

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
May 3, 2016
6:00 p.m.**

**Municipal Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. MAYOR
 - 5.I. PROCLAMATION: National Public Works Week; May 15 - 21, 2016
Documents: [PUBLIC WORKS WEEK PROCLAMATION.PDF](#)
 - 5.II. PROCLAMATION: Municipal Clerks Week; May 1 - 7, 2016
Documents: [MUNICIPAL CLERKS WEEK PROCLAMATION.PDF](#)
6. OLD BUSINESS
 - 6.I. Approval Of Minutes: April 5, 7 & 13, Canvassing Board Meetings
Documents: [2016-04-05CAN.PDF](#) , [2015-04-07CAN.PDF](#) , [2015-04-13CAN.PDF](#)
 - 6.II. Approval Of Minutes: April 19, 2016, Regular Meeting
Documents: [2016-04-19REG.PDF](#)
7. CITY MANAGER
 - 7.I. PLAQUE AWARD: Christopher C. Lutton
Documents: [MEMO-PLAQUE AWARD-CHRISTOPHER LUTTON.PDF](#)
8. CITY CLERK
 - 8.I. OATH OF OFFICE: Commissioner Terrye Y. Howell
 - 8.II. OATH OF OFFICE: Commissioner Robin Gibson
 - 8.III. Group Picture
9. ROLL CALL
10. PRESENTATION/REPORT
11. COMMUNICATIONS AND PETITIONS
Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City

limits. Please limit your discussions to five (5) minutes.

12. CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

12.I. Purchase Authorization – Grove Construction

The City Commission will consider authorizing staff to expend funds for the construction of ADA ramps and other general sidewalk repairs along 3rd Street and Domaris Avenue.

Documents: [MEMO_GROVE CONSTRUCTION.PDF](#), [QUOTE_GROVE.PDF](#), [CONSTRUCTION_MAP.PDF](#)

12.II. Galvanized Pipeline Replacement

The approval will allow Dewberry Engineering to perform engineering work for three areas in the utility system that has been identified to have the old galvanized.

Documents: [MEMO-GALVANIZED PIPELINE REPLACEMENT.PDF](#), [PROJECT 1 GALVANIZED PIPE REPLACEMENT DESIGN SCOPE OF SERVICES.PDF](#), [PROJECT 2 GALVANIZED PIPE REPLACEMENT DESIGN SCOPE OF SERVICES.PDF](#), [PROJECT 3 GALVANIZED PIPE REPLACEMENT DESIGN SCOPE OF SERVICES.PDF](#)

12.III. Preliminary Financial Statements For March 31, 2016

Preliminary Financial Statements for March 31, 2016

Documents: [001 - AGENDA -COMMISSION FINANCIALS - MARCH 2016.PDF](#), [002 - COMMISSION FINANCIALS MARCH 2016.PDF](#)

13. NEW BUSINESS

13.I. Ordinance 2016-06, Amending Ordinance 2001-08 Personnel Administration Policies – First Reading

Documents: [MEMO-ORD2016-06.PDF](#), [ORD2016-06.PDF](#)

13.II. Resolution 2016-11, Merchant Services Agreement

The City Commission will consider approving Resolution 2016-11, Merchant Services Agreement with Elavon, Inc.

Documents: [001 - 2016 05 03 AGENDA MEMO MERCHANT SERVICES.PDF](#), [002 - MERCHANT SERVICES - RESOLUTION 2016-11.PDF](#), [003 - SELECTION COMMITTEE RECOMMENDATION - MERCHANT SERVICES.PDF](#), [004 - SCHEDULE A - PRICING.PDF](#), [005 - TERMS OF AGREEMENT.PDF](#), [006 - GOVERNMENT ENTITIES AND INSTITUTIONS ADDENDUM \(WITH TOS\).PDF](#)

13.III. Commission Appointment Of Polk County Library Cooperative Governing Board Member

Documents: [APPOINTMENT OF ALTERNATE TO PCLC GOVERNING BOARD019.PDF](#)

13.IV. Appointments – Citizens And Police Community Relations Advisory Committee; Code Enforcement Board; CRA Citizen Advisory Committee

Documents: [MEMO-BOARD APPTS.PDF](#), [GIBSON-CITIZENS AND POLICE.PDF](#), [GIBSON-CODE ENFORCEMENT.PDF](#), [SCOTT-CRA CITIZEN ADV COMM.PDF](#), [LUTTON-CRA CITIZEN ADV COMMITTEE.PDF](#)

14. CITY MANAGER

14.I. TRACKING REPORT

Documents: [TRACKING.PDF](#)

14.II. City Commission Meeting Calendar

Documents: [CITY COMMISSION MEETING CALENDAR, 5-3-16.PDF](#)

14.III. Other Meetings & Events Calendar

Documents: [OTHER MEETINGS AND EVENTS CALENDAR.PDF](#)

14.IV. City Boards Information

Documents: [BOARD INFORMATION.PDF](#)

15. CITY COMMISSION COMMENTS

16. MAYOR COMMENTS

(The staff memos are incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.