will go to the city commission for approval on 2/21.	5/9/2017
Repairs to the CSX/Public Services building roof	\$30,000		4/1/2017	The City's contracted General Contractor, SEMCO Construction, Inc., has assessed the roof and has provided a proposal for the rehab. This item will go to the city commission for approval on 2/21.	5/9/2017
Spook Hill Sign	\$20,000		6/1/2017	The new signage is in the design phase and staff is soliciting proposals.	5/9/2017
Entryway Signs	\$32,000		7/1/2017	Staff is coordinating with FDOT for authorization to install signage in the FDOT ROW.	5/9/2017
Design of North Express Library	\$50,000		9/30/2017	The architectural renderings, site layout and engineering work are complete. The next phase will involve more detailed Architectural, Mechanical, Electrical and Plumbing plans to get the project "shovel ready" for the upcoming fiscal year.	5/9/2017
Firewall Replacements	\$27,000		7/1/2017	All have been ordered and the library's has been deployed. The remaining firewalls will be deployed prior to 4/30. The project is 65 % complete.	5/9/2017
Dugout replacements at the NW complex	\$40,000		6/1/2017		5/9/2017
PD Server virtualization	\$30,000		6/1/2017		5/9/2017
Public WiFi expansion	\$25,000		7/1/2017		5/9/2017

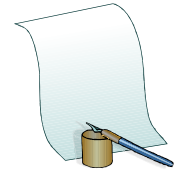
Library Statistics (March)				Total Circulation Books-by-Mail: 37,562 Total Circulation BookMobile: 6775 Total In-house circulation: 134,212 Total new borrowers: 111 Total attendance at programs: 3,785 Computer users: 20,222 People Counter: 78,651	5/9/2017
Lake Wales Museum and Cultural Central				In the month of January the Museum had: • 342 visitors Since opening on May 31, 2016, the museum has had • 2,704 visitors Upcoming: Museum on Main Street exhibit "The Way We Worked"	5/9/2017
COMPLETED PROJECTS					
New park signage in all City parks	\$13,000		9/30/2016	Kiwanis Sign installed. This project complete.	5/9/2017
Police Department Backup Generators	\$89,529	11/15/2016	4/30/2017	This project is complete	5/9/2017
Fencing at Mobley Park	\$20,000			This project was completed in November, 2016. The actual project cost was below budget at \$14,315.	5/9/2017
Resurfacing of Parking Lot for Gym & Little Theater	\$69,400	8/16/2016	9/30/2016	This project is complete as of 9/23	5/9/2017

SOCIAL MEDIA TRACKING REPORT			SINCE April 27, 2017 (Social media is now being archived)	
Name	Likes/Followers	Change	Top Posts	Comments
 Facebook	3,945	+5	May 4 - posted photos of fishing with the firefighters - 58 reactions, 1 Share, 2 Comments 2,207 people reached	"Polk Avenue Elementary? My Child hope" "We would love to fish with Polk Ave. Just have them call the Fire Department and set it up!!"
			May 3 - posted group photo of new city commission - 5 likes, 1 share, 1231 People reached	
			April 28 - Shared Police Department post regarding passing of Capt Stoudemire. 53 reactions, 1 comment, 1716 people reached	"R.I.P. Captain"
 Twitter	1,104	+23	Top Media Tweet - Commissioner Perez was the 1st Hispanic Commissioner elected in LW. He served as the Commission representative to the Airport Authority. 2 retweets, 3 likes, 434 Impressions	
(Commission meetings are Live tweeted)				
			Top Tweet - New Group photo of the City Commission 8 likes, 4 retweets, 2 Comments, 556 impressions	"Congrats to the new elected officials in Lake Wales" "Lets keep moving. Congrats!"

SOCIAL MEDIA TRACKING REPORT		SINCE April 27, 2017 (Social media is now being archived)		
Name	Likes/Followers	Change	Top Posts	Comments
 Instagram	357	+6	April 12 - posted photo of new City Commission, 16 views	
 LinkedIn	20	+1	April 26 - Posted article on Clerk termination, 26 impressions, 2 clicks	

Approximate Seating Capacity:

- Commission Chamber **110**
- Employee Break Room **30**
- CM Conference Room **10**



CITY COMMISSION MEETING CALENDAR

[Regular City Commission meetings are held at 6:00 p.m. on the first and third Tuesday of each month in the Commission Chambers. Workshops & Special meetings to be scheduled accordingly. Meeting dates & times are subject to Change.]

City Commission Meetings – May 2017

Tues, May 2, 2017	Regular	6:00 p.m.	Commission Chambers
Tues, May 9, 2017 (tentative)	Budget Workshop	6:00 p.m.	Commission Chambers
Tues, May 16, 2017	Regular	6:00 p.m.	Commission Chambers

May 2, 2017 Commission meeting: Oath of Office Ceremony for Seat 1, Seat 2, and Seat 4 following old business.

City Commission Meetings – June 2017

Tues, June 6, 2017	Regular	6:00 p.m.	Commission Chambers
Tues, June 13, 2017(tentative)	Regular	6:00 p.m.	Commission Chambers
Tues, June 20, 2017	Regular	6:00 p.m.	Commission Chambers

City Commission Meetings – July 2017

Wed, July 5, 2017	Regular	6:00 p.m.	Commission Chambers
Tues, July 11, 2017(tentative)	Regular	6:00 p.m.	Commission Chambers
Tues, July 18, 2017	Regular	6:00 p.m.	Commission Chambers

Due to Fourth of July City Holiday, the City Commission rescheduled its first meeting in July to Wednesday, July 5.

City Commission Meetings – August 2017

Tues, August 1, 2017	Regular	6:00 p.m.	Commission Chambers
Tues, August 8, 2017(tentative)	Regular	6:00 p.m.	Commission Chambers
Tues, August 15, 2017	Regular	6:00 p.m.	Commission Chambers
Tues, August 22, 2017(tentative)	Regular	6:00 p.m.	Commission Chambers

City Commission Meetings – September 2017

Wed, September 6, 2017	Regular	6:00 p.m.	Commission Chambers
Tues, September 19, 2017	Regular	6:00 p.m.	Commission Chambers

Due to a statutory Millage & Budget Hearing date requirement, the City Commission will reschedule its first meeting in September from 6:00 p.m., Tuesday, September 5 to 6:00 p.m., Wednesday, September 6.

For City Commission meeting information please contact the Interim City Clerk, 863-678-4182, ext. 270 or jnanek@cityoflakewales.com.

City Commission Agenda Packets for workshop and regular meetings are generally posted on the City's website by 12:00 p.m., the Wednesday before the scheduled meeting.

Minutes of City Commission meetings can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

