

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
February 16, 2016  
6:00 p.m.**

**Municipal Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. CALL TO ORDER
4. ROLL CALL
5. MAYOR
  - 5.I. PROCLAMATION: Children's Day  

Documents: [PROCLAMATION.PDF](#)
6. PRESENTATION/REPORT
7. COMMUNICATIONS AND PETITIONS  

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and whether your address resides inside or outside City limits. Please limit your discussions to five (5) minutes.
8. CONSENT AGENDA  

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

  - 8.I. Approval Of Minutes: February 2, 2016, Regular Meeting  

Documents: [2016-02-02REG.PDF](#)
  - 8.II. Special Event Application: 4th Of July Celebration  

The approval will allow the 4th of July Festival to take place on the shores of Lake Wailes.

Documents: [AGENDA ITEM ID4 PERMIT16.PDF](#), [ID4 CELEBRATION 2016.PDF](#), [4TH OF JULY SITE MAP.PDF](#)
  - 8.III. Resolution 2016-04, Railroad Reimbursement Agreement For Park Avenue Rail Crossing  

The City Commission will consider approving Resolution 2016-04 with the Florida Department of Transportation hereinafter Florida Midland Railroad Company, Inc. for grade crossing traffic control devices on Park Avenue.

Documents: [MEMO](#), [RES2016-04.PDF](#), [RES2016-04.PDF](#), [FDOT AGREEMENT.PDF](#)
  - 8.IV. Resolution 2016-06, Highway Maintenance Agreement With The Florida Department Of Transportation  

The City Commission will consider approving Resolution 2016-06, to continue the

highway maintenance for certain State Road Rights of Ways with the Florida Department of Transportation for an additional three (3) year period for an annual compensation of \$26,210.51.

Documents: [MEMO-RES2016-06 HIGHWAY 60 MAINTENANCE AGREEMENT.PDF](#), [RES2016-06 HW 60 MAINTENANCE AGREEMENT.PDF](#), [FDOT-HWY 60 MAINTENANCE AGREEMENT.PDF](#)

8.V. Preliminary Financial Statements For January 31, 2016  
Commission Financials for January 1/31/2016

Documents: [001 - AGENDA -COMMISSION FINANCIALS - JAN 2016.PDF](#), [002 - COMMISSION FINANCIALS JAN 2016.PDF](#)

9. OLD BUSINESS

9.I. Ordinance 2016-03, FY15'16 Budget Amendment #1, 2nd Reading & Public Hearing  
The City Commission will consider approval of the first Amendment of FY 2015'16 Budget. The fiscal impact is shown in Exhibit A & B.

Documents: [001.5 - MEMO - BUDGET AMENDMENT FY 15-16 - NO 1 - SECOND READING.PDF](#), [002 - BUDGET AMENDMENT - ORDINANCE 2016-03.PDF](#), [003 - EXHIBIT A.PDF](#), [004 - EXHIBIT B.PDF](#), [005 - EXHIBIT C.PDF](#)

10. NEW BUSINESS

10.I. Fair Housing Public Hearing

As part of the CDBG requirements the City must hold a public meeting to provide information about fair housing regulations and practices to the general public and elected officials.

Documents: [AGENDA ITEM FAIR HOUSING MTG 2016.PDF](#), [--2-16-15 FAIR HOUSING TRAINING MATERIALS.PDF](#)

10.II. CDBG Grant Approval And 2nd Public Hearing; Resolution 2016-02 & Resolution 2016-03

Community Development Block Grant (CDBG) 2nd Public Hearing and Resolution 2016-02 to authorize the grant application and Resolution 2016-03 authorizing the SRF funds to be used as match.

Documents: [2-16-16 AGENDA ITEM 2ND PUB HEARING CDBG PH2.PDF](#), [2015-16 CDBG FISCAL IMPACT.PDF](#), [LAKE WALES CDBG GRANT APPLICATION DRAFT.PDF](#), [2-16-16 LW CDBG ENABLING RESOLUTION.PDF](#), [2-16-16 LOCAL MATCH RES.PDF](#)

10.III. City Of Lake Wales Charter Amendment Fire Assessment Fees

A petition was circulated to place a charter amendment on the 2016 Commission Election ballot.

Documents: [MEMO - FIRE ASSESSMENT FEE -021016.PDF](#), [ATTACHMENTS-CHARTER AMENDMENT.PDF](#)

11. CITY CLERK

11.I. 2016 Municipal Election & Canvassing Board Information

The City Commission will have a special meeting on February 19 at 4:00 p.m. in the Commission Chambers to approve the ballot language for the April 5, 2016 Commission Election.

Documents: [MEMO - 2015 MUNICIPAL ELECTION ACTIVITIES.PDF](#),

12. CITY MANAGER

12.I. TRACKING REPORT

Documents: [TRACKING.PDF](#)

12.II. City Commission Meeting Calendar

Documents: [MEETING CALENDAR, 2-16-2016.PDF](#)

12.III. Other Meetings & Events Calendar

Documents: [OTHER MEETINGS AND EVENTS CALENDAR.PDF](#)

12.IV. Information: Boards, Commissions, Committees

Documents: [BOARD INFORMATION.PDF](#)

13. CITY COMMISSION COMMENTS

14. MAYOR COMMENTS

**(The staff memos are incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.