

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
April 3, 2018  
6:00 p.m.**

**Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. PROCLAMATIONS AND AWARDS
6. PRESENTATION/REPORT
  - 6.I. Presentation Of Comprehensive Annual Financial Report 9/30/2017
    - 6.I.i. Transmittal Of Comprehensive Annual Financial Report, For Fiscal Year 09/30/2017  
Transmittal of Comprehensive Annual Financial Report, For Fiscal Year Ended  
September 30, 2017  
  
Documents:  
  

[2017 04 03 AUDIT AGENDA MEMO 16-17.PDF](#)  
[2017 LAKE WALES.PDF](#)
  - 6.II. PRESENTATION - Polk Regional Water Cooperative
7. COMMUNICATIONS AND PETITIONS  
Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.
8. CONSENT AGENDA  
Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.
  - 8.I. Minutes - March 6, 2018  
The Minutes of [MARCH 6, 2018](#) and [MARCH 20, 2018](#)
  - 8.II. Special Event Application: FarmShare Event

This is a Special Event Permit Application from the Lake Wales Charter School to host a Farm Share event sponsored by State Representative Mike LaRosa on Saturday April 14 from 6:00 a.m. - 4:00 p.m. The Farm Share event is where produce and other items will be distributed for free.

Documents:

[AGENDA ITEM FARMSHARE18.PDF](#)  
[FARMSHARE APP 2018.PDF](#)

- 8.III. Agreement - FDOT Utilities Relocation Reimbursement  
Staff is requesting that the City Commission approve the utilities relocation agreement between the City of Lake Wales and the Florida Department of Transportation (FDOT).

Documents:

[AGENDA MEMO FDOT RELOCATION REIMBURSEMENT.PDF](#)  
[FDOT AGREEMENT.PDF](#)  
[EXHIBIT A MAP.PDF](#)  
[RE\\_ FDOT RELOCATION AGREEMENT.PDF](#)

- 8.IV. City Commission - Preliminary Financial Statements February 2018  
City Commission - Preliminary Financial Statements February 2018

Documents:

[001 - AGENDA -COMMISSION FINANCIALS - FEB 2018.PDF](#)  
[FEBRUARY 2018.PDF](#)

- 8.V. Amendment Of Nationwide Retirement Solutions - Governmental 457(B) Plan.  
Amendment of Nationwide Retirement Solutions – Governmental 457(b) Plan.

Documents:

[001 - AGENDA MEMO - NATIONWIDE 457\(B\) AMENDMENT.PDF](#)  
[002 - NATIONWIDE 457\(B\) PLAN LOAN PROCEDURES AGREEMENT.PDF](#)  
[003 - IN PLAN ROTH AMENDMENT FINAL \(NRN 1241AO\).PDF](#)  
[004 - ROTH CONTRIBUTION AMENDMENT.PDF](#)

- 8.VI. Building Inspection And Plan Review Professional Services

The Commission will consider entering into a piggyback contract with Universal Engineering Sciences (UES) for building inspection and plan review professional services.

Documents:

[CC MEMO UES PIGGYBACK CONTRACT.PDF](#)  
[PIGGYBACK AGREEMENT UES \(2\).PDF](#)  
[ORIGINAL AGMT UES AND LAKELAND.PDF](#)  
[CITY OF LAKELAND EXTENSION.PDF](#)  
[UNIVERSAL ENG SCIENCES BID.PDF](#)

- 8.VII. Flexnet Upgrade

Staff requests commission authorization to expend funds in the amount not to exceed \$170,000.00 for the upgrade of the Sensus Flexnet Meter Reading system and purchase of additional Dual Port MXU Transmitters.

Documents:

[MEMO FLEXNET UPGRADE 2018.PDF](#)  
[2017 FLEXNET UPGRADE.PDF](#)

8.VIII. Wastewater Plant Sludge Pump Repair

Staff requests commission authorization to expend funds in the amount of \$52,500.00 for the repair and upgrade of the sludge pumps at the wastewater treatment plant to be purchased from Barney's Pumps.

Documents:

[MEMO SLUDGE PUMP REPLACEMENT 2018.PDF](#)  
[2018 SLUDGE PUMP REPAIR QUOTE.PDF](#)

8.IX. Grant Application - Polk County TDC Pioneer Days

A grant application to the Polk County Tourism and Development Council Grant for \$20,240 for Pioneer Days.

Documents:

[COMMISSION AGENDA ITEM - PIONEER DAYS TDC GRANT 032918.PDF](#)  
[APPLICATION - PIONEER DAYS.PDF](#)  
[NARRATIVE - PIONEER DAYS.PDF](#)  
[BUDGET AND MARKETING PLAN - PIONEER DAYS.PDF](#)  
[FISCAL IMPACT 2018 PIONEER EVENT - MARKETING GRANT.PDF](#)

8.X. Grant Application - Polk County TDC Exhibit Series

A grant application to the Polk County Tourism and Development Council Grant for \$36,665.

Documents:

[COMMISSION AGENDA ITEM - EXHIBITION SERIES TDC GRANT.PDF](#)  
[APPLICATION - EXHIBITION SERIES.PDF](#)  
[NARRATIVE - EXHIBITION SERIES.PDF](#)  
[FISCAL IMPACT POLK COUNTY EXHIBIT PRESENTATION SERIES GRANT.PDF](#)  
[BUDGET AND MARKETING PLAN - EXHIBITION SERIES .PDF](#)

8.XI. Purchase Authorization – SEMCO Construction, Inc.

The City Commission will consider authorizing staff to expend funds for the replacement of five combo lavatories-toilets.

Documents:

[MEMO\\_SEMCO.PDF](#)  
[17405 COLW PD HOLDING CELL LAV-TOILETSA.PDF](#)

9. OLD BUSINESS

10. NEW BUSINESS

10.I. Ordinance 2018-01 – 1st Reading Amendments To Zoning, Land Use And Development Regulations

In 2017, the State Legislature passed the *Advanced Wireless Infrastructure Deployment Act* substantially amending F.S. 337.401. This ordinance facilitates those amendments by creating requirements for communications facilities to be placed in public rights-of-way.

Documents:

[CC MEMO ORD 1ST R 2018-01 ZONING AMENDMENT.PDF](#)  
[ORDINANCE 2018.PDF](#)

- 10.II. RESOLUTION 2018-08 - State Road 60 Western Expansion Fiscal Sustainability Plan  
Staff is requesting that the City Commission adopt Resolution 2018-08 State Road 60 Western Expansion Fiscal Sustainability Plan

Documents:

[AGENDA MEMO SRF RESOLUTION 2018-08 SR 60 WESTEN EXPANSION FISCAL SUSTAINABILITY PLAN.PDF](#)  
[RESOLUTION 2018-08.PDF](#)  
[FISCAL SUSTAINABILITY PLAN REV 2018.02.12.PDF](#)

11. CITY MANAGER

- 11.I. Tracking Report

Documents:

[TRACKING.PDF](#)

- 11.II. Social Media Tracking Report

Documents:

[SOCIAL MEDIA TRACKING-3-28-2018.PDF](#)

- 11.III. Commission Meeting Schedule

Documents:

[COMMISSION MEETING CALENDAR, APRIL-2018.PDF](#)

- 11.IV. Other Meetings & Events Calendar

Documents:

[MEETING AND EVENT CALENDAR.PDF](#)

12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

14. ADJOURNMENT

**(The staff memos are not incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are

recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.